

Present: Ken Pedersen, Robert Stout, Lyle Lieffring, Mike Hraban, Jerry Biller

Also Present: Scott Emch, Deb Fetting, Kitzie Winters, Andy Albarado, Don Mansky

Call Meeting to Order.

Bob Stout, Vice-Chairman called the meeting to order at 8:00 a.m.

Approval of Minutes – June 15, 2020.

**Mike Hraban made the motion to approve the minutes of June 15, 2020. Motion was seconded by Ken Pedersen. Motion carried.**

Public Comment

Don Mansky asked if we had the final numbers for the fuel tank project. Kitzie responded that she has those numbers and could email them to Don.

General Business:

Open Bids for County “V” LRIP Project. Possible Motion.

Scott Emch explained the locations of the 2 LRIP projects. The section from East Grow Road to Cemetery Road has \$100,000 LRIP funding and the 2<sup>nd</sup> project from Cemetery Road to the Taylor County Line, approximately \$103,000 funding. He also explained that by using a little less gravel and doing our own pavement striping and locating for no-passing zones, we could save an additional approximate \$73,000. John S. Olynick, Inc. submitted the only bid. **Lyle Lieffring made the motion to accept the bid from John S. Olynick, Inc. with the following bid amendment: 4000 tons less gravel, eliminating the pavement marking epoxy, and eliminating locating the no-passing zones. Mike Hraban seconded the motion. Motion carried.**

Authorization to Crush Asphalt. Possible Motion.

Discussion was held regarding the collection of old asphalt and the need to do something with it. **Mike Hraban made the motion to advertise for bids to crush the asphalt to be used for recycling. Lyle Lieffring seconded the motion. Motion carried.**

Equipment/Capital Purchases. Possible Motion.

Scott Emch explained that capital purchase money can be borrowed rather than using levy money. We are looking at purchasing a new quad-axle truck for next year, but it needs to be included in the new budget now. **Lyle Lieffring made the motion to add the capital purchase of a new quad-axle truck in the new budget and move ahead to purchase the truck after the first of the year. Bob Stout seconded the motion. Motion carried.**

Local Bridge Program Update. Possible Motion.

There are two State Municipal Agreement bridges coming up. One is on CTH “B” just south of the CTH “B” and “P” intersection and our portion will be 20% of \$815,800. The second one is in the Town of Rusk and we will be required to pay 10% of \$388,100. **Bob Stout made the motion to approve payment of Rusk County’s portion of the agreements. Mike Hraban seconded the motion. Motion carried.**

HIGHWAY COMMISSIONER REPORT

Scott Emch played a video he made showing part of the installation and the progress of the blacktop plant.

HIGHWAY SAFETY REPORT

Scott Emch reported that the part-time person in the office is sanitizing the work areas twice a day. Social distancing and other Rusk County policies related to COVID-19 are being followed.

HIGHWAY FINANCIAL REPORT.

Committee members reviewed the financial reports. Kitzie Winters pointed out that the equipment fund balance is \$512,000 and the blacktop plant fund balance is \$269,000.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT

Committee members reviewed the office report. Kitzie Winters mentioned that the only thing new is that Skye Schuelke is on furlough.

This report includes Insurance Liability Claims, Workers Compensation Claims and number of FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

Andy Albarado reported the on-going issue of bids vs. estimates and the difficulties Rusk County has in the requirement to only submit an estimate on jobs while competitors submit firm bids. He is looking at a way to keep business and money in the County and there may be an upcoming Rusk County policy where overages will apply to the Highway Department so estimates will stand firm. The subject will be further reviewed.

Approve payment of bills.

**A motion to approve the Highway Payables as presented was made by Bob Stout and seconded by Lyle Lieffring. Motion carried.**

Set date for next highway committee meeting.

The next regular Highway Committee meeting is set for August 17, 2020 at 8:00 a.m. at the Rusk County Highway Department or by video/phone. .

Motion to adjourn.

**A motion to adjourn was made by Lyle Lieffring. Motion Carried.**

Meeting Adjourned at 9:20 a.m.

Minutes prepared by Deb Fetting, Highway Accountant I and distributed after approval at August 2020 meeting.