

RUSK COUNTY HIGHWAY COMMITTEE MINUTES

JULY 17, 2023

8:00 A.M.

Highway Committee Present: Kalepp, Hraban, Meyer and Stout. Biller Absent.

Employees Present: C. Meyer, A. Heath, S. Schuelke, E. Vandoorn and S. Jones.

Others Present: E. Webster

CALL TO ORDER – Call to order by Vice-Chair Stout at 8:00 a.m.

APPROVAL OF MINUTES

Motion by Kalepp, seconded by Hraban to approve the June 19, 2023 Highway Committee meeting minutes with correction. Motion carried.

Motion by Kalepp, seconded by Hraban to approve the 3-year contract with Verizon Samsara to purchase GPS and Camera Purchase for \$15,806.50 for the first year and \$15,508.50 for the second year to setup GPS and Cameras from the equipment fund. Motion carried.

PUBLIC COMMENT: None

GENERAL BUSINESS:

Update on LTE Position. – Four candidates have applied for the LTE position and the Commissioners request is to hire 1 candidate. *Motion by Kalepp, seconded by Meyer to approve to hire 1 LTE position at the Highway Department. Motion carried.*

FT Highway Worker I Position – The Commissioner is requesting to hire an additional Full-time worker. Discussion held.

Motion by Kalepp, seconded by Hraban to advertise and hire a full-time Highway Worker I. Motion carried.

Review Quotes on Shop Pickup - Highway Commissioner Jones has looked at a 2012 Ford Super Duty gas with 93,000 miles for \$26,043.00.

Motion by Meyer, seconded by Kalepp to approve the purchase of a truck replacement for up to \$35,000.00 from the equipment budget. Motion carried.

Review Quote for Office Cleaning – Keep R Clean has gave a proposal to clean the Highway Department at \$40.00 per hour.

Motion by Kalepp, seconded by Hraban to hire Keep R Clean to clean the Highway Department at \$40.00 per hour from the building and grounds budget. Motion carried.

Ad Hoc Committee to Select Engineer for CTH M Project – Highway Commissioner gave an update on the CTH M Project. The Committee will meet July 26th at 4:30 p.m. at the Highway Shop to select an engineer.

Approval to Work OT on Storm Damage – Commissioner is requesting to work over-time on Fridays to complete storm damage that is 50% finished. The Storm Damage grant pays 70% of the equipment, no man hours.

Motion by Meyer, seconded by Hraban to approve the Overtime on Fridays to complete the Storm Damage. Motion carried.

LRIP Pilot Program – The Highway Commissioner presented the Townships taking back the LRIP Pilot Program.

Motion by Hraban, seconded by Kalepp to approve the Townships taking back the LRIP Pilot Program. Motion carried.

Presentation of 2022 Highway Annual Report – Skye and Emily gave a presentation on the 2022 Annual Report.

Review of 2024 Budget – Highway Commissioner Jones, Skye and Emily presented the 2024 Budget and request 3 million bond funds.

Motion by Meyer, seconded by Kalepp to approve the 2024 Budget and forward to Finance. Motion carried.

HIGHWAY COMMISSIONER REPORT: (Report will include asphalt plant update, gravel pit updates, BIL update, construction projects update and bridge inspections.)

Blacktop Plant Update – Blacktop plant is in compliance and running.

CTH “G” Project and CTH “D” Project Status Update – Commissioner gave a report on the CTH G and the CTH D status.

HIGHWAY SAFETY REPORT – Commissioner reported nothing to report.

HIGHWAY FINANCIAL REPORT: Skye gave a report that included financial status of Highway Department cash, payables, receivables, equipment fund and blacktop plant fund.

HIGHWAY COMMITTEE – ANNOUNCEMENTS - None

APPROVE PAYMENT OF HIGHWAY INVOICES

Motion by Hraban, seconded by Meyer to approve the July Highway Invoices. Motion carried.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING

The next meeting will be on August 21st at 8:00 a.m. in the LEC.

Motion by Hraban, seconded by Kalepp to enter into Closed Session at 12:43 p.m. All responded yes.

CLOSED SESSION announced by Chair.

Employee Job Performance Issue WI Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercises responsibility.

OPEN SESSION at 1:42 p.m.

MOTION TO ADJOURN

Motion by Hraban, seconded by Kalepp to adjourn at 1:42 p.m. Motion carried.