

**RUSK COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES**  
**BOARD MEETING MINUTES**

**July 13, 2017**

Meeting called to order by Chair Schneider at 9:00 a.m. in the County Board Room.

Board Members Present: Phil Schneider, Kathy Mai, Pete Boss, Roger Gierke, Randy Tatur, Mark Schmitt, Dan Gudis, Mary Schneider, and Charles Frafjord. Dave Willingham was excused.

Staff present: Jeremy Jacobs, Chris Kammerud, Lori Davis.

**Approval of Previous Meeting Minutes:**

Motion was made by Gierke, second by Mai, to approve the June 8, 2017 HHS meeting minutes. Unanimously carried.

**Public Comments:** None

Jacobs introduced Chris Soltis, Behavior Health Coordinator/Adult Services Manager. Soltis started her position on June 26, 2017.

**Approval of Health & Human Services Vouchers and Out of County Travel Requests:**

Kammerud and Jacobs reported on various purchases and invoices, and Out of County Travel. Motion was made by Gierke, seconded by Gudis, to approve vouchers and out of county travel. Motion unanimously carried.

**Health and Human Services Levy Balance Projections:**

Kammerud and Jacobs explained HHS Levy balance projections for each HHS department. Kammerud explained upcoming expectations due to new hires in the HHS Department. Discussion held.

**Health and Human Services Board Appointment**

Jacobs stated he has been working on filling this position, and will continue to seek a candidate. As discussed in the last two months, due to the unexpected resignation of a Board member, there is a board position open. This appointment would be to fill the remainder of the term, ending in April, 2019.

**Director Report:**

Jacobs reported on the process for the DNA Paternity Testing costs and reimbursement; Emergency Detention; Embrace Contract; Holiday pay for Home Health Aides; Now advertising for Public Health Registered Nurse, deadline of August 1, 2017. Jacobs requested a volunteer from HHS Board to serve on the hiring committee. Mai volunteered; Discussion held regarding the need for a new dishwasher at the Senior Center; Discussion of the Comprehensive Community Services for Mental Health and AODA clients; Children and Family update; Northern Income Maintenance Consortium Managers meeting at the end of July.

**ADRC and Senior Services:**

Jacobs reported on the Program Report, and stated the Bylaws sent with the Board packets were simply for the Board's review. The information had notes for proposed changes that will be brought before the ADRC Board Committee at their next meeting. ADRC Manager Kathy Walthers submitted an entry to the Subaru Meals on Wheels vehicle giveaway.

**Adult Services**

Jacobs reported on the new employment of Chris Soltis and that the transition is going well. They are receiving many intakes and referrals at this time, and the Community based AODA and Mental Health programs have been successful.

**Child Support:**

Jacobs reported on the Program Report included in the Board packet.

**Home Health:**

Referrals and intake of clients has slowed, with Jacobs expressing concern about the lack of referrals from area hospitals for the Rusk County residents.

**Public Health:**

Jacobs commented on the Program Report included in the Board packet.

Next meeting: August 10, 2017

A motion was made by Frafjord, seconded by Gierke to adjourn. Unanimously carried. Meeting adjourned at 10:14 a.m.