

RUSK COUNTY PROPERTY COMMITTEE

July 12th, 2019

Present: Mike Hraban, Al Rathsack, Tony Hauser, Jerry Biller.

Others Present: Charmaine Riddle, Karen Welke, Jim Bugbee, Kitzie Nelson Andy Albarado, Danielle Zimmer.

Meeting called to order by Hauser at 8:31 a.m.

Motion by Biller, second by Rathsack to approve the June 14th, 2019 minutes. Motion carried.

Animal Shelter

Gutters/Snow Breaks: Karen Welke, Animal Control Officer, explained the snow damage and problems last winter and informed committee that she has received a couple of estimates for each with \$935 for gutters and \$875 for snow breaks with the other estimates being significantly higher. Discussion on where the funds could come from. Motion by Biller, second by Hraban to approve the gutters and snow breaks through Tom's Gutters at the estimated cost as proposed from the operational budget. Motion carried.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties

2019 Budget Projections: Discussed and reviewed. Albarado provided update on the electrical work at fairgrounds and costs in regards to the budget.

Trails End & Fairgrounds Roof Bids: Albarado passed out spreadsheet with the bids listed. Committee reviewed bids. Discussion on adding to the project based on what would fit in the budgeted amount. Motion by Hraban, second by Rathsack to award Kanes Construction the bid of \$65,120.00 and move forward with the project. Motion carried.

Freezer for Trails End/Fairgrounds: Albarado updated that they are looking for a commercial grade freezer, no cost estimate yet.

Capital Improvement Plan: Have been received and Albarado will put together in the next couple of weeks.

Update on Mowing & Equipment: Albarado updated that mowing is going well and have had discussions on properties/areas missed and that should be taken care of. Will be looking for another mower, had to take the one from Trails End to have for the mowing crew.

Approval of Payment Invoices: Motion by Biller, second by Hraban to approve the payment of invoices. Motion carried.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

Albarado updated committee that Beechworth building is listed, another was shown and Indeck may vacate by the end of the year to go into a bigger space.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update

Old Hangar/Terminal Building Roof: Bid was done last year, will be refreshed and Albarado is working on getting information on putting on a sloped roof instead of a rubber roof.

Albarado updated that the Fly-In went well and around 25-30 planes were there. First incident took place during the fly-in and the plane has been totaled and is currently sitting at the airport (front landing gear failure).

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Kitzie Nelson, Finance Director, provided update that included the quote still not being in for the ambulance backing into the house.

Albarado updated committee regarding vandalism at the airport.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

Jim Bugbee, IT Director, updated that another switch will be needed and it will also include the labor to install as there is no backup since the switch was installed in 2016, would cost between \$1800-\$1900 and would be contracted. Motion by Biller, second by Hraban to approve purchase and installation of the switch up to \$1900 to come out of the equipment fund. Motion carried. Bugbee also updated that they are over-budget by about \$1700 for the VoIP project due to purchase of extra equipment and requests after initial purchase.

Discussion on thin client project, highway project being three weeks behind due to the Spillman issues. Discussion on the Spillman project and all the problems.

Motion by Biller to adjourn. Adjourned by Hauser at 10:02 a.m.

Next meeting: August 9th, 2019 at 8:30 a.m.