

Rusk County Emergency Services
MEETING MINUTES
Wednesday, July 12, 2017 – 8:00 AM

Present: Schmitt, Fisher, Pedersen, Schneider and Stout.
Others present: Rassbach, Hraban, Hall and Wallace.

1. Meeting called to order by Chair Schmitt at 8:00 AM
2. Schneider/Pedersen motion to approve the June 14, 2017 meeting minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Hall presented the monthly EMA/Ambulance report. Work continues on the WI Disaster Fund documentation and has met with LCC to discuss their planning needs. Planning exercises are scheduled for July 26 and August 16. Hall presented quotes for the notification system. Hall, Wallace and Fitzl reviewed the following software packages: AlertSense - \$5950; Nixle \$6000 + \$480 setup; HyperReach \$5700; Regroup \$7510; Airbus \$14,718. These prices are per year and do not include the transfer of data from the local phone companies, which will range from \$500-\$2000 and approximately \$650 per year after for updates. Hall budgeted \$7000 for this project and recommends AlertSense. Fisher/Schneider motion to accept the quote of AlertSense as long as the money is in the budget, motion carried. Ambulance inspections are completed and Clearwater AED has been updated. Life Link will bring their fixed wing to the County airport if not on a call. They will demonstrate its usefulness during inclement weather. The unknown future of the ambulance service and the stress this is causing among the employees was discussed.
 - b. Training requests – none.
 - c. Payment of bills – Fisher/Pedersen motion to approve the payment approval report, motion carried.
 - d. 2017 YTD budget review – line item projections – No changes. Ambulance runs are billed through July 1st.
 - e. Write-offs or discounts to ambulance bills – A request was made for a discount on an ambulance billing. No action was taken.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the June monthly report. There were 10 natural deaths, 0 accidental deaths, 0 suicide, 5 pending death certificate, and 7 cremations. The yearly average is 12 complex cases and this year-to-date is at 9. It has been a busy year.
 - b. Training request – none.
 - c. Payment of bills – Schneider/Fisher motion to approve the monthly payment approval report, motion carried.
 - d. 2017 YTD budget review – line item projections – Rassbach presented the Finance printout
5. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the June 2017 monthly report which included training, meetings, monthly calls for service, inmate housing A/R and overtime. The average daily inmate population was 45 and daily EMP was 0. Sheriff Wallace advised the committee that the DNR may discontinue the east tower on Townline Road. If the county can obtain the tower, moving the equipment from Hawkins to the Glen Flora area would be beneficial as was the west tower. Sheriff Wallace recommends forming an Ad Hoc committee for a new jail study. It was discussed that between 2023 – 2025 the bond issue will be eased.
 - b. Training requests – All patrol deputies, Vehicle Contacts in-house; Flater & Boehmer, WISAP 9/20-21/17, Stevens Point; and Hahn, NOVA conference 8/14-17/17, San Diego, CA which is grant funded. Schneider/Pedersen motion to approve training, motion carried.
 - c. Payment of bills – Pedersen/Stout motion to approve the payment approval report, motion carried.
 - d. Personnel updates – Jail Administrator Brunner is retiring July 31, 2017. George Murray will become the jail administrator August 1st. The part-time male will be offered the full-time position to replace Murray and a tentative offer will be given to the next male applicant for the part-time position. The part-time female dispatch/jailer background is completed and the physical and drug screen are to be completed before the final offer is given.
 - e. 2017 YTD budget review – line item projections – reports were provided by Finance are on the Z drive.
 - f. Amend Reserve Deputy Wage Resolution – Schneider/Pedersen motion to support the Reserve Deputy Wage resolution and forward to the Personnel committee, motion carried.
6. The next meeting will be Wednesday, August 9, 2017 – 8:00 AM.
7. Adjournment – Pedersen/Fisher motion to adjourn at 9:30 AM, motion carried.