

Rusk County Emergency Services  
**MEETING MINUTES**  
Wednesday, July 11, 2018 - 8:00 AM

Present: Schmitt, Fisher, Petersen, Schneider and Stout  
Others Present: Hall, Hraban, Rassbach, East and Wallace

1. Meeting called to order by Chair Schmitt at 8:01 AM.
2. Pedersen/Fisher motion to approve the June 13, 2018 meeting minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
  - a. Hall presented monthly EMA/Ambulance report which includes EMA/AMB, training and meetings. Hall is working on obtaining funding for WI disaster funds. Will be attending the pre-construction meeting regarding work on the bridge west of Weyerhaeuser. Has replaced the battery in 251 and met with EMTs regarding various issues.
  - b. Training request – none. Hall has a grant to send two for training in WI Dells for 50<sup>th</sup> annual Emergency Care.
  - c. Payment of bills – Schneider/Stout motion to approve payment approval report, motion carried.
  - d. 2018 YTD budget review – revenue will increase as the billing gets up to date.
  - e. 2019 budget review – will be presented next month and will be the same as 2018.
  - f. Bad debt write-off – Hall requested to write off \$4,622.45 for March and \$1,203 for transport which was denied, total of \$5,825.45. Schneider/Pedersen motion to approve writing off these amounts, motion carried.
4. Rusk County Medical Examiner presentation
  - a. Monthly report – Rassbach presented the monthly report. There were 8 natural deaths, 3 accidental, 1 suicide, 0 homicide, 3 pending death certificate, 10 cremations, 1 pending disinterment and 2 Forensic autopsies. Rassbach has received 2 WI Vital records investigation request regarding traumatic injury deaths.
  - b. Training requests – none.
  - c. Payment of bills – Stout/Schneider motion to approve the monthly payment approval report, motion carried.
  - d. 2018 YTD budget review – budget is in line at 37.82%
  - e. 2019 budget review – requesting to increase the Chief Deputy Medical Examiner wages \$500 per month and adjust retirement to cover the wages. Schneider/Stout motion to submit the request to Personnel, motion carried.
5. Rusk County Sheriff presentation
  - a. Monthly report – Sheriff Wallace presented the monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 40 and average daily EMP was 4. Average daily inmates housed out of county were 1. National Night Out is Aug. 7<sup>th</sup> from 5-7 pm. The Sheriff would like to donate a bike for a drawing. Fisher/Schneider motion to approve the purchase of a bike, motion carried.
  - b. Training requests – none.
  - c. Payment of bills – Pedersen/Stout motion to approve payment approval report, motion carried.
  - d. Personnel updates – Received a resignation letter from Deputy Behnke. The part-time patrol deputy will become full-time and the department will advertise for a part-time deputy. Hiring a 2<sup>nd</sup> part-time deputy will be brought back to the Personnel and Finance committees. The K-9 is retired due to a career related injury. Deputy Pyfferoen was the K-9 handler and has the option of keeping the dog which she is keeping the dog.
  - e. 2018 YTD budget review – available on the Z: drive. Some overages are offset by excess revenues or waiting for grant reimbursement. A budget summary was reviewed.
  - f. East tower lease – The Townline Road location is a no-go. There is a 100 foot tower off Highway 73 near Ingram that the owner will add 100 feet to the tower if we agree to lease this. The lease amount would be \$4,800 per year and there is a building for equipment on-site. There will be an additional cost to move the equipment from the Hawkins tower to Ingram but this location will provide better coverage for emergency services. Rassbach will present a diagram displaying the range of service. Pedersen/Schneider motion to forward this to Property/Finance, motion carried.
6. The next meeting will be Wednesday, August 8, 2018 at 8:00 AM.
7. Stout/Schneider motion to adjourn at 9:35 AM, motion carried.