

Rusk County Emergency Services
MEETING MINUTES
Wednesday, July 10, 2019 - 8:00 AM

Present: Schmitt, Schneider, Stout and Pedersen. Absent: Fisher

Others Present: Sheriff Wallace, Hall, Al Hraban, Jim Rassbach, Andy Albarado and Jerilea Hendrick.

1. Meeting called to order by Chair Schmitt at 8:00 AM.
2. Pedersen/Schneider motion to approve the June 12, 2019 minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Hall presented the monthly EMA/Ambulance report which includes EMA/AMB, training and meetings. Hall is working on a computer grant. Has been doing damage assessment from the ESF-0 tornado. Ambulance 253 air conditioning not working and 254 had a front tire shred north of Cornell and had to be towed to Jerry's for tire repair. Hall is working on EMT and EMR job descriptions. Ambulance DOT inspections will be Thursday.
 - b. Training request – tabletop drill at LCC in August and Helmet and pad removal training July 25th at the Ladysmith school fields.
 - c. Payment of bills – Stout/Pedersen motion to approve payment approval report, motion carried.
 - d. Bad debt write offs – Nothing this month.
 - e. Budget review – the ambulance grant YTD expense needs to be moved to another account.

Committee did not go into Closed Session

4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the monthly report. There were 8 natural deaths, 3 accidental, 0 suicide, 0 homicide, 0 undetermined, 4 pending death certificates, 8 cremations, 1 standard autopsy and 0 pending disinterment. Rassbach uses the state for toxicology which takes 8-12 weeks for the results. Rassbach advised he may send some toxicology to a private firm which can return results in approximately 2 weeks. There is a fee through the private firm. Will be advertising for 2 DMEs.
 - b. Training requests – none.
 - c. Payment of bills – Schneider/Stout motion to approve the monthly payment approval report, motion carried.
 - d. 2019 YTD budget was presented.
5. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the June 2019 monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 31, the average daily EMP was 0 and 0 inmates was housed out of county.
 - b. Training requested: Neal, Interview & Interrogation, Eau Claire – 8/26-28/19; Branstad, High In Plain Sight, Appleton – 9/20/19. Schneider/Stout motion to approve the requested training, motion carried.
 - c. Payment of bills – Stout/Schneider motion to approve payment approval report, motion carried.

- d. Personnel updates – 1 FT patrol deputy accepted a job with Iron County, one PT patrol deputy accepted the FT position, and interviews for the 2nd PT patrol deputy will be held July 15th.
 - e. Long-range planning – New Jail – no updates.
 - f. Spillman project update – We’ve gone live. There are a few struggles that we are working out with Spillman.
 - g. Court Security PT Officer – this will be presented to Personnel. This would be a part-time position to work the schedule of the court, certified in firearms and taser, with some funding from the court budget. Schneider/Pedersen motion to forward to Personnel, motion carried.
 - h. 2019 budget review – The summary was reviewed.
 - i. Sheldon tower site – waiting for cost figures.
 - j. Capital Improvement Plan review – Schneider/Pedersen motion to forward plan, motion carried.
6. The next monthly meeting will be Wednesday, August 14, 2019 at 8:00 AM.
7. Schneider/Pedersen motion to adjourn, motion carried. Meeting adjourned at 8:41 AM.