

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

July 7th, 2017

Personnel Committee Present: Tom Hanson, Karl Fisher, Dave Willingham, Bob Stout, Kathy Mai.

Others Present: Loren Beebe, Ted East, Scott Emch.

Meeting called to order at 10:00 a.m.

APPROVAL OF MINUTES

Motion by Fisher, second by Stout to approve the June 1st, 2017 Personnel minutes. Motion carried.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County: Ted provided update to committee on Summerfields behalf. Winnebago consumer is now back to our community as of the first week of July. Summerfield is continuing to work the Hospital.

HIGHWAY

Point factor and job description for Operations Manager were handed out for review. Discussion on past job requirements/responsibilities compared to new proposed requirements/responsibilities; only changes being in the education and experience areas. Discussion on point factor and hourly rate that would be in place if approved and potential impacts it will have on future point factor evaluations brought forward to the committee. Motion by Fisher, second by Hanson to accept the Highway Operations Manager Position with a point factor of 560 at the wage of \$27.67 an hour and to forward resolution the County Board. Motion carried.

H&HS

Ted explained with Dawn being appointed to Public Health Officer it has created a vacancy for a Public Health Nurse and will start advertising for the position.

TED EAST

Payroll change and comp time reports handed out and reviewed. Ted provided a copy of the memo that will be sent out to employees explaining exempt employees and what is expected of their working hours per week.

CLOSED SESSION

Chair announces closed session for:

- FMLA Leave & Other Medical Leave Requests

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1) (c).

Motion by Fisher second by Stout to enter closed session. Roll call. Voting yes: Fisher, Willingham, Stout, Mai, Hanson. Motion carried.

CLOSED SESSION at 11:48 a.m.

OPEN SESSION at 11:51 a.m.

CLOSED SESSION

Chair announces closed session for:

- Employee Update

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1)(c). Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons expect where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations 19.85(1)(f).

Motion by Fisher second by Mai to enter closed session. Roll call. Voting yes: Fisher, Stout, Willingham, Mai, Hanson. Motion carried.

CLOSED SESSION at 11:51 a.m.

OPEN SESSION at 12:01 p.m.

Motion by Stout, second by Fisher to adjourn. Adjourned at 12:17 p.m.

NOTE: Next regular committee meeting is scheduled for August 3rd, 2017.