

**UW EXTENSION EDUCATION & RECYCLING COMMITTEE MINUTES**  
**TUESDAY, JULY 3, 2018**  
**UW EXTENSION CONFERENCE ROOM**

**PRESENT:** Committee members present: Lyle Lieffring, Alan Rathsack, Tom Hanson, and Terry DuSell. Staff present: Charmaine Riddle, Jenna Behrends and Karrie Groothousen. Appearances by: Ron Freeman, Jr Fair Chair; and Lori Baltrusis, Northern District Director.

**CALL TO ORDER:** Lyle Lieffring, Chair, called the meeting to order at 8:30 a.m.

**APPROVAL OF THE MINUTES:** *Motion to approve the June 1 minutes by Al with second by Tom. Motion carried.*

**PUBLIC COMMENTS:** None

**JUNIOR FAIR BUSINESS:**

**A. JR FAIR BOARD REPORT:** Ron reported they met two times since last meeting. AmVets will do parking, Rod Schaefer will provide an additional ATM and money counter, working on last minute issues, RCTC will do shuttle. Next meeting is Sunday at 7 pm at fairgrounds.

**B. JR FAIR CONTRACTS:** Agreement submitted for the eliminator for the Truck/Tractor Pull for \$1250 by Jeremy Rosenberg. *Motion by Tom with second by Al to approve agreement. Motion carried.*

**TRAILS END CAMP BUSINESS:**

**A. TRUSTEE REPORT:** Tom reported that the berm is up, having an Open House early October and the beach is currently closed due to all the rainfall.

**B. MAINTENANCE STAFF REPORT:** None

**FAIRGROUNDS BUSINESS**

**A. FAIRGROUNDS REPORT:** Charmaine brought up concern regarding equipment rental of picnic tables and there is no security deposit, no way of tracking which tables left and came back, and no charge for usage. Will review form over the winter but in the meantime a maintenance staff person must be present for any check out and check in of materials and recommend Maintenance number the picnic tables after they are painted.

**B. USAGE AGREEMENTS FOR COMMITTEE ACTION:** Usage request for Celebrity Donkey Races for July 6 at the Grandstands. *Motion to approve by Terry with second by Lyle. Motion carried.*

**RECYCLING BUSINESS**

**A. COORDINATOR REPORT INCLUDING UPDATE ON OUTREACH, VIOLATIONS, & SITES:** Charmaine reported on Cleansweep. Event went well even with the rain. Will have totals at next meeting. Will do another electronics/appliance collection in the fall.

**EXTENSION OFFICE BUSINESS:** Lori talked about Development Situational Analysis where Extension agencies look at emerging issues. She asked the Committee for ideas and wanted to pick their top 8. Many ideas were given. Lori mentioned letter from the Dean talking about changes in funding. In 2019 the contracts will be the same, in 2020 the \$10,000 discount will go away. The MOU won't be done in 2019 but will be done in 2020.

**A. POSITIVE YOUTH DEVELOPMENT EXTENSION EDUCATOR REPORT:** Jenna reported on her new colleague training, 4H camp will have a mythology theme, Cloverbud camp is July 18, had a few record book trainings, had a fairgrounds cleanup day and will have another one on July 25, JLO did a service project of planning flowers at the fairgrounds in June, will go bowling in July, and hope to talk them paddling with Sawyer County in September and invite a tribal member to provide education.

**a. OUT OF COUNTY TRAVEL:** Jenna wants to meet with 3 other educators on Thursday and pick up cabin boxes. *Motion to approve by Terry with second by Al. Motion carried.*

**B. YOUTH DEVELOPMENT ASSISTANT REPORT:** Karrie reported on camp planning, RCYC purchased 4 sandwich boards that we can use to promote the Ed tent, Prevea Health sponsored a banner and RCMH gave \$300 towards it. Received a Give 365 award for Teen Court incentives. RRYC had 1 truancy court graduate, will attend Youth Empowerment training in New Hampshire, and was trained on a driver simulator that will be used at the fair. Attended a Mental Health Committee Meeting – top 3 issues for Rusk County are Mental Health, Substance Abuse and Alcohol. Annette helped Karrie revise her job description including expanding programs, skill level, knowledge of law and starting of truancy court. She will request a point factor review at a future Personnel meeting.

**CURRENT YEAR BUDGET REVIEW:** Charmaine stated there aren't any concerns with the budget yet.

**REVIEW & APPROVE BILLS:** *Motion by Al with second by Tom to approve the bill report. Motion carried.*

**NEXT MEETING DATE:** Next meeting will be Tuesday, July 31 at 8:30 a.m. in the UWEX Conference Room.

**ADJOURNMENT:** Motion to adjourn by Tom. Meeting adjourned at 10:41 a.m.