

Rusk County Emergency Services  
**MEETING MINUTES**  
Wednesday, June 10, 2020 - 8:00 AM

Present: Dobrowolski, Pedersen, Schmitt, Schneider and Stout

Others Present: Tom Hall, Jim Rassbach and Sheriff Wallace.

1. Meeting called to order by Schmitt at 8:00 AM.
2. Pedersen/Dobrowolski motion to approve the May 13, 2020 meeting minutes, motion carried.
5. Rusk County Sheriff presentation
  - a. Monthly report – Sheriff Wallace presented the May monthly reports which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 24 in May and average daily EMP was 2. The average daily number of inmates housed out of county was zero.
  - b. Training requests – Engel, 7/20, Field Training Officer, Waukesha. Schneider/Stout motion to approve Engel’s training, motion carried.
  - c. Payment of bills –Stout/Pedersen motion to approve payment approval report, motion carried.
  - d. 2020 budget review – Attached report from Finance.
  - e. Long-range planning [New Jail] – nothing new since the COVID-19 issues.
  - f. Post-Retirement Health Insurance Continuation – Sheriff Wallace will provide a resolution in July for the committee to review and forward to Personnel for negotiation.
4. Rusk County Medical Examiner presentation
  - a. Monthly report – Rassbach presented the monthly report for May. There were 9 natural deaths, 1 accidental death, 8 cremations, 1 pending death certificate and one pending organ donation responses.
  - b. Training requests – none.
  - c. Payment of bills – none.
  - d. 2020 budget review – budget is on track.
3. Rusk County Emergency Management/Ambulance Director presentation
  - a. Monthly EMA/Ambulance report was reviewed by committee and included EMA/AMB, training, meetings and end of year stats. Discussion on the Scope of Practice and time in each class to teach those skills. The state guidelines are being reviewed/updated to be consistent state-wide.
  - b. Training request –none
  - c. Payment of bills –Schneider/Stout motion to approve payment approval reports, motion carried.
  - d. Collections – approximately 12 have been sent back uncollectable.
  - e. 2020 Budget review – the budget is good.

- f. Community involvement/recruitment – Will continue recruitment when things open up again.
  - g. Ambulance bid review/award - The bids were reviewed. There is \$145,000 budgeted for the ambulance and \$30,000 for equipment. The body type being considered is a van (E-series) with gas engine. Hall will present bids from Lifeline and PL Coach for committee review next month.
6. The next meeting will be Wednesday, July 8, 2020 at 8:00 AM.
7. Stout/Pedersen motion to adjourn at 9:27 AM, motion carried.