Rusk County
Emergency Services Committee Agenda

Date: **Wednesday June 11, 2025**
Time: **8:00 AM**
Place: **County Board Room – LEC**

MEETING WILL BE ACCESSIBLE BY VIDEO CONFERENCE
Click the link to join video and/or audio: **Join the meeting now**

1. Meeting Called to Order
2. Approval of Minutes – May 15, 2025
3. Public Comment – limited to 5 minutes per person
4. Rusk County Emergency Management/Ambulance Director Presentation
    a. Monthly Report (includes discussion on meetings, events, call types, A/R)
    b. Training Requests
    c. Payment of the Bills
    d. Budget Review
5. Rusk County Medical Examiner Presentation
    a. Monthly Report (includes discussion on meetings, events, monthly cases, A/R)
    b. Training Requests
    c. Payment of the Bills
    d. Budget Review
6. Rusk County Sheriff Presentation
    a. Monthly Report (includes discussion on jail population, events, meetings, calls for service, A/R)
    b. Training Requests
    c. Payment of the Bills
    d. Budget Review
    e. Discussion and Possible Motion
        i. Tower Project Updates
        ii. Tek84 Maintenance Agreement
        iii. TK Elevator Invoice Overages
7. Set Next Meeting Date and Time – July 9, 2025 at 8:00am
8. Adjournment

Agenda Posted: 06/09/2025

Virtual attendees requesting public comment may submit their public comment in writing to the committee chair prior to the meeting and it will be read aloud by the committee chair during the meeting

At any time, a quorum of another County Committee or of the County Board may be present at the meeting to observe the proceedings, but no action will be taken except by those Committee Members for the stated Committee meeting and only on noticed agenda items.

**Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information, or to request this service, contact the Rusk County Clerk's Office; phone (715) 532-2100.

Agenda prepared by Miranda Kron under direction of Chair Wedwick

Rusk County Emergency Services Minutes May 14, 2025

Present: Schneider, Wedwick, Vohs, Cudo, Gorsegner
Others Present: Tom Hall (virtual), Annette Grotzinger, Sheriff Grassmann, Miranda Kron, Mike Hraban, Ashley Heath, Al Christianson Jr.

Call to Order – Meeting called to order by Chair Wedwick at 8:00am

Approval of the Minutes
Motion by Cudo, second by Schneider to approve the April 10, 2025 minutes as prepared. Motion carried.

Public Comment – None

Rusk County Emergency Management/Ambulance Director presentation

- Reviewed monthly report including ambulance needs/repairs and general department updates.
- Out-of-County Training Requests: None
- Payment of Bills: *Motion by Schneider, second by Cudo to approve the payment approval report. Motion carried.*
- Budget Review: *Motion by Gorsegner, second by Vohs to approve the budget reporting forms as presented and forward to Finance. Motion carried.*

Presentation regarding Law Enforcement usage at the Gates Building: Al Christianson Jr present for discussion with the Emergency Services committee. Discussion held.

Rusk County Medical Examiner presentation

- Reviewed monthly report including death statistics and general department updates.
- Out-of-County Training Requests: None
- Payment of Bills: *Motion by Gorsegner, second by Vohs to approve payment approval report. Motion carried.*
- Budget Review: *Motion by Cudo, second by Gorsegner to approve the budget reporting forms as presented and forward to Finance. Motion carried.*

Rusk County Sheriff presentation

- Reviewed monthly report including inmate housing updates, calls for service, overtime shifts, and general department updates.
- Out-of-County Training Requests: Heater [06/08-06/13 – Basic SWAT – Green Bay, WI] *Motion by Schneider, second by Cudo to approve all out of county training requests. Motion carried.*
- Payment of Bills: *Motion by Gorsegner, second by Schneider to approve payment approval report. Motion carried.*
- Budget Review: *Motion by Gorsegner, second by Vohs to approve the budget reporting forms as presented and forward to Finance. Motion carried.*
- Verbal updates on the Tower Project given to the committee; estimated go-live is June 2025.
- Verbal updates on the PSAP Project given to the committee; estimated go-live is September 2025.
- Intrado TXT2911 Agreement: Discussion held regarding need for TXT2911 as part of the PSAP grant and a grant modification will be submitted to help with install coverage. *Motion by Schneider, second by Cudo to move forward with the Intrado TXT2911 agreement. Motion carried.*
- Motorola Agreement – Spillman/FLEX Maintenance: Discussion on the unexpected cost of renewing RUSO's maintenance agreement with Motorola for Spillman/FLEX maintenance; previous agreement

entered into paid for 5 years of maintenance and that contract has now expired. Discussion held on where the cost of the agreement will come from within the Sheriff's budget. *Motion by Cudo, second by Gorsegner to approve the Motorola Spillman/FLEX 1-yr maintenance agreement. Motion carried.*

Next Regular Meeting Date – June 11, 2025 at 8:00am

Adjourn – Motion to adjourn at 9:56am

RUSK COUNTY

EMA/AMB Monthly Report

June 2025

EMA:

Grants for Hazard Mitigation plan are on hold-plan may have to be approved without an update.

Did not apply for WDF for May storm. Were not enough OT costs at County level to continue. About $750,000.00 worth of individual damage that does not have a revenue stream.

Ambulance:

254-

253-no issues

252-

251- cot vibrates service dept should be here week of the 12th to adjust it.

250- door lock still not working-Toycen will need it.

Held EMS week picnic at Ladysmith Fire Hall on the 21st of May, biggest group we have had to date. Door prizes and food, comradery. Outstanding.

A couple new EMTs coming onboard. Wendy Cynor is working on paperwork and two more just finishing up classes.

New scope of practice for staff this year includes nasal atomized EPI which we are looking at. Other skills will stay the same.

Training

Meetings Attended:

HWY safety-

Report Criteria:

Detail report.

Invoices with totals above $0 included.

Paid and unpaid invoices included.

Invoice Detail.GL account = "1002352301000"-"1002352301999","1002552501000"-"1002552501999","1002652507000"-"1002652507999","1002852509000"-"1002852509999","100294"-"10031","10075"-"10076","1002452303000"-"1002452303999"

[Report].Description = {<>} "1099 adjustment"

Invoice Detail.Created date = 05/07/2025-06/03/2025

Vendor Name	Invoice Number	Description	Net Invoice Amount	GL Account and Title
BOUND TREE MEDICAL LLC	66321146	MED SUPPLIES,GLOVES, 10) PA	719.70	100-23-52301-349 AMBULANCE-EQUI
BOUND TREE MEDICAL LLC	66342644	MEDICAL SUPPLIES	235.90	100-23-52301-347 AMBULANCE- MEDI
BRIGHTSPEED	301217898 040	APRIL 2025, ACCT 301217898-E	159.88	100-23-52301-225 AMBULANCE-TELE
CHARTER COMMUNICATIONS	03272025	EMS HOUSE INTERNET	95.71	100-23-52301-225 AMBULANCE-TELE
LIFEQUEST SERVICES	LQ-005500	JAN 2025 AMBULANCE BILLING	487.54	100-23-52301-216 AMBULANCE-CONT
LIFEQUEST SERVICES	LQ-005660	JAN 2025 AMBULANCE BILLING	2,773.50	100-23-52301-216 AMBULANCE-CONT
MARSHFIELD CLINIC HEALTH SYSTE	IN-9978	MED SUPPLIES	34.97	100-23-52301-349 AMBULANCE-EQUI
MARSHFIELD CLINIC HEALTH SYSTE	IN-9993	MED DIR FEB 25	500.00	100-23-52301-513 AMB-MEDICAL DIRE
POMASL FIRE EQUIPMENT, INC	99249	AMBULANCE STEP	2,750.00	100-23-52301-392 AMBULANCE-DONA
STERICYCLE INC	8010181112	BIO HAZZARD WASTE DISPOSA	198.80	100-23-52301-216 AMBULANCE-CONT
TRITECH SOFTWARE SYSTEMS	437625	CENTRALSQUARE INVOICE FO	3,600.00	100-23-52301-216 AMBULANCE-CONT
TRIZETTO PROVIDER SOLUTIONS	37TU042500	AMB BILL	130.00	100-23-52301-216 AMBULANCE-CONT
VERIZON WIRELESS	6110234419	3/5/25-4/4/25, ACCT 983216421-0	269.91	100-23-52301-225 AMBULANCE-TELE
WE ENERGIES	5433420531	03/05/25-04/02/25, ACCT 071867	97.86	100-23-52301-220 AMBULANCE-UTILI
WILLIAMS, ROBERT A	159-06012025	HOUSE RENTAL JUNE2025	850.00	100-23-52301-530 AMBULANCE-HOUS
XCEL ENERGY	921644910	03/04/25-04/02/25, ACCT 52-0013	92.52	100-23-52301-220 AMBULANCE-UTILI
Grand Totals:			12,996.29	

Vendor Name	Invoice Number	Description	Net Invoice Amount	GL Account and Title

We, the undersigned committee, have reivewed and approve the attached list of invoices and purchasing card statement(s).

Terry Wedwick - Chair

Date

Tom Cudo - Vice Chair

Suzanne Vohs

Kurt Gorsegner

Phil Schneider

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Emergency Management Month of Report: May

Budget Name: Ambulance Budget Number: 250

Name & Title of Person Preparing This Report: Thomas Hall

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 1,728,175.98

2024 Actual Expenditures: 1,896,620.72

2023 Actual Revenues: 1,264,214.21

2024 Actual Revenues: 1,003,072.92

BUDGET INFORMATION:

Budgeted Expenditures: 1,993,727.00

Budgeted Revenues: 1,284,054.00

YTD Expenditures: 669,649.42

YTD Revenues: 7068.00

Projected Expenditures: 1,750,000.00

Projected Revenues: 1,284,054.00

GL ACCOUNTS OF CONCERN: ☐ Check if no concerns.

Account Number/Name: 1002352301122

Reason for Concern: FR/EMR wages is high as they are covering more shifts

Plan of Action: track wages and alocate those on the ambulance to 111 account

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

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Department: Emergency Management Month of Report: May

Budget Name: Amb Grant Budget Number: 252

Name & Title of Person Preparing This Report: Thomas Hall

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 0

2023 Actual Revenues: 0

2024 Actual Expenditures: 7819.35

2024 Actual Revenues: 7819.35

BUDGET INFORMATION:

Budgeted Expenditures: 6565.00

YTD Expenditures: 198.27

Projected Expenditures: 45000.00

Budgeted Revenues: 6565.00

YTD Revenues: 49733.36

Projected Revenues: 49733.36

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

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Department: Emergency Management Month of Report: May

Budget Name: LEPC OPS Budget Number: 253

Name & Title of Person Preparing This Report: Thomas Hall

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 6753.62

2024 Actual Expenditures: 6916.97

2023 Actual Revenues: 6753.62

2024 Actual Revenues: 6916.97

BUDGET INFORMATION:

Budgeted Expenditures: 6917.00

Budgeted Revenues: 6917.00

YTD Expenditures: 0

YTD Revenues: 0

Projected Expenditures: 6917.00

Projected Revenues: 6917.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Emergency Management Month of Report: May

Budget Name: LEPC EQ Grant Budget Number: 254

Name & Title of Person Preparing This Report: Thomas Hall

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 809.56

2023 Actual Revenues: 1147.67

2024 Actual Expenditures: 3180.00

2024 Actual Revenues: 3044.00

BUDGET INFORMATION:

Budgeted Expenditures: 2000.00

YTD Expenditures: 0

Projected Expenditures: 2000.00

Budgeted Revenues: 2000.00

YTD Revenues: 500.00

Projected Revenues:

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Emergency Management Month of Report: May

Budget Name: Emergency Management Budget Number: 255

Name & Title of Person Preparing This Report: Thomas Hall

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 101,759.67

2024 Actual Expenditures: 82,161.23

2023 Actual Revenues: 38,968.97-101,759.67

2024 Actual Revenues: 36268.05-82161.23

BUDGET INFORMATION:

Budgeted Expenditures: 89,897.00

Budgeted Revenues: 34647.00-89897.00

YTD Expenditures: 32218.10

YTD Revenues: 0

Projected Expenditures: 89897.00

Projected Revenues: 89897.00

GL ACCOUNTS OF CONCERN: ☐ Check if no concerns.

Account Number/Name: 1003052501339

Reason for Concern: part of expence needs to be moved to travel and not left in training

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Department Head's Signature: Thomas Hall Date: 6-3-25

Oversight Chair's Signature: _____ Date: _____

Finance Chair's Signature: _____ Date: _____

This request form is to be sent to the Clerk's Office/Agenda Preparer for inclusion in the packet provided to the Oversight Committee and the Finance Committee.

Fully approved and executed form is to be kept filed with the Finance Director.

Please refer to the Financial Procedures Manual, Chapter 6 for the full policy regarding monthly departmental budget reports.

May 2025 Death Statistics

	N	A	S	H	U	Tot	Autop	Crem	Hosp	OnCall	Donat
January	4	1	0	0	0	5	0	6	6	0	1
February	4	0	0	0	0	4	0	9	4	0	1
March	7	0	0	0	0	7	0	10	4	4	1
April	5	0	0	0	0	5	0	6	7	0	2
May	1	1	0	0	0	2	0	4	3	0	0
June						0					
July						0					
August						0					
September						0					
October						0					
November						0					
December						0					
YTD	21	2	0	0	0	23	0	35 hours left	24	4 2588	5

1. Monthly death statistics
2. Request to attend training
    a. Online training
        a. approval
3. Discussion of any departmental issues
4. Review invoices
    a. approval
5. Review budget

key N-Natural, A-Accident, S-Suicide, H-Homicide, U-Undetermined
Autop-Autopsy, Crem-Cremations, Hosp-Hospice calls,
OnCall-on call hours used, Donat-Donation calls taken

BUDGET REPORT

Rusk County
WISCONSIN

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The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Medical Examiner

Month of Report: June 2025

Budget Name: Medical Examiner

Budget Number: 105

Name & Title of Person Preparing This Report: Annette Grotzinger ME

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 51,428.89

2024 Actual Expenditures: 60,508.68

2023 Actual Revenues: 7,825.00

2024 Actual Revenues: 7,055.00

BUDGET INFORMATION:

Budgeted Expenditures: 78,945.00

Budgeted Revenues: 6,000.00

YTD Expenditures: 12,169.87

YTD Revenues: 975.00

Projected Expenditures: 78,945.00

Projected Revenues: 6,000.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Department Head's Signature: _____ Date: 6/11/2025

Oversight Chair's Signature: _____ Date: _____

Finance Chair's Signature: _____ Date: _____

This request form is to be sent to the Clerk's Office/Agenda Preparer for inclusion in the packet provided to the Oversight Committee and the Finance Committee.

Fully approved and executed form is to be kept filed with the Finance Director.

Please refer to the Financial Procedures Manual, Chapter 6 for the full policy regarding monthly departmental budget reports.

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.
[Report].Description = {<>} "1099 adjustment"
Invoice Detail.GL account = "1000451261000"-"1000451261999"
Invoice Detail.Created date = 05/07/2025-06/03/2025

Vendor Name	Invoice Number	Description	Net Invoice Amount	GL Account and Title
Grand Totals:			.00	

We, the undersigned committee, have reivewed and approve the attached list of invoices and purchasing card statement(s).

Terry Wedwick - Chair

Date

Tom Cudo - Vice Chair

Suzanne Vohs

Kurt Gorsegner

Phil Schneider

2025
Rusk County Sheriff's Office
Monthly Report For:

MAY

Average Daily Inmate Population 24

Average Daily EMP Inmate Population 1

Average Daily Inmates Housed Out of County .. 2

Out of county inmates are at no cost to RUSO – currently serving sentence through EMP in other counties.

Training Received:

Tuma [05/20-05/21]	TAC/Validation Training; Ladysmith, WI

Upcoming Training Requested/Scheduled:

Heater [06/08-06/13]	Basic SWAT; Green Bay, WI

Meetings Attended: Tower/Radio Project, Ad Hoc Construction, County Board Dept. Head, Emergency Services, Joint Management, Committee on Committees, Personnel, Finance, Mental Health Subcommittee

Special Points of Interest:

CALLS FOR SERVICE:	2025	2024	2023
Accidents (total)	145	446	505
Burglar Alarm	18	46	14
Disorderly Conduct	87	250	213
Domestic Violence	43	85	67
Drug Offense	7	12	29
Emergency Detention	50	104	85
Sexual Assault	17	43	49
Theft	75	198	137
Warrant	88	162	147
Weapon Offense	4	11	18
TOTALS	534	1,357	1,264

Accident totals include:

- Driver Reportable
- Fatality
- Property Damage
- Personal Injury

OVERTIME POSTING(S)

Date Posted:	4/14/2025	Time Posted:	10:30	Posted By:	Grassmann

REASON	DAY	DATE	HOURS	DUTY	LEFT VACANT BY	LAST DAY TO POST	DEPUTY WANTING SHIFT	ASSIGNED TO
V	**Thursday**	**05/15/25**	**6P-6A**	**Patrol**	**108**	**4/27/2025**	111	111
V	Friday	05/16/25	5P-5A	Patrol	109	4/27/2025	111 104	104
V	**Friday**	**05/16/25**	**6P-6A**	**Patrol**	**108**	**4/27/2025**		103
V	Sunday	05/18/25	6A-3P	Patrol	105	4/27/2025	112	112
JT	**Wednesday**	**05/21/25**	**11P-6A**	**Patrol**	**108**	**4/27/2025**	Cancelled	
JT	**Thursday**	**05/22/25**	**6P-6A**	**Patrol**	**108**	**4/27/2025**	Cancelled	
JT	**Friday**	**05/23/25**	**6P-6A**	**Patrol**	**108**	**4/27/2025**	Cancelled	
V	Saturday	05/24/25	6A-6P	Patrol	105	4/27/2025	114	114
V	**Saturday**	**05/24/25**	**3P-3A**	**Patrol**	**107**	**4/27/2025**		103
V	Sunday	05/25/25	6A-6P	Patrol	105	4/27/2025	112	112
V	**Sunday**	**05/25/25**	**3P-3A**	**Patrol**	**107**	**4/27/2025**	108	108
V=Vac Req	**C=Comp Req**	**JT=Jury Trial**	**Z=Spec Duty**	**S=School/Training**	**O=Other**			

ELLATION BASED UPON THE NEEDS OF THE DEPARTMENT*

OVERTIME POSTING(S)

Date Posted:	4/14/2025	Time Posted:	13:00	Posted By:	Grassmann

REASON	DAY	DATE	HOURS	DUTY	LEFT VACANT BY	LAST DAY TO POST	DEPUTY WANTING SHIFT	ASSIGNED TO
S	Thursday	5/1/2025	6A-6P	jail	135	4/27/2025	136	136
	Thursday	**5/1/2025**	**6P-6A**	**jail**		**4/27/2025**	139	139
S	Friday	5/2/2025	6A-6P	jail	135	4/27/2025	136	136
	Friday	**5/2/2025**	**6P-6A**	**jail**		**4/27/2025**	137	137
	Saturday	5/3/2025	6A-6P	jail		4/27/2025	Cancelled	
	Sunday	5/4/2025	6A-6P	jail		4/27/2025	Cancelled	
	Monday	5/5/2025	6A-6P	jail		4/27/2025	Cancelled	
	Tuesday	5/6/2025	6A-6P	jail		4/27/2025	Cancelled	
	Wednesday	**05/07/25**	**6P-6A**	**jail**		**4/27/2025**	127/185	127/185
	Thursday	**05/08/25**	**6P-6A**	**jail**		**4/27/2025**	127	127
	Friday	**05/09/25**	**6P-6A**	**jail**		**4/27/2025**	139	139
	Saturday	**05/10/25**	**6P-6A**	**jail**		**4/27/2025**		
	Sunday	05/11/25	6A-6P	jail		4/27/2025	Cancelled	
	Monday	05/12/25	6A-6P	jail		4/27/2025	Cancelled	
	Tuesday	05/13/25	6A-6P	jail		4/27/2025	Cancelled	
	Wednesday	05/14/25	6A-6P	jail		4/27/2025	Cancelled	
V	**Wednesday**	**05/14/25**	**5P-5A**	**jail**	**137**	**4/27/2025**	139	139
	Wednesday	**05/14/25**	**6P-6A**	**jail**	**126**	**5/7/2025**		
V	**Thursday**	**05/15/25**	**5P-5A**	**jail**	**137**	**4/27/2025**	139	139
	Thursday	**05/15/25**	**6P-6A**	**jail**		**4/27/2025**	185 2nd	/185
V	**Friday**	**05/16/25**	**5P-5A**	**jail**	**137**	**4/27/2025**	139	139
	Friday	**05/16/25**	**6P-6A**	**jail**		**4/27/2025**	127	127
C	Saturday	05/17/25	6A-6P	jail	133	4/27/2025		136
V	**Saturday**	**05/17/25**	**5P-5A**	**jail**	**137**	**4/27/2025**	185 2nd	132/185

OVERTIME POSTING(S)

	Saturday	**05/17/25**	**6P-6A**	**jail**		**4/27/2025**	130	130
C	Sunday	05/18/25	6A-6P	jail	133	4/27/2025		128
	Sunday	**05/18/25**	**6P-6A**	**jail**		**4/27/2025**	185	185
	Monday	05/19/25	6A-6P	jail		4/27/2025	Cancelled	
	Tuesday	05/20/25	6A-6P	jail		4/27/2025	Cancelled	
	Wednesday	05/21/25	6A-6P	jail		4/27/2025	136	
	Thursday	05/22/25	6A-6P	jail		4/27/2025	Cancelled	
	Friday	**05/23/25**	**6P-6A**	**jail**		**4/27/2025**	127	127
	Saturday	**05/24/25**	**6P-6A**	**jail**		**4/27/2025**	127	127
	Sunday	**05/25/25**	**6P-6A**	**jail**		**4/27/2025**	182	182
	Monday	**05/26/25**	**6P-6A**	**jail**		**4/27/2025**	182	182
	Tuesday	05/27/25	6A-6P	jail		4/27/2025	Cancelled	
	Wednesday	05/28/25	6A-6P	jail		4/27/2025	Cancelled	
	Thursday	05/29/25	6A-6P	jail		4/27/2025	Cancelled	
	Friday	05/30/25	6A-6P	jail		4/27/2025	Cancelled	
	Saturday	**05/31/25**	**6P-6A**	**jail**		**4/27/2025**	182	182
V=Vac Req	**C=Comp Req**	**JT=Jury Trial**	**Z=Spec Duty**	**S=School/Training**	**O=Other**			

ELLATION BASED UPON THE NEEDS OF THE DEPARTMENT*

Report Criteria:

Detail report.

Invoices with totals above $0 included.

Paid and unpaid invoices included.

[Report].Description = {<>} "1099 adjustment"

Invoice Detail.GL account = "1002152111000"-"1002152111999","1002252112000"-"1002252112999","100425"-"100426","1004652112000"-"1004652112999","211"-"212","1007752111000"-"1007752111999"

Invoice Detail.Created date = 05/07/2025-06/03/2025

Vendor Name	Invoice Number	Description	Net Invoice Amount	GL Account and Title
4IMPRINT	29185067	EDGE TSHIRTS - LS,BRUCE,FL	792.21	211-21-52170-348 EDGE-MATERIALS
ADVANCED CORRECTIONAL	RINV-005625	JUNE 25 - ON SITE MEDICAL	8,173.67	100-22-52112-347 JAIL-PRISONER ME
AMAZON.COM	113-0428152-0	151 UNIFORMS - 33X30 PANTS	20.80	100-21-52111-345 SHERIFF- UNIFORM
AMAZON.COM	113-0428152-0	151 UNIFORMS - (2) POLOS	63.91	100-21-52111-345 SHERIFF- UNIFORM
AMAZON.COM	113-0428152-0	151 UNIFORM - 33X30 REFUND	20.80-	100-21-52111-345 SHERIFF- UNIFORM
AMAZON.COM	113-1612492-6	129 INITIAL ISSUE - CUFF KEY	17.69	100-22-52112-340 JAIL-EQUIP < $5,00
AMAZON.COM	113-3652364-0	(1) FRONT OFFICE CHAIR	84.99	100-21-52111-319 SHERIFF- OFFICE S
AMAZON.COM	113-7118278-2	(1) TRACKBALL MOUSE	33.99	100-21-52111-250 SHERIFF- COMPUT
AMAZON.COM	113-7356142-5	(1BX) NITRILE EXAM GLOVES -	79.24	100-22-52112-349 JAIL-PRISONER MAI
AMAZON.COM	113-7356142-5	(1BX) VINYL EXAM GLOVES - JA	59.99	100-22-52112-349 JAIL-PRISONER MAI
AMAZON.COM	113-9810797-1	151 UNIFORMS 33X28 - RETUR	71.70	100-21-52111-345 SHERIFF- UNIFORM
AMAZON.COM	114-1437464-1	(1-10PK) WATERPROOF WOUN	33.99	100-22-52112-347 JAIL-PRISONER ME
AMAZON.COM	114-1437464-1	(1-8PK) ALKALINE BATTERIES	11.98	100-22-52112-349 JAIL-PRISONER MAI
AMAZON.COM	114-1437464-1	(1-100PK) MICRO BINDER CLIP	11.41	100-22-52112-349 JAIL-PRISONER MAI
BP	571931	Z01 FUEL - 9.359GAL	29.00	100-21-52111-334 SHERIFF- FUEL
CCLI	RG25-1298197	2025 CHAPLAIN COPYRIGHT LI	80.00	100-22-52112-348 JAIL-CHAPLAIN EXP
CDW GOVERNMENT INC	1CGR7XC	(1) MDC DOCKING STATION - S	282.44	100-21-52111-250 SHERIFF- COMPUT
CENTURYLINK	407046868 030	WIRELESS 911	1,222.71	100-21-52111-225 SHERIFF- COMMUN
CENTURYLINK	500150169 030	E911 LINES - BARRON CO INCO	110.40	100-21-52111-225 SHERIFF- COMMUN
CHIPPEWA VALLEY ELECTRIC COOP	9021892 03052	W13522 CHIPPEWA TRAIL - SW	49.50	100-21-52111-225 SHERIFF- COMMUN
CHIPPEWA VALLEY ELECTRIC COOP	9021892 04032	W13522 CHIPPEWA TRAIL - SW	46.28	100-21-52111-225 SHERIFF- COMMUN
DOUBLETREE	93901132	105 LODGING FOR TRAINING	196.00	100-21-52111-339 SHERIFF- DUES/TR
GALLS, LLC	030898720	128 INITIAL ISSUE - FLEECE JA	63.95	100-22-52112-345 JAIL-UNIFORMS
GENERAL COMMUNICATIONS	344346	MAY 25 MAINT AGREEMENT	1,660.00	100-21-52111-225 SHERIFF- COMMUN
GETAC USA	33E285288A84	(5) MDC HANDLE REPLACEME	109.99	100-21-52111-340 SHERIFF- REPLACE
JERRYS AMOCO INC	58653	A31 DIAGNOSTICS RAN	219.36	100-21-52111-332 SHERIFF- VEHICLE
JUMP RIVER ELEC COOP INC	17827001 0405	N5861 NORWEGIAN RD TOWER	58.10	100-21-52111-225 SHERIFF- COMMUN
JUMP RIVER ELEC COOP INC	17827002 0405	N5591 HWY 73 TOWER	63.43	100-21-52111-225 SHERIFF- COMMUN
KWIK TRIP	020947	JAIL MEALS - MILK	2.99	100-22-52112-343 JAIL-PRISONER ME
KWIK TRIP	083819	JAIL MEALS - MILK	3.69	100-22-52112-343 JAIL-PRISONER ME
LADYSMITH ACE HARDWARE	A17679/1	PVC/EQUIP FOR POLE CAM	22.38	100-77-52111-340 TACTICAL TEAM-EQ
LADYSMITH FAMILY RESTAURANT	648732	APRIL 2025 - JAIL MEALS	14,483.00	100-22-52112-343 JAIL-PRISONER ME
LADYSMITH POSTMASTER	042252	EVIDENCE MAILED	8.55	100-21-52111-311 SHERIFF- POSTAGE
LADYSMITH POSTMASTER	043254	EVIDENCE MAILED	6.90	100-21-52111-311 SHERIFF- POSTAGE
LADYSMITH POSTMASTER	066780	LETTER MAILED - CERTIFIED	5.58	100-21-52111-311 SHERIFF- POSTAGE
LADYSMITH POSTMASTER	089494	EVIDENCE MAILED	18.45	100-21-52111-311 SHERIFF- POSTAGE
MARSHFIELD CLINIC HEALTH SYSTE	47898919	25B-00028 INMATE EMERGENC	135.19	100-22-52112-347 JAIL-PRISONER ME
MARSHFIELD CLINIC HEALTH SYSTE	900144	25B-00065 INMATE MEDICAL	74.83	100-22-52112-347 JAIL-PRISONER ME
MARSHFIELD CLINIC HEALTH SYSTE	900176	25B-0065 INMATE MEDICAL	1,307.26	100-22-52112-347 JAIL-PRISONER ME
MARSHFIELD CLINIC HEALTH SYSTE	900188	25B-00065 INMATE MEDICAL	633.71	100-22-52112-347 JAIL-PRISONER ME
MARSHFIELD CLINIC HEALTH SYSTE	900830	25B-00065 INMATE MEDICAL	598.94	100-22-52112-347 JAIL-PRISONER ME
MCKESSON MEDICAL-SURGICAL GO	23637815	(1BX) AQUACEL WOUND DRES	236.78	100-22-52112-347 JAIL-PRISONER ME
MID-STATES ORGANIZED CRIME	0251822-IN	RUSO MOCIC MEMBERSHIP DU	200.00	100-21-52111-339 SHERIFF- DUES/TR
MOTOROLA SOLUTIONS INC	8230519465	06/01/2025-05/31/2026 FLEX/SPI	16,577.79	100-21-52111-225 SHERIFF- COMMUN
NARTEC INC	120975785218	(200) METH TEST KITS	362.43	100-21-52111-348 SHERIFF- INVEST S
PEPPERBALL	0096115-IN	PEPPERBALL - 50CT PRACTICE	260.00	100-21-52111-340 SHERIFF- REPLACE
QUALIFICATION TARGETS INC	22502111	(500) DOJ TRAINING TARGETS	189.98	100-21-52111-339 SHERIFF- DUES/TR
REPUBLIC SERVICES #930	0930-0014350	APR 25 - JAIL DUMPSTER	137.71	100-42-51610-229 JAIL MAINT- REFUS
RUBBERSTAMPS.NET	2239244	(1) CIVIL PROCESS STAMP - NE	33.90	100-21-52111-399 SHERIFF-EMPLOYM

Vendor Name	Invoice Number	Description	Net Invoice Amount	GL Account and Title
SAFE LIFE DEFENSE	32457869	128 INITIAL ISSUE - VEST CARR	241.97	100-22-52112-345 JAIL-UNIFORMS
SCHILLING SUPPLY CO INC	1002754-00	(6 CASES) JAIL - URINAL SCRE	129.29	100-22-52112-349 JAIL-PRISONER MAI
SIRCHIE FINGER PRINT LAB	0690546-IN	(1 BOX) LTX.PWD FREE GLOVE	45.40	100-21-52111-348 SHERIFF- INVEST S
SIRCHIE FINGER PRINT LAB	0690559-IN	GLASSINE ENVELOPES & TEST	86.15	100-21-52111-348 SHERIFF- INVEST S
SIRCHIE FINGER PRINT LAB	0690581-IN	(30) METH TEST KITS	61.38	100-21-52111-348 SHERIFF- INVEST S
STREICHER'S	I1746862	(2) ERT HARNESS - 109/107 INIT	142.00	100-77-52111-340 TACTICAL TEAM-EQ
STREICHER'S	I1752863	(2) ERT HELMETS - 107/109 INIT	1,740.00	100-77-52111-340 TACTICAL TEAM-EQ
SUPERIOR CHEMICAL CORP	412737	(1 CASE) SHOWER FOAM CLEA	338.76	100-22-52112-349 JAIL-PRISONER MAI
SYNC.COM INC	INV00594841	SYNC - ANNUAL RENEWAL - 20	135.00	100-21-52111-348 SHERIFF- INVEST S
SYSCO BARABOO, LLC	418795785	JAIL MEALS - MILK	39.82	100-22-52112-343 JAIL-PRISONER ME
SYSCO BARABOO, LLC	418804552	JAIL MEALS - MILK	59.67	100-22-52112-343 JAIL-PRISONER ME
SYSCO BARABOO, LLC	418813348	JAIL MEALS - MILK	79.56	100-22-52112-343 JAIL-PRISONER ME
SYSCO BARABOO, LLC	418822485	JAIL MEALS - MILK	59.67	100-22-52112-343 JAIL-PRISONER ME
TACTICAL SOLUTIONS	10705	(12) RADAR CERTIFICATION	504.00	100-21-52111-249 SHERIFF- EQUIPME
TRANS UNION LLC	51361-202503-	MARCH 25 BACKGROUND CHE	75.00	100-21-52111-348 SHERIFF- INVEST S
UNIVERSITY OF MINNESOTA	1692210	K9 LEO - NEURO EXAM	288.00	100-21-52111-341 SHERIFF- K-9 EXPE
VERIZON WIRELESS	6109137521	FEB-MARCH RUSO CELL PHON	671.77	100-21-52111-225 SHERIFF- COMMUN
VERIZON WIRELESS	6109137522	FEB-MARCH RUSO MDC	1,320.63	100-21-52111-226 SHERIFF-MDT AIR C
WALMART	02863	GORILLA GLUE	7.88	100-21-52111-319 SHERIFF- OFFICE S
WALMART	052313	WALLACE - RETIREMENT SEND	108.60	100-21-52111-392 SHERIFF- DONATIO
WALMART	2000129-4822	(1BX-1000) VINYL EXAM GLOVE	54.99	100-22-52112-349 JAIL-PRISONER MAI
WE ENERGIES	5465483177	04/02/2025-05/04/2025 SERVICE	10.58	100-21-52111-225 SHERIFF- COMMUN
WESTWOOD PHARMACY CLINICAL S	45606	INMATE RX - APRIL 25	633.04	100-22-52112-347 JAIL-PRISONER ME
WI DEPT OF JUSTICE	455TIME-0000	2ND QTR TIME BILLING - MUNI0	2,358.75	100-21-52111-225 SHERIFF- COMMUN
WI DEPT OF JUSTICE	WINWOR0312	129 BACKGROUND CHECK	7.00	100-22-52112-399 JAIL-EMPLOYMENT
WSDSA	9W888647XW	101 2025 MEMBERSHIP	50.00	100-21-52111-339 SHERIFF- DUES/TR
Grand Totals:			58,174.90	

Vendor Name	Invoice Number	Description	Net Invoice Amount	GL Account and Title

We, the undersigned committee, have reivewed and approve the attached list of invoices and purchasing card statement(s).

Terry Wedwick - Chair

Date

Tom Cudo - Vice Chair

Suzanne Vohs

Kurt Gorsegner

Phil Schneider

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: June 2025

Budget Name: Sheriff

Budget Number: 210

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 2,424,287.25

2024 Actual Expenditures: 2,493,202.03

2023 Actual Revenues: 97,351.47

2024 Actual Revenues: 38,715.14

BUDGET INFORMATION:

Budgeted Expenditures: 2,706,008.00

Budgeted Revenues: 24,150.00

YTD Expenditures: 926,424.45

YTD Revenues: 20,523.06

Projected Expenditures: 2,695,627.74

Projected Revenues: 26,714.51

GL ACCOUNTS OF CONCERN: ☐ Check if no concerns.

Account Number/Name: 100-21-52111-225 SHERIFF-COMMUNICATIONS

Reason for Concern: 5yr agreement for Spillman/FLEX Software Maintenance Agreement came due in 2025

Plan of Action: Certain costs impacting the communications budget planned for in 2025 have not started to hit the budget yet (ytd) as it is determined by the progress of the radio/tower upgrades reducing the budgeted amount needed for those fees. See attached spreadsheet for cost breakdowns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

With changes in RUSO personnel, we are concerned that the patrol overtime could take a hit.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: Jail

Budget Number: 211

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 2,001,527.16

2024 Actual Expenditures: 2,458,174.96

2023 Actual Revenues: 116,394.16

2024 Actual Revenues: 119,409.86

BUDGET INFORMATION:

Budgeted Expenditures: 2,301,196.00

Budgeted Revenues: 83,450.00

YTD Expenditures: 630,140.43

YTD Revenues: 32,064.58

Projected Expenditures: 2,156,082.62

Projected Revenues: 84,686.00

GL ACCOUNTS OF CONCERN: ☐ Check if no concerns.

Account Number/Name: 100-22-52112-115 JAIL-RESERVE DEPUTY (wages)

Reason for Concern: Our reserve deputies will be working several shifts to help off-set the amount of overtime this summer due to vacant shifts & open positions

Plan of Action: Having a reserve deputy work shifts ultimately costs less money than to pay a full-time employee to work those shifts at the overtime rate.

Account Number/Name: 100-22-52112-340 JAIL-EQUIP < $5,000

Reason for Concern: We only have approx. $1,800.00 remaining in this budget line and have 6 months left of 2025

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: Water Patrol

Budget Number: 212

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 6,433.80

2024 Actual Expenditures: 8,226.90

2023 Actual Revenues: 3,761.59

2024 Actual Revenues: 4,644.86

BUDGET INFORMATION:

Budgeted Expenditures: 11,289.00

Budgeted Revenues: 11,289.00

YTD Expenditures: 797.24

YTD Revenues: 0.00

Projected Expenditures: 11,289.00

Projected Revenues: 11,289.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

DNR grant reimbursed

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: Snow Patrol

Budget Number: 213

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 9,658.55

2024 Actual Expenditures: 96.91

2023 Actual Revenues: 5,177.07

2024 Actual Revenues: 0.00

BUDGET INFORMATION:

Budgeted Expenditures: 13,174.00

Budgeted Revenues: 7,693.00

YTD Expenditures: 4,257.34

YTD Revenues: 0.00

Projected Expenditures: 13,174.00

Projected Revenues: 7,693.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

DNR grant reimbursed

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: K9

Budget Number: 214

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 15,183.73

2024 Actual Expenditures: 4,045.69

2023 Actual Revenues: 7,917.33

2024 Actual Revenues: 5,881.62

BUDGET INFORMATION:

Budgeted Expenditures: 2,500.00

Budgeted Revenues: 1,500.00

YTD Expenditures: 2,103.07

YTD Revenues: 8,700.00

Projected Expenditures: 5,000.00

Projected Revenues: 8,725.00

GL ACCOUNTS OF CONCERN: ☐ Check if no concerns.

Account Number/Name: 100-21-52111-341 SHERIFF-K9-EXPENSE

Reason for Concern: K9 Leo has had unexpected medical costs due to emergency visits and surgeries

Plan of Action: Requested financial assistance from the National Police Dog Foundation to help off-set/reimburse veterinary expenses

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

No levy impact

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: Tactical Team

Budget Number: 240

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 31,871.00

2024 Actual Expenditures: 20,082.00

2023 Actual Revenues: 159,500.94

2024 Actual Revenues: 1,518.19

BUDGET INFORMATION:

Budgeted Expenditures: 23,374.00

Budgeted Revenues: 0.00

YTD Expenditures: 13,607.81

YTD Revenues: 0.00

Projected Expenditures: 23,321.00

Projected Revenues: 0.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: EDGE

Budget Number: 220

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 5,462.36

2024 Actual Expenditures: 5,267.28

2023 Actual Revenues: 3,227.00

2024 Actual Revenues: 5,267.28

BUDGET INFORMATION:

Budgeted Expenditures: 7,489.00

Budgeted Revenues: 7,489.00

YTD Expenditures: 4,548.49

YTD Revenues: 0.00

Projected Expenditures: 8,347.98

Projected Revenues: 7,489.00

GL ACCOUNTS OF CONCERN: ☐ Check if no concerns.

Account Number/Name: 211-21-52170-166 EDGE-OVERTIME

Reason for Concern:

Plan of Action: EDGE is now done for the year

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: BRDEU

Budget Number: 221

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 7,572.82

2024 Actual Expenditures: 310.00

2023 Actual Revenues: 3,755.00

2024 Actual Revenues: 1,087.92

BUDGET INFORMATION:

Budgeted Expenditures: 5,000.00

Budgeted Revenues: 0.00

YTD Expenditures: 0.00

YTD Revenues: 0.00

Projected Expenditures: 2,000.00

Projected Revenues: 0.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: VSS (Victim Services)

Budget Number: 225

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 46,496.02

2024 Actual Expenditures: 42,156.03

2023 Actual Revenues: 41,807.02

2024 Actual Revenues: 42,128.98

BUDGET INFORMATION:

Budgeted Expenditures: 37,174.00

Budgeted Revenues: 31,742.00

YTD Expenditures: 5,464.47

YTD Revenues: 0.00

Projected Expenditures: 5,464.47

Projected Revenues: 8,165.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

VSS is now full time with the DA's office due to loss of grant funding to work out of RUSO.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: Wireless 911

Budget Number: 229

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 26,212.90

2024 Actual Expenditures: 15,990.93

2023 Actual Revenues: 282.90

2024 Actual Revenues: 0.00

BUDGET INFORMATION:

Budgeted Expenditures: 0.00

Budgeted Revenues: 0.00

YTD Expenditures: 2,666.22

YTD Revenues: 0.00

Projected Expenditures: 2,666.22

Projected Revenues: 0.00

GL ACCOUNTS OF CONCERN: ☐ Check if no concerns.

Account Number/Name: 211-28-52189-225 WIRELESS 911-MONTHLY CHARGE

Reason for Concern: Monthly CenutryLink bill should be charged to the regular JAIL-911 MONTHLY CHARGE line item; it was budgeted to be charged to that line.

Plan of Action: Line item transfer within RUSO budget

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: ATV Patrol

Budget Number: 233

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 13,488.35

2024 Actual Expenditures: 17,734.40

2023 Actual Revenues: 12,787.63

2024 Actual Revenues: 11,118.21

BUDGET INFORMATION:

Budgeted Expenditures: 14,939.00

Budgeted Revenues: 12,146.00

YTD Expenditures: 2,389.56

YTD Revenues: 0.00

Projected Expenditures: 14,961.39

Projected Revenues: 12,1476.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

DNR grant reimbursed

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: Shop with a Cop

Budget Number: 236

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 23,934.06

2024 Actual Expenditures: 18,384.91

2023 Actual Revenues: 19,571.84

2024 Actual Revenues: 14,781.95

BUDGET INFORMATION:

Budgeted Expenditures: 14,200.00

Budgeted Revenues: 14,200.00

YTD Expenditures: 0.0

YTD Revenues: 390.00

Projected Expenditures: 14,200.00

Projected Revenues: 14,200.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

No levy impact

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: Project Lifesaver

Budget Number: 237

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 0.00

2024 Actual Expenditures: 0.00

2023 Actual Revenues: 500.00

2024 Actual Revenues: 600.00

BUDGET INFORMATION:

Budgeted Expenditures: 500.00

Budgeted Revenues: 500.00

YTD Expenditures: 0.00

YTD Revenues: 0.00

Projected Expenditures: 150.00

Projected Revenues: 500.00

GL ACCOUNTS OF CONCERN: ☑ Check if no concerns.

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Rusk County
WISCONSIN

THIS FORM IS TO BE COMPLETED MONTHLY BEGINNING IN MAY (OR SOONER IF BUDGET CONERNS ARISE) BY EACH DEPARTMENT AND SUBMITTED FOR REVIEW TO THE OVERSIGHT COMMITTEE.

The Oversight Committee shall approve and forward the report to the Finance Committee for monthly review and final approval.

Department: Sheriff

Month of Report: May 2025

Budget Name: Jail Maintenance

Budget Number: 240

Name & Title of Person Preparing This Report: Phil Grassmann

HISTORICAL BUDGET INFORMATION:

2023 Actual Expenditures: 19,136.44

2024 Actual Expenditures: 16,062.77

2023 Actual Revenues: 7,620.44

2024 Actual Revenues: 0.00

BUDGET INFORMATION:

Budgeted Expenditures: 16,252.00

Budgeted Revenues: 4,500.00

YTD Expenditures: 9,141.45

YTD Revenues: 0.00

Projected Expenditures: 23,480.29

Projected Revenues: 4,500.00

GL ACCOUNTS OF CONCERN: ☐ Check if no concerns.

Account Number/Name: 100-42-51610-246 JAIL MAINT-CONTRACT MAINT

Reason for Concern: Unexpected cost for Sally Port elevator maintenance & repair after power outage

Plan of Action: RUSO administration is working on creating new/more revenue sources for the jail

Account Number/Name:

Reason for Concern:

Plan of Action:

Account Number/Name:

Reason for Concern:

Plan of Action:

OTHER INFORMATION:

Please detail any other information relevant to departmental budget outlook. Attach additional sheets if needed.

BUDGET REPORT

Department Head's Signature: _____ Date: 6-5-25

Oversight Chair's Signature: _____ Date: _____

Finance Chair's Signature: _____ Date: _____

This request form is to be sent to the Clerk's Office/Agenda Preparer for inclusion in the packet provided to the Oversight Committee and the Finance Committee.

Fully approved and executed form is to be kept filed with the Finance Director.

Please refer to the Financial Procedures Manual, Chapter 6 for the full policy regarding monthly departmental budget reports.

Rusk County Jail, WI
311 Miner Ave E
Ladysmith, Wisconsin 54848
Miranda Kron
mrkron@ruskcountywi.us

5/22/2025

ANNUAL SERVICE AGREEMENT **QUOTE # SA2025-05-38**

Thank you for your purchase of the **Tek84 Intercept Whole Body Scanner**. We hope this device has proven to be an invaluable tool with your mission to keep contraband and unwanted items out of your facility. We want to ensure the highest standards remain by offering an inclusive annual service agreement. Please see below the value the plan offers, including everything that is covered to save money. This service agreement also includes an annual radiation safety survey and recommended preventative maintenance. We are always here to support you. The current warranty for your Tek84 Intercept Whole Body Scanner – Serial Number **SN21060013** will expire on **8/18/2025**.

Quote Expiration: 8/31/2025

Qty	Part Number	Description	Net Ea	Ext. Price
1	INT-SERVICE -1	**Annual** Tek84 Intercept Whole Body Security Scanning System Service Agreement includes the following (VALID 8/19/2025 – 8/18/2026):	$11,225	$11,225
		Coverage of all repair parts, labor, and shipping as needed for the continuous operation of the Intercept	INC	INC
		One (1) Preventative Maintenance visit for review, inspection, and potential replacement of all "wear" components before their end of life.	INC	INC
		Software system review to assure the system is operating at the latest level of software. This applies to software upgrades that do not require hardware upgrades and is a courtesy check. Any software change made will be authorized and reviewed with the customer before doing so.	INC	INC
		One (1) Radiation Safety Survey of the Intercept as required by ANSI regulations. Note- State regulations vary and may require independent verification of radiation emissions. Please check with your State's governing body to assure compliance.	INC	INC
			TOTAL	$11,225.00

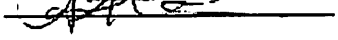
By execution of this Agreement by an authorized signature, the Customer agrees to purchase the Products specified subject to the terms and conditions set forth in the Agreement and subject to Tek84 Terms and Conditions available at www.Tek84.com

Accepted By:
Printed Name and Title:_____

Authorized Signature:_____

Date:_____

Tek84:
Amy Atkinson – Service Sales & Regulatory Comp. Rep.

Authorized Signature: 

Date: 5/22/25

Ph: (858) 676-5382 ext. 134 / amy.atkinson@tek84.com

Rusk County Jail, WI
311 Miner Ave E
Ladysmith, Wisconsin 54848
Miranda Kron
mrkron@ruskcountywi.us

5/28/2025

ANNUAL SERVICE AGREEMENT **QUOTE # SA2025-05-38-3YR**

Thank you for your purchase of the **Tek84 Intercept Whole Body Scanner**. We hope this device has proven to be an invaluable tool with your mission to keep contraband and unwanted items out of your facility. We want to ensure the highest standards remain by offering an inclusive annual service agreement. Please see below the value the plan offers, including everything that is covered to save money. This service agreement also includes an annual radiation safety survey and recommended preventative maintenance. We are always here to support you. The current warranty for your Tek84 Intercept Whole Body Scanner – Serial Number **SN21060013** will expire on **8/18/2025**.

Quote Expiration: 8/31/2025

Qty	Part Number	Description	Net Ea	Ext. Price
3	INT-SERVICE -1	**Annual** Tek84 Intercept Whole Body Security Scanning System Service Agreement includes the following (VALID 8/19/2025 – 8/18/2028):	$10,900	$32,700
		Coverage of all repair parts, labor, and shipping as needed for the continuous operation of the Intercept	INC	INC
		One (1) Preventative Maintenance visit for review, inspection, and potential replacement of all "wear" components before their end of life.	INC	INC
		Software system review to assure the system is operating at the latest level of software. This applies to software upgrades that do not require hardware upgrades and is a courtesy check. Any software change made will be authorized and reviewed with the customer before doing so.	INC	INC
		One (1) Radiation Safety Survey of the Intercept as required by ANSI regulations. Note- State regulations vary and may require independent verification of radiation emissions. Please check with your State's governing body to assure compliance.	INC	INC
			TOTAL	$32,700.00

By execution of this Agreement by an authorized signature, the Customer agrees to purchase the Products specified subject to the terms and conditions set forth in the Agreement and subject to Tek84 Terms and Conditions available at www.Tek84.com

Accepted By:
Printed Name and Title:_____

Authorized Signature:_____

Date:_____

Tek84:
Amy Atkinson – Service Sales & Regulatory Comp. Rep.

Authorized Signature: _____

Date: 5/28/25

Ph: (858) 676-5382 ext. 134 / amy.atkinson@tek84.com

Repair Work Order

RUSK COUNTY COURTHOUSE

May 19, 2025

Purchaser:	Rusk County Courthouse	Location:	RUSK COUNTY COURTHOUSE
Address:	311 E Miner Ave Ladysmith, WI 54848	Address:	311 E Miner Ave Ladysmith, WI 54848

Purchaser authorizes TK Elevator Corporation (referred to as "TK Elevator" hereafter) to perform the following work on the equipment and at the location described above, in exchange for the sum of **Ten Thousand Five Hundred Dollars and Four Cents ($10,500.04)** inclusive of all applicable sales and use taxes pursuant to the terms and conditions contained in this Work Order (the "Work Order").

The price above is subject to escalation - even after Purchaser's acceptance of this Work Order– under certain circumstances including the possibility that TK Elevator may be subjected to any new or increase in taxes, tariffs, other charges imposed by applicable governmental authorities, or any increase in the cost of materials from TK Elevator's suppliers and/or shippers/freight forwarders.

Summary:

Elevator	TKE ID	Description	Repair category
		Selector Board, door board, sensor boards	Operational

For further information, please see a detailed Scope of Work on the pages that follow.

In the event you have any questions regarding the content of this Work Order please contact me at +1 612 5168743.

We appreciate your consideration.

Regards,

Kraig Kempton
TK Elevator Corporation
40 -- 51st Way NE Ste 300
Minneapolis MN 55421
kraig.kempton@tkelevator.com |+1 612 5168743

Notice:
No permits or inspections by others are included in this work, unless otherwise indicated herein. Delivery and shipping is included. All work is to be performed during regular working days and hours as defined in this Work Order unless otherwise indicated herein.

Repair Work Order

Scope of Work

TK Elevator will replace several boards (selector, door board, sensor boards) as the result electrical damage from a storm.

Work will be done during normal hours M-F.

If it is determined that additional work is required that is not listed in the above scope of work, a separate proposal will be required.

Payment Terms

50% of the price set forth in this Work Order will be due and payable as an initial progress payment within 10 days from TK Elevator's receipt of a fully executed copy of this Work Order. This initial progress payment will be applied to any applicable project management, permits, engineering, drawings and material procurement. Material will be ordered once this payment is received and the parties have both executed this Work Order.

The remaining 50% of the price set forth in this Work Order and any fully executed change orders shall be due and payable at the time TK Elevator commences the work described in the Work Order. TK Elevator's receipt of this final payment is a condition precedent to TK Elevator's return of the equipment described in this Work Order to the full operation and use and Purchaser agrees to waive any and all claims to such operation and use until such time as that payment is made in full.

Purchaser agrees that TK Elevator shall have no obligation to complete any steps necessary to provide Purchaser with full use and operation of the affected elevator(s) until such time as TK Elevator has been paid 100% both of the price reflected in this Work Order and for any other work performed by TK Elevator or its subcontractors in furtherance of this Work Order. Purchaser agrees to waive any and all claims to the turnover and/or use of that equipment until such time as those amounts are paid in full. TK Elevator reserves the right to assign payments owed to TK Elevator under this Work Order.

Work order price:		$10,500.04
Initial progress payment:	(50%)	$5,250.02
Total due upon completion:	(50%)	$5,250.02

Repair Work Order

Terms and Conditions

TK Elevator does not assume any responsibility for any part of the vertical transportation equipment other than the specific components that are described in this Work Order and then only to the extent TK Elevator has performed the work described above.

No work, service, examination or liability on the part of TK Elevator is intended, implied or included other than the work specifically described above. It is agreed that TK Elevator does not assume possession or control of any part of the vertical transportation equipment and that such remains Purchaser's exclusively as the owner, lessor, lessee, possessor, or manager thereof.

Unless otherwise stated herein, TK Elevator's performance of this Work Order is expressly contingent upon Purchaser securing permission or priority as required by all applicable governmental agencies and paying for any and all applicable permits or other similar documents.

It is agreed that TK Elevator's personnel shall be given a safe place in which to work. TK Elevator reserves the right to discontinue its work in the location above whenever, in its sole opinion, TK Elevator believes that any aspect of the location is in any way unsafe until such time as Purchaser has demonstrated, at its sole expense, that it has appropriately remedied the unsafe condition to TK Elevator's satisfaction. Unless otherwise agreed, it is understood that the work described above will be performed during regular working days and hours which are defined as Monday through Friday, 8:00 AM to 4:30 PM (except scheduled union holidays). If overtime is mutually agreed upon, an additional charge at TK Elevator's usual rates for such work shall be added to the price of this Work Order.

In consideration of TK Elevator performing the work described above Purchaser, to the fullest extent permitted by law, expressly agrees to indemnify, defend, save harmless, discharge, release and forever acquit TK Elevator, its employees, officers, agents, affiliates, and subsidiaries from and against any and all claims, demands, suits, and proceedings made or brought against TK Elevator, its employees, officers, agents, affiliates and subsidiaries for loss, property damage (including damage to the equipment which is the subject matter of this Work Order), personal injury or death that are alleged to have been caused by Purchaser or any others in connection with the presence, use, misuse, maintenance, installation, removal, manufacture, design, operation or condition of the vertical transportation equipment that is the subject of this Work Order, or the associated areas surrounding such equipment. Purchaser's duty to indemnify does not apply to the extent that the loss, property damage (including damage to the equipment which is the subject matter of this Work Order), personal injury or death is determined to be caused by or resulting from the negligence of TK Elevator and/or its employees. Purchaser recognizes, however, that its obligation to defend TK Elevator and its employees, officers, agents, affiliates and subsidiaries under this clause is broader and distinct from its duty to indemnify and specifically includes payment of all attorney's fees, court costs, interest and any other expenses of litigation arising out of such claims or lawsuits.

Purchaser expressly agrees to name TK Elevator along with its officers, agents, affiliates and subsidiaries as additional insureds in Purchaser's liability and any excess (umbrella) liability insurance policy(ies). Such insurance must insure TK Elevator, along with its officers, agents, affiliates and subsidiaries for those claims and/or losses referenced in the above paragraph, and for claims and/or or losses arising from the negligence or legal responsibility of TK Elevator and/or its officers, agents, affiliates and subsidiaries. Such insurance must specify that its coverage is primary and non-contributory. Purchaser hereby waives the right of subrogation.

TK Elevator shall not be liable for any loss, damage or delay caused by acts of government, labor, troubles, strikes, lockouts, fire, explosions, theft, riot, civil commotion, war, malicious mischief, acts of God, or any cause beyond its control. TK Elevator Corporation shall automatically receive an extension of time commensurate with any delay regarding the work called for in this Work Order.

Should loss of or damage to TK Elevator's material, tools or work occur at the location that is the subject of this Work Order, Purchaser shall compensate TK Elevator therefor, unless such loss or damage results solely from TK Elevator's own acts or omissions.

If any drawings, illustrations or descriptive matter are furnished with this Work Order, they are approximate and are submitted only to show the general style and arrangement of equipment being offered. Work Order.

Purchaser shall bear all cost(s) for any reinspection of TK Elevator's work due to items outside the scope of this Work Order or for any inspection arising from the work of other trades requiring the assistance of TK Elevator.

Purchaser expressly agrees to waive any and all claims for consequential, special or indirect damages arising out of the performance of this Work Order and specifically releases TK Elevator from any and all such claims.

A service charge of 1.5% per month, or the highest legal rate, whichever is less, shall apply to delinquent accounts. In the event of any default of any of the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, any attorney fees, court costs and all other expenses, fees and costs incurred by TK Elevator in connection with the collection of that defaulted amount.

Purchaser agrees that this Work Order shall be construed and enforced in accordance with the laws of the state where the vertical transportation equipment that is the subject of this Work Order is located and consents to jurisdiction of the courts, both state and Federal, of that as to all matters and disputes arising out of this Work Order. Purchaser further agrees to waive trial by jury for all such matters and disputes.
The rights of TK Elevator under this Work Order shall be cumulative and the failure on the part of the TK Elevator to exercise any rights given hereunder shall not operate to forfeit or waive any of said rights and any extension, indulgence or change by TK Elevator in the method, mode or manner of payment or any of its other rights shall not be construed as a waiver of any of its rights under this Work Order.

In the event any portion of this Work Order is deemed invalid or unenforceable by a court of law, such finding shall not affect the validity or enforceability of any other portion of this Work Order.
This Work Order shall be considered as having been drafted jointly by Purchaser and TK Elevator and shall not be construed or interpreted against either Purchaser or TK Elevator by reason of either Purchaser or TK Elevator's role in drafting same.
In the event Purchaser's acceptance of the work called for in this Work Order is in the form of a purchase order or other kind of document, the provisions, terms and conditions of this Work Order shall exclusively govern the relationship between TK Elevator and Purchaser with respect to the work described herein.

Repair Work Order

Acceptance

This Work Order is submitted for acceptance within 30 days from the date executed by TK Elevator.

Purchaser's acceptance of this Work Order will constitute exclusively and entirely the agreement for the work herein described. All prior representations or agreements regarding this work, whether written or verbal, will be deemed to be merged herein, and no other changes in or additions to this Work Order will be recognized unless made in writing and properly executed by both parties. No agent or employee of TK Elevator shall have the authority to waive or modify any of the terms of this Work Order without the written approval of an authorized TK Elevator manager.

This Work Order specifically contemplates work outside the scope of any other contract currently in effect between the parties; any such contract shall be unaffected by this Work Order.

To indicate acceptance of this work order, please sign and return one (1) original of this agreement to the branch address shown below. Upon receipt of your written authorization and required materials and/or supplies, we shall implement the work called for in this Work Order.

Rusk County Courthouse (Purchaser):	**TK Elevator Corporation Management Approval**
By: _____	By: _____
(Signature of Authorized Individual)	(Signature of Branch Representative)
_____	Jeff Boomer Branch Manager
(Print or Type Name)	
_____	
(Print or Type Title)	
_____	_____
(Date of Acceptance)	(Date of Execution)

Please contact _____ to schedule work at the following phone number _____

REPAIR DOWN PAYMENT REQUEST

Rusk County Courthouse
311 E Miner Ave
Ladysmith WI, 54848

Date	Terms	Reference ID	Customer Reference # / PO	
May 19, 2025	Immediate	ACIA-2BV0ZX7		
	Total Contract Price:			$10,500.04
	Down Payment:		(50%)	$5,250.02

For inquiries regarding your contract or services provided by TK Elevator, please contact your local account manager at +1 612 5168743. To make a payment by phone, please call 678-421-3023 with the reference information provided below.

Current and former service customers can now pay online at:
https://secure.billtrust.com/tkelevator/ig/one-time-payment

Thank you for choosing TK Elevator. We appreciate your business.

Please detach the below section and provide along with payment.

Customer Name:	Rusk County Courthouse
Location Name:	RUSK COUNTY COURTHOUSE
Customer Number:	8017834
Quote Number:	2025-2-1914661
Reference ID:	ACIA-2BV0ZX7
Remittance Amount:	$5,250.02

Remit To:

TK Elevator
PO Box 3796
Carol Stream, IL
60132-3796

For overnight checks, please send to:

Deluxe
TK Elevator 3796
5450 N. Cumberland Ave.
Chicago, IL 60656

12:44 5G 67

+1 (715) 403-1981

iMessage
Today 12:09 PM

Elevator quote was $10,500!

I'm going to ask Brett and Ashley if we can submit an insurance claim on it because it was a direct result of the storms Thursday.

Ok

Try to get on tomorrow's night agendas

Check your email.

Get it fixed

Delivered

TK Elevator Corporation
788 Circle 75 Parkway SE Suite 500
Atlanta, GA 30339

INVOICE

INVOICE DATE:	05/21/2025
CUSTOMER #:	8017834
REPAIR #:	1379898
INVOICE #:	6000800771
PO #:	SIGNAL WO
OPPORTUNITY ID:	ACIA-2BV0ZX7
TERMS:	IMMEDIATE
TOTAL DUE:	5,250.02

TO VIEW AND PAY ONLINE GO TO:	https://tkelevator.billtrust.com
USE THIS ENROLLMENT TOKEN:	LRK HFZ WZD

CREDIT CARD SURCHARGE and LATE FEES.

As banks continue to raise their credit card processing costs charged to merchants, it has become necessary to add a surcharge fee for credit card payments made on our billing and payments portal. Effective February 12, 2024, a 3% surcharge will be applied to credit card payments.

To avoid the surcharge fee, simply pay using ACH via our billing and payments portal: TKELEVATOR.BILLTRUST.COM.

Additionally, interest fees may be applied to all late payments. To avoid any interest fees on late payments, please set up AutoPay in your online billing account settings for quick and easy recurring payments.

11887 1 AB 0.593 E0182X I0450 D14364551341 S2 P10821947 0001:0002

ATTN: ACCOUNTS PAYABLE
RUSK COUNTY COURTHOUSE
311 MINER AVE E
LADYSMITH WI 54848-2862

DESCRIPTION	AMOUNT
MINNEAPOLIS BRANCH **Ship To:** RUSK COUNTY COURTHOUSE 311 E MINER AVE, LADYSMITH, WI **Serial #:** US1092345 **Unit:** Rusk County courthouse car 2 TK Elevator will replace selector, door, and sensor boards damaged by a storm. Work to be completed during regular hours (Mon–Fri).	$5,250.02

AMOUNT	SALES TAX	SUBTOTAL	LESS DEPOSIT	PLEASE PAY THIS AMOUNT
$5,250.02	$0.00	$5,250.02	$0.00	$5,250.02

For Service Related or General Questions, please call 612-588-7844. For Billing or Payment Questions, please call 678-421-3023.

RETURN THIS PORTION WITH YOUR PAYMENT

TK Elevator Corporation
788 Circle 75 Parkway SE Suite 500
Atlanta, GA 30339

INVOICE DATE:	05/21/2025
CUSTOMER #:	8017834
REPAIR #:	1379898
INVOICE #:	6000800771
PO #:	SIGNAL WO
OPPORTUNITY ID:	ACIA-2BV0ZX7
TERMS:	IMMEDIATE
TOTAL DUE:	5,250.02

Amount Enclosed: $_____

Payment Method
☐ Personal Check Enclosed ☐ Money Order Enclosed ☐ Cashiers Check Enclosed
Please Make Check Payment To: TK Elevator Corporation

REMIT PAYMENT TO:

TK Elevator Corporation
PO BOX 3796
CAROL STREAM, IL 60132-3796

INVOICE

TK Elevator Corporation
788 Circle 75 Parkway SE Suite 500
Atlanta, GA 30339

INVOICE DATE:	06/03/2025
CUSTOMER #:	8017834
REPAIR #:	1379898
INVOICE #:	6000804036
PO #:	SIGNAL WO
OPPORTUNITY ID:	ACIA-2BV0ZX7
TERMS:	IMMEDIATE
TOTAL DUE:	5,250.02

TO VIEW AND PAY ONLINE GO TO:	https://tkelevator.billtrust.com
USE THIS ENROLLMENT TOKEN:	LRK HFZ WZD

CREDIT CARD SURCHARGE and LATE FEES.

As banks continue to raise their credit card processing costs charged to merchants, it has become necessary to add a surcharge fee for credit card payments made on our billing and payments portal. Effective February 12, 2024, a 3% surcharge will be applied to credit card payments.

To avoid the surcharge fee, simply pay using ACH via our billing and payments portal: TKELEVATOR.BILLTRUST.COM.

Additionally, interest fees may be applied to all late payments. To avoid any interest fees or late payments, please set up AutoPay in your online billing account settings for quick and easy recurring payments.

ATTN: ACCOUNTS PAYABLE
RUSK COUNTY COURTHOUSE
311 E MINER AVE
LADYSMITH, WI 54848

DESCRIPTION			AMOUNT
MINNEAPOLIS BRANCH			
Contract Detail:	ORIGINAL CONTRACT PRICE	$10,500.04	
	CHANGE ORDERS	$0.00	
	TOTAL CONTRACT PRICE	$10,500.04	
	LESS PREVIOUS BILLINGS	-$5,250.02	
	BILLABLE AMOUNT REMAINING	$5,250.02	
Installment Number: 1			
Billing Amount:			$5,250.02
Ship To: RUSK COUNTY COURTHOUSE 311 E MINER AVE, LADYSMITH, WI			
Serial #: US1092345 **Unit:** Rusk County courthouse car 2			
TK Elevator will replace selector, door, and sensor boards damaged by a storm. Work to be completed during regular hours (Mon–Fri).			

AMOUNT	SALES TAX	SUBTOTAL	LESS DEPOSIT	PLEASE PAY THIS AMOUNT
$5,250.02	$0.00	$5,250.02	$0.00	$5,250.02

For Service Related or General Questions, please call 612-588-7844. For Billing or Payment Questions, please call 678-421-3023.

RETURN THIS PORTION WITH YOUR PAYMENT

TK Elevator Corporation
788 Circle 75 Parkway SE Suite 500
Atlanta, GA 30339

INVOICE DATE:	06/03/2025
CUSTOMER #:	8017834
REPAIR #:	1379898
INVOICE #:	6000804036
PO #:	SIGNAL WO
OPPORTUNITY ID:	ACIA-2BV0ZX7
TERMS:	IMMEDIATE
TOTAL DUE:	5,250.02

Amount Enclosed: $_____

Payment Method
☐ Personal Check Enclosed ☐ Money Order Enclosed ☐ Cashiers Check Enclosed
Please Make Check Payment To: TK Elevator Corporation

REMIT PAYMENT TO:

TK Elevator Corporation
PO BOX 3796
CAROL STREAM, IL 60132-3796

TK Elevator Corporation
788 Circle 75 Parkway SE Suite 500
Atlanta, GA 30339

INVOICE

INVOICE DATE:	05/29/2025
CUSTOMER #:	8017834
SR #:	91419614
INVOICE #:	5002904723
PO #:	
TERMS:	30 NET
TOTAL DUE:	3,252.00

TO VIEW AND PAY ONLINE GO TO:	https://tkelevator.billtrust.com/
USE THIS ENROLLMENT TOKEN:	LRK HFZ WZD

BILL TO:

ATTN: ACCOUNTS PAYABLE
RUSK COUNTY COURTHOUSE
311 E MINER AVE
LADYSMITH, WI 54848

SHIP TO:

RUSK COUNTY COURTHOUSE
311 E MINER AVE
LADYSMITH, WI 54848

Reported By: Gary, on 05/16/2025 09:53:06
Resolution Summary: THIS INVOICE IS FOR SERVICES NOT COVERED UNDER YOUR EXISTING MAINTENANCE AGREEMENT. MECHANIC TROUBLESHOT & FOUND STORMS CAUSED ISSUE. ALL SELECTOR BOARDS ARE BAD AS WELL AS DOOR OPERATOR PUSH BUTTON. I

DATE	DESCRIPTION	QTY	UOM	PRICE	AMOUNT
	MINNEAPOLIS BRANCH **Unit:** Rusk County courthouse car 2 **Serial #:** US1092345 **Contract #:** US205191 Gold - Full Maintenance, Customer pays full amount of Overtime - Elevator - With Phone Monitoring				
05/16/2025	Travel Extra Work Outside the Contract Daytime	3.5	HR	$574.00	$2,009.00
05/16/2025	Labor Extra Work Outside Contract Daytime	2	HR	$574.00	$1,148.00
	US Trip Charge	1	EA	$95.00	$95.00

AMOUNT	SALES TAX	PLEASE PAY THIS AMOUNT
$3,252.00	$0.00	$3,252.00

This charge was created because service was not covered by maintenance contracts you may have with TK Elevator.
For Service Related or General Questions, please call 612-588-7844. For Billing or Payment Questions, please call 678-421-3023.

DETACH AND RETURN WITH YOUR PAYMENT

TK Elevator Corporation
788 Circle 75 Parkway SE Suite 500
Atlanta, GA 30339

INVOICE DATE: 05/29/2025
CUSTOMER #: 8017834
SR #: 91419614
INVOICE #: 5002904723
PO #:
TERMS: 30 NET
TOTAL DUE: 3,252.00

Amount Enclosed: $_____

Payment Method
☐ Personal Check Enclosed ☐ Money Order Enclosed ☐ Cashiers Check Enclosed
Please Make Check Payment To: TK Elevator Corporation

REMIT PAYMENT TO:

TK Elevator Corporation
PO BOX 3796
CAROL STREAM, IL 60132-3796