

RUSK COUNTY HIGHWAY COMMITTEE MINUTES

June 19, 2023

8:00 A.M.

Highway Committee Present: Biller, Kalepp, Hraban and Stout. Meyer absent.

Employees Present: C. Meyer, A. Heath, S. Schuelke and S. Jones.

Others Present: E. Webster.

CALL TO ORDER – Call to order by Chair Biller at 8:00 a.m.

APPROVAL OF MINUTES

Motion by Hraban, seconded by Kalepp to approve the May 15, 2023 Highway Committee meeting minutes. Motion carried.

PUBLIC COMMENT: None

GENERAL BUSINESS:

Summer Help Hiring Update – Commissioner Jones gave an update on Summer Help.

Update on LTE Position – Discussed an LTE position approved by Personnel for 1,200 hours to advertise.

Motion by Kalepp, seconded by Hraban to advertise the LTE position for 1,200 hours. Motion carried.

Department Cell Phone

Motion by Stout, seconded by Hraban to approve Cell phone following County Policy. Motion carried.

New Router for Crack Sealing – Commissioner Jones gave an over view for a new router for crack sealing from Sherwin Industries.

Motion by Hraban, seconded by Kalepp to purchase the New Router for Crack Sealing from Sherwin Industries for \$31,950.00 from the Equipment Fund. Motion carried.

Motion by Hraban, seconded by Kalepp to add plus freight to the purchase from the Equipment Fund. Motion carried.

Review Price Quotes for New Hot Patcher – Discussed the Premix heater for asphalt.

Motion by Hraban, seconded by Kalepp to purchase the premix heater for asphalt SPH 1.5 Cubic for \$32,253.00 from the equipment fund. Discussion held.

Motion by Stout, seconded by Hraban to approve the purchase of a premix heater for asphalt SPH 3.0 for up to \$60,000.00 from the equipment fund.

Motion carried.

GPS and Camera Purchase/Setup – Commissioner Jones gave the Committee the cost from Verizon to install GPS/Cameras in the trucks.

Motion by Kalepp, seconded by Hraban to approve the 3-year contract with Verizon Samsara to purchase GPS and Camera Purchase for \$15,806.50 for the first year and \$15,508.50 for the second year to setup GPS and Cameras from the equipment fund. Motion carried.

Approve Bridge Inspector and Program Manager – Discussed approval

Motion by Hraban, seconded by Kalepp to approve KBIS for bridge inspection for \$200.00 per bridge. Motion carried.

Authorization to get Quote on Dump/Plow Truck – Commissioner would like to budget for a new pick-up and a dump truck for 2024.

Motion by Hraban, seconded by Kalepp to authorize the Commissioner to get a quote for a dump truck for 2024 budget. Motion carried.

Need for Pickup.

Motion by Kalepp, seconded by Hraban to authorize the Commissioner to get a quote for a one-ton pickup. Motion carried.

HIGHWAY COMMISSIONER REPORT: (Report will include asphalt plant update, gravel pit updates, BIL update, construction projects update and bridge inspections.)

Blacktop Plant Update – Discussed the update for the blacktop plant state approval to run, a second person to run the plant and material to use up.

CTH “G” Project and CTH “D” Project Status Update – Waiting for state approval to run the plant.

Update on CTH M Engineering RFP – The Commissioner gave an update on CTH M project due the 12th of July. The Committee will be Kalepp, Hraban and Meyer/Stout to go through approval for RFP for engineering CTH M.

Accident on HWY 40 – Commissioner gave an update on the accident and the damages on the grader to the insurance company.

HIGHWAY SAFETY REPORT – Commissioner went over signing and flagging when doing work on a Highway with the Highway employees.

HIGHWAY FINANCIAL REPORT: Skye gave a report that included financial status of Highway Department cash, payables, receivables, equipment fund and blacktop plant fund.

HIGHWAY COMMITTEE – ANNOUNCEMENTS - None

APPROVE PAYMENT OF HIGHWAY INVOICES

Motion by Kalepp, seconded by Hraban to approve the Highway Invoices for June. Motion carried.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING

The next meeting will be on July 17th in the LEC.

MOTION TO ADJOURN

Motion by Hraban, seconded by Biller to adjourn at 9:13 a.m. Motion carried.