

Rusk County Emergency Services  
**MEETING MINUTES**  
Wednesday, June 14, 2017 – 8:00 AM

Present: Schmitt, Pedersen, Schneider and Stout. Excused: Fisher  
Others present: Rassbach, Hraban, Hall and Wallace.

1. Meeting called to order by Chair Schmitt at 8:00 AM
2. Stout/Schneider motion to approve the May 10, 2017 meeting minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
  - a. Hall presented the monthly EMA/Ambulance report. Hall has completed damage assessment in Rusk County. Will apply for WI disaster funding along with the townships. There has been 2000 hours of volunteer time logged. The crew from DOT is now in Barron County. Ambulance inspections will be conducted today with DOT. Discussion on the costs for Narcan and nitro gloves. Hall budgeted \$7500 for Telephone E-Alert. He will take this proposal to Property.
  - b. Training requests – June 15<sup>th</sup>, Emergency Management, Hayward. Schneider/Pedersen motion to approve travel, motion carried.
  - c. Payment of bills – Schneider/Pedersen motion to approve the payment approval report, Hall will check on Safetech Solutions bill for \$20,000, motion carried.
  - d. 2017 YTD budget review – line item projections – No changes
4. Rusk County Medical Examiner presentation
  - a. Monthly report – Rassbach presented the May monthly report. There were 11 natural deaths, 3 accidental deaths, 1 suicide, 5 pending death certificate, and 9 cremations. Discussion on extending the cremation window from 48 hours to 96 hours and Quantisal toxicology test kits. Rassbach issued a safety memo 17-02 on Carfentalil and Other Synthetic Opioids that are 10000 times more potent than morphine and 100 times more potent than Fentanyl.
  - b. Rassbach requested to send 2 to WI Dells on August 8<sup>th</sup> for Opioid Summit. Stout/Pedersen motion to approve, motion carried.
  - c. Payment of bills – Schneider/Pedersen motion to approve the monthly payment approval report, motion carried.
  - d. 2017 YTD budget review – line item projections – Rassbach presented the Finance printout
  - e. 2018 Budget – Rassbach presented the 2018 proposed budget.
5. Rusk County Sheriff presentation
  - a. Monthly report – Sheriff Wallace presented the May 2017 monthly report which included training, meetings, monthly calls for service, inmate housing A/R and overtime. The average daily inmate population was 43 and daily EMP was 0.
  - b. Training requests – Gronski 6/27-28/17 – Aquatic Death Investigation, Madison. Schneider/Pedersen motion to approve training, motion carried.
  - c. Payment of bills – Schneider/Stout motion to approve the payment approval report, motion carried.
  - d. Personnel updates – Behnke has completed the FTO training is working patrol; tentative offers have been given to the part-time male and female dispatch/jailers; and C. Doughty has been hired for the reception duties.
  - e. 2017 YTD budget review – line item projections – reports were provided by Finance.
  - f. 2018 Budget – 2018 cost proposals are due June 20<sup>th</sup> to Ted East.
  - g. Write-off debt – Pedersen/Schneider motion to write-off the \$1643.75 bill from June 24, 2015 to Deertail Lodge due to a court ordered bankruptcy discharge, motion carried.
  - h. Employee request – Dieckman requested trouser replacement due to damage during the tornado search and rescue duties. Stout/Schneider motion to approve the replacement of the uniform trousers, motion carried.
  - i. Law Enforcement Memorial - was well attended this year.
6. The next meeting will be Wednesday, July 12, 2017 – 8:00 AM.
7. Adjournment – Stout/Schneider motion to adjourn at 10:16 AM, motion carried.