

Rusk County Emergency Services  
**MEETING MINUTES**  
Wednesday, June 12, 2019 - 8:00 AM

Present: Schmitt, Schneider, Stout and Pedersen. Absent: Fisher

Others Present: Sheriff Wallace, Hall, Jim Rassbach, Marty Huhn, Steve Smith, Candy Shrewsberry and Andy Albarado

1. Meeting called to order by Chair Schmitt at 8:00 AM.
2. Pedersen/Stout motion to approve the May 10, 2019 minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
  - a. Hall presented the monthly EMA/Ambulance report which includes EMA/AMB, training and meetings. A train incident response training is scheduled with CN on 9/5/19.
  - b. Training request – none.
  - c. Payment of bills – Stout/Pedersen motion to approve payment approval report, motion carried.
  - d. Bad debt write offs – Nothing this month.
  - e. Wage adjustment resolution – Hall provided an Ambulance Service Comprehensive Plan and presented hourly wage variations for on-call and run time for EMS. Pedersen/Stout motion to move ahead with the mid-wage increase of on-call to \$3.00 hour and run time to \$14.00 hours and First Responders to \$12 per hours with minimum 2-hour call time, Schneider abstained, motion carried. Hall will prepare two resolutions; one for wages and one for creating four full-time positions.
  - f. 2019 budget review – in good shape.

Committee did not go into Closed Session

4. Rusk County Medical Examiner presentation
  - a. Monthly report – Rassbach presented the monthly report. There were 13 natural deaths, 0 accidental, 0 suicide, 0 homicide, 2 undetermined, 2 pending death certificates, 13 cremations, 1 standard autopsy and 0 pending disinterment. Staffing is currently at 3 DMEs. Rassbach will request laptop replacement at Property as the equipment line item was removed from his budget.
  - b. Training requests – none.
  - c. Payment of bills – Stout/Pedersen motion to approve the monthly payment approval report, motion carried.
  - d. 2019 YTD budget was presented.
  - e. Camera replacement (3) – Schneider/Stout motion to approve the purchase of three rugged Olympus cameras for a total of \$1500-\$1900, motion carried.
5. Rusk County Sheriff presentation
  - a. Monthly report – Sheriff Wallace presented the May 2019 monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 31, the average daily EMP was 0 and 1 inmates was housed out of county.
  - b. Training requested: Duchnowski, Madlon, Nitek, Read & Stone – 5/8/19 – Drug Update, CVTC; Boehmer & Doughty – 8/13 – WIBRS Regional Training, Eau Claire; Hahn – 8/21-23 – WI Serve Victims of Crime Conf, WI Dells; Burch – 10/7-11/8 – Basic Jail Officer

Training, CVTC. Schneider/Pedersen motion to approve the requested training, motion carried.

- c. Payment of bills – Schneider/Pedersen motion to approve payment approval report, motion carried.
  - d. Personnel updates – Patrol is at full staff at this time. The full-time female D/J begins June 17<sup>th</sup> and backgrounds are being conducted on the part-time female D/J.
  - e. Long-range planning – New Jail – no updates.
  - f. Spillman project update – on schedule with go-live 6/18/19. New computers are needed for the dispatch. Wallace will attend Property on Friday for approval.
  - g. Court Security PT Officer – this will be presented to Personnel. This would be a part-time position to work the schedule of the court.
  - h. 2019 budget review – The summary was reviewed.
6. The next monthly meeting will be Wednesday, July 10, 2019 at 8:00 AM.
7. Pedersen/Schmitt motion to adjourn, motion carried.