

Present: Tony Hauser, Alan Rathsack, Mike Hraban, Jerry Biller.

Others Present: Charmaine Riddle, Ted East, Kitzie Nelson, Andy Albarado, Tom Thorson, Terry DuSell, Jeff Wallace, Dave Willingham, Jim Bugbee, Danielle Zimmer.

Meeting called to order by Chair Hauser at 8:30 a.m.

Motion by Biller, second by Hraban to approve minutes from May 11, 2018 & May 22, 2018. Motion carried.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties: Albarado informed committee that they are keeping up with maintenance and the biggest challenge is the mowing. Albarado stated they are looking at hiring the second LTE position to help keep up with the mowing. Discussion on budget and covering the salaries of employees. Discussion on filling second LTE position and committee previously authorizing the hire of two LTE positions. Albarado will look through applications in Clerk's office.

Budget Projections: Budget projections reviewed and discussed.

Cost Proposal Review: Albarado informed committee that there were multiple cost proposals put in and explained each one in detail and provided pictures for the committee, the projects are at Trails End, Fairgrounds and the old Methodist Church. Discussion on volunteers and the insurance company saying they will not cover any volunteers or employees doing roof work. Albarado also shared a projection of coming expenses for the maintenance department. Maintenance will be removing large rocks around the fairgrounds and the work day is set for June 23rd. Discussion on seating in the grandstands and the decisions made by the Fair Board.

Fairgrounds Lighting: DuSell explained to committee that the proposal from H&R Electric, breakdown of cost in the proposal. Discussion on the proposed lighting around the track and arena. Motion by Biller, second by Rathsack to approve lighting project with no cost to the county. Motion carried.

Fairgrounds Update: Discussion on the transformers from the poles that were previously cut down and what can be done to take care of the problem. All transformers need special transport and they are working on getting them out of there. It will be a high cost to the county.

Work Experience: Albarado gave explanation of program and historical data gathered by Captain Murry included in the outline. Discussion on supervision and insurance. Motion by Biller, second by Hraban to approve work experience project. Motion carried.

FSET: Food Share Experience Training, Dave Hibbard contacted Albarado and asked if the county would be interested in being a work experience employer. These individuals can work without direct supervision. Motion by Hraban, second by Biller to approve FSET. Motion carried.

Payment of Invoices: Review of report. Discussion on bills from JH Larson for tools. Motion by Hraban, second by Rathsack to approve payment of invoices. Motion carried. Albarado informed committee that they will be reviewing tools and safety equipment and correcting any problems they may come across.

Fire Extinguisher Contract: Albarado informed committee that he has received quotes from two companies and it is his recommendation to switch to Pavlik. Quotes reviewed and discussed. Motion by Biller, second by Hraban to approve recommendation and switch to Pavlik. Motion carried.

RFQ Process: Albarado explained process and having more options available to the county for contracted work. Motion by Hraban, second by Rathsack to approve Albarado move forward with the process. Motion carried.

Airport

Update: Albarado gave brief update on the airport tenants and a meeting that will be held out there next week. Discussion on property having a meeting out at the airport. Discussion on cleaning being done.

Economic Development

Update: Albarado updated committee on Owens Corning building and the lease there. There has been increased interest in the buildings and two have been shown recently. Discussion on 5R trailers and the DNR's involvement.

Insurance/County Cars

Review of Insurance Claims & County Car Usage: Nelson gave an update on the county cars and the 2017 report. Motion by Rathsack, second by Biller to recommend that the Finance Committee review the reimbursement rates to encourage county car usage. Insurance claims discussed. Discussion on maintenance of county cars and fleet management. Discussion on logo on county vehicles and accountability that demands.

IT Department

Report: Bugbee informed board that the wireless project has been secured through both Highway and Animal Shelter funding, return on investment will begin around 6 months into the project. This project will allow these departments access to the Z Drive and increase security. Motion by Biller, second by Rathsack to approve moving forward with the wireless project for the Highway and Animal Shelter.

Equipment Request

Finance Laptop Replacement: Nelson explained that the laptop replacement will be done through the IT Department and the money is in the Finance budget to do so. Motion by Hauser, second by Hraban to approve purchase of replacement laptop for Finance in case it exceeds \$1000.

Old Animal Shelter Building

East explained that the building is jointly owned by the county and city, but the property is owned by the city. Summerfield says that the county can sign off on the counties interests with no harm. Motion by Biller, second by Rathsack to move forward with releasing county interest in building with the county being held harmless. Hraban abstained.

Next meeting: 2018 at 8:30 a.m.

Motion by Biller, second by Hraban to adjourn. Motion carried. Meeting adjourned 10:23a.m.