

# RUSK COUNTY PERSONNEL COMMITTEE MINUTES

June 7th, 2018

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**Personnel Committee Present:** Bob Stout, Kathy Mai, Dave Willingham, Tom Hanson.

**Others Present:** Loren Beebe, Ted East, Jeff Wallace, Phil Schneider, Jeremy Jacobs

Meeting called to order at 8:30 a.m.

## **APPROVAL OF MINUTES**

Motion by Stout, second by Willingham to approve the April 18<sup>th</sup> and May 3<sup>rd</sup>, 2018 Personnel minutes. Motion carried.

## **H&HS**

Child Support/Support Staff Program Manager recruitment: Discussion on recruitment to fill position due to retirement of worker. Motion by Stout, second by Willingham to approve the hiring of a person to replace the current employee in a timely manner in accordance with county policy for training prior to retirement. Motion carried.

## **SHERIFF**

Personnel Review: Sheriff Wallace explained the usage of the transport team to cover the courtroom security. Discussion on usage and to get something in writing from the union to make sure usage is acceptable.

## **MAINTENANCE**

County Jail Inmate Work Experience Project: Sheriff Wallace

## **CORPORATION COUNSEL**

Report of Guardianships, Commitments, and Legal Action on Behalf of the County: Rich gave updates on the expert witness partial payment by Finance, work being done with the Register of Deeds and Image Teck, hospital and commitments.

## **FINANCE**

Representative of Personnel to sit in on interviews for the Assistant Finance Director Position: Willingham volunteered to sit in on the interviews on April 16<sup>th</sup>, 2018.

## **TED EAST**

Payroll Change and Comp-Time Reports: Report reviewed. Motion by Stout, second by Mai. Motion carried.

General Updates: Updates to committee on anti-harassment training, hiring of UW-Extension agent, request to Mindy Dale that was not authorized, complaint that was filed on employee and no issues were to be found.

County Benefit Carryover: Discussion on possible scenarios. Motion by Stout, second by Willingham that regardless of county employee employment location, years of service should be recognized to determine benefits. Motion carried.

## **CLOSED SESSION**

Chair announces closed session for:

- FMLA Leave & Other Medical Leave Requests

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1) ©.

Motion by Willingham, second by Mai to enter closed session. Roll call. Voting yes: Willingham, Stout, Mai, Hanson. Motion carried.

**CLOSED SESSION** at 9:32 a.m.

**OPEN SESSION** at 9:37 a.m.

Motion by Mai, second by Stout to adjourn. Adjourned at 9:38 a.m.

NOTE: Next regular committee meeting is scheduled for May 3<sup>rd</sup>, 2018.