

**NOT COMMITTEE APPROVED**

Present: Jerry Biller, Lyle Lieffring, Ken Pedersen, Mike Hraban, Robert Stout arrived at 8:20 am.

Absent: None.

Also Present: Scott Emch, Nanci Mertes, John Van Doorn, Don Mansky.

**Call Meeting to Order.**

**Highway Vice-Chair Jerry Biller called the meeting to order at 8:00 a.m.**

**Nominations for Highway Chair.**

Vice-Chair Biller called for nominations for Highway Chair.

Mike Hraban nominated Jerry Biller. Biller called for other nominations three times.

**A Hraban/Pedersen motion to close nominations and cast unanimous ballot for Jerry Biller as Highway Chair. Motion Carried.**

**Nominations for Highway Vice-Chair.**

Chair Biller called for nominations for Highway Vice-Chair.

Mike Hraban nominated Lyle Lieffring. Ken Pedersen nominated Robert Stout. Biller called for other nominations three times.

Chair Biller called for a paper vote. Mertes counted votes - two votes for Stout, two votes for Lieffring.

Chair Biller called for toss of the coin, calling heads for Lieffring. The Highway Commissioner tossed the coin. Tails was confirmed.

**A Hraban/Pedersen motion to select Robert Stout as the Highway Vice-Chair as a result of the coin toss. Motion Carried.**

**Approval of Minutes – April 16, 2018.**

**A Biller/Pedersen motion to approve the minutes of April 16, 2018. Motion Carried.**

**Public Comment.**

None.

**Appearance by John Van Doorn regarding CTH "I".**

John Van Doorn discussed his concerns with one mile of CTH "I" being built to a standard that would eliminate this portion of highway from the seasonal weight restrictions each year.

Discussion followed. Van Doorn also discussed his unloading of manure using the public right-of-way to park the semi-truck. Van Doorn was instructed to see the Commissioner after the meeting regarding a permit for this activity.

**A Lieffring/Hraban motion to postpone the matter of CTH "I" and seasonal weight restrictions until the next Highway Committee meeting. Motion Carried.**

**Approval of Out of County travel for Training Purposes.**

**A Lieffring/Stout motion to approve attendance of two Highway Crew employees to the "No Passing Zone" training on Tuesday, May 22<sup>nd</sup> in Eau Claire and two Highway Crew employees to the Wisconsin Department of Transportation's Traffic Incident Management Enhancement training program on June 14<sup>th</sup> in Gilman. Motion Carried.**

**Correct "CULVERT BID OPENING 2018" – Error in reading of bids at the March 19, 2018 meeting.**

The Highway Commissioner explained that he made an error in reading the metal culvert bids during the March Highway Committee meeting and he would have to re-read the metal culvert bids today to correct this error.

Bid Reading (corrected) for Metal Culverts:

Metal Culvert:	ADSCO:
12" \$ 8.19	12" \$ 7.70
15" \$ 10.30	15" \$ 9.24
18" \$ 12.24	18" \$ 11.55
21" \$ 14.17	21" \$ 13.09
24" \$ 16.38	24" \$ 14.63
True North:	Volm Company:
12" \$ 9.03	12" \$ 7.72
15" \$ 11.03	15" \$ 9.27
18" \$ 13.12	18" \$ 11.60
21" \$ 15.20	21" \$ 13.13
24" \$ 17.20	24" \$ 14.68

**A Liefkring/Hraban motion to void the contract with Metal Culverts, awarded at the March Highway Committee meeting and award the Metal Culvert bid to ADSCO as low bid. Motion Carried.**

Approve purchase of a Boss 9' 2" Steel V-DXT Plow.

The Highway Commissioner discussed the need for a plow. The Committee reviewed an estimate from Monroe Truck Equipment for a Boss 9' 2" Steel V-DXT plow for \$7588.00.

**A Stout/Hraban motion to approve the purchase of the Boss 9' 2" Steel V-DXT plow from Monroe Truck Equipment for \$7588.00. Motion Carried.**

5 Year Road Improvement Plan.

The Highway Commissioner distributed copies of the Highway 2019 Cost Proposal Report for CTH "V" east of Grow Road to Taylor County Line and CTH "W" from USH 8 to Old 14 Road.

Review 2019 Cost Proposals.

The Highway Commissioner discussed cost proposals for 2019 projects and future budget years.

Highway Committee – Tour of Highway Facility and Highway Blacktop Plant Facility.

The Highway Committee left the Highway building at 9:55 a.m. to tour the Highway Blacktop Plant, Scott Pit crushing operations, and Highway Shop and grounds. The Committee returned at 10:45 a.m.

HIGHWAY SAFETY REPORT

Safety tool box weekly sessions continue on various topics.

HIGHWAY COMMISSIONER REPORT

The Highway Commissioner reviewed status of equipment and updated the Committee on 2018 Highway maintenance activity and County Highway and Town Highway projects.

HIGHWAY FINANCIAL REPORT.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.

This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

None

Approve payment of bills.

**A Lieffring/Pedersen motion to approve the Highway Payables and the Highway Crew and Administration payrolls as presented. Motion Carried.**

Set date for next highway committee meeting.

**The next regular Highway Committee meeting is set for June 18, 2018 at 8:00 a.m. at the Rusk County Highway Department.**

Motion to adjourn.

**A Hraban/Pedersen motion to adjourn. Motion Carried.**

Meeting Adjourned at 10:47 a.m.

Minutes prepared by Nanci Mertes, Highway Financial Administrator and distributed on May 21, 2018