

Present: Robert Stout, Lyle Lieffring, Mike Hraban, Ken Pedersen

Absent: Jerry Biller

Also Present: Scott Emch, Deb Fetting, Andy Albarado, Kitzie Winters, Don Mansky,

Present By Phone: Unknown

Call Meeting to Order.

Robert Stout, Vice-Chairman called the meeting to order at 8:00 a.m.

Approval of Minutes – April 19, 2021.

Mike Hraban made the motion to approve the minutes of April 19, 2021. Motion was seconded by Ken Pedersen. Motion carried.

Public Comment

Don Mansky asked for the total costs for repairing CTH “O” ditches. The ditches were just repaired in the last few days and the total costs are not available yet. Kitzie Winters will get those costs to Don when they become available. Don also asked why the County was hauling gravel from Ladysmith when there are pits at closer locations. Scott Emch replied that those pits are not owned by the County and it would not be economically feasible to purchase gravel when we own gravel just a few miles down the road.

GENERAL BUSINESS:

Capital Improvement Plan. Possible Motion.

Scott Emch pointed out that the Capital Improvement Plan was revised to add a new highway shop in 2025. **Lyle Lieffring made the motion to accept the Capital Improvement Plan as revised. Mike Hraban seconded the motion. Motion carried.**

Adopt-A-Highway Application. Possible Motion.

Scott Emch presented copies of an Adopt-a-Highway application from the Sheldon Church of Christ. They listed CTH “D” from the Sheldon west border to the Little Jump River Bridge and an alternate section of CTH “V V” from Railroad Avenue to Marshall Road. Both of these are in the Town of Marshall. **Lyle Lieffring made the motion to approve the Adopt-A-Highway application from the Sheldon Church of Christ. Mike Hraban seconded the motion. Motion carried.**

Approve Purchase of Shop Milling Machine. Possible Motion.

Discussion was held regarding replacing the old drill press due to safety issues. The Safety Committee reviewed the cost of installing required safety features which would out-cost the value of the old piece of equipment. A milling machine has more capabilities and would save the county in out-services. The approximate cost is \$17,000. The Safety Committee recommended the old drill press be replaced with a milling machine. **Lyle Lieffring made the motion to approve replacing the drill press with a milling machine for approximately \$17,000. Mike Hraban seconded the motion. Motion carried.**

HIGHWAY COMMISSIONER REPORT

- Safety Committee Update—Scott Emch reported the Safety Committee has recently reviewed the costs of upgrading the old drill press to correct identified safety hazards vs the cost of replacing it with a new milling machine. They also identified the need for a tire cage to avoid injury when replacing tires. Committee members are meeting monthly and will periodically rotate to new members.
- Ad Hoc Committee Update—The Asphalt Ad Hoc Committee felt waiving the 4% admin fee for municipalities was a big promotion and were able to get that information in the brochure. Next they will concentrate on setting up presentations for town board meetings.

HIGHWAY SAFETY REPORT

Scott Emch reported that a couple of guys will be attending the Beginner Chainsaw Safety training and all of the crew will do a refresher.

HIGHWAY FINANCIAL REPORT

Kitzie Winters summarized the financial reports. There were no questions.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT

Kitzie Winters reported that there are no new claims.

This report includes Insurance Liability Claims, Workers Compensation Claims and number of FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

None.

APPROVE PAYMENT OF HIGHWAY INVOICES.

A motion to approve the Highway Payables as presented was made by Ken Pedersen and seconded by Lyle Lieftring. Motion carried.

SET DATE FOR NEXT HIGHWAY COMMITTEE MEETING.

The next regular Highway Committee is set for June 21, 2021 at 8:00 a.m. at the Rusk County Board Room or by video/phone.

Motion to adjourn.

A motion to adjourn was made by Lyle Lieftring and seconded by Ken Pedersen. Motion Carried.
Meeting Adjourned at 8:45 a.m.

Minutes prepared by Deb Fetting, Highway Accountant I and distributed after approval at the June 2021 meeting.