

RUSK COUNTY HIGHWAY COMMITTEE MINUTES

MAY 15, 2023

8:00 A.M.

Highway Committee Present: Kalepp, Hraban, Stout and Meyer. Biller absent.

Employees Present: C. Meyer, S. Schuelke and S. Jones.

Others Present: D. Mansky and E. Webster.

CALL TO ORDER – Call to order by Vice-Chair Stout at 8:02 a.m.

APPROVAL OF MINUTES

Motion by Hraban, seconded by Kalepp to approve the April 17, 2023 minutes as presented. Motion carried.

PUBLIC COMMENT: None

GENERAL BUSINESS:

Summer Help Hiring Update

Highway Commissioner informed the Committee that he is reposting the Summer Help positions to post according to State Statute age requirement.

Update LTE Position – Discussed keeping the current employee for the LTE Position and giving a raise at the Highway worker II rate of pay. The Highway Commissioner will continue working with the Administrative Coordinator to update the job description and forward onto the Personnel Committee.

Motion by Meyer, seconded by Kalepp to bring the current employee back as the LTE Position and work with the Administrative Coordinator to update the position. Motion carried.

Approval to Advertise Bid for Engineering Consult for CTH “M” Project. Possible Motion

Discussed the CTH M Project advertise bid for Engineering Consultant.

Motion by Hraban, seconded by Meyer to approve to advertise bid for Engineering Consult for CTH M Project. Motion carried.

Need for Hot Patcher. Possible Motion.

The Highway Commission gave an update on the Vortex Hot Patch equipment approved at the April meeting. He is requesting putting the purchase on hold until the June meeting to further look into other Hot Patch Equipment.

Motion by Meyer, seconded by Hraban to put the Vortex Hot Patch purchase on hold until the June Meeting. Motion carried.

GPS and Camera Purchase/Setup. Possible Motion.

Highway Commissioner gave a report on the purchase/setup for the GPS and Camera’s in truck and vehicles from Samsara and Verizon. Discussion held.

Highway Worker I Position. Possible Motion.

The Highway Department is short a worker and is requesting to fill the position.

Motion by Meyer, seconded by Hraban to approve advertising the Highway worker I position. Motion carried.

Cleaning Person for the Department. Possible Motion.

Highway Commissioner is requesting a cleaning person for the Highway Department for 5 hours per week.

Motion by Kalepp, seconded by Meyer to request quotes for a cleaning person for the Highway Department for 5 hours per week. Motion carried.

HIGHWAY COMMISSIONER REPORT: (Report will include asphalt plant update, gravel pit updates, BIL update, construction projects update and bridge inspections.)

Update on Appraisal for Blacktop Plant – Highway Commissioner gave an update on the difficult time finding additional Appraisal for the Blacktop Plant.

Testing & Suggestions from Miegs regarding Gravel at the Blacktop Plant – Miegs will be at the Highway Department next week for testing and suggestions regarding Gravel at the Blacktop Plant.

CTH “G” Project and CTH “D” Project Status Update – Highway Commissioner gave an update on the CTH G and CTH D projects.

Status of Bridge Inspections – Highway Commissioner spoke with Morgan and Pharmley and requested assistance to do all the bridge Inspections for Rusk County. They will do the inspections but will not be the Program Manager. Discussion held on hiring a Program Manager.

HIGHWAY SAFETY REPORT: No safety issues and gave an update on the safety training.

HIGHWAY FINANCIAL REPORT: Skye Schuelke gave an update on the Financials for the Highway Department.

HIGHWAY COMMITTEE – ANNOUNCEMENTS – None

APPROVE PAYMENT OF HIGHWAY INVOICES

Motion by Hraban, seconded by Meyer to approve the May Highway Invoices as presented. Motion carried.

The next meeting will be June 19, 2023 in the LEC at 8:00 a.m.

Motion by Hraban, seconded by Kalepp to adjourn at 9:38 p.m. Motion carried.