

COMMITTEE APPROVED

Present: Karl Fisher, Roger Gierke, Arian Knops, Jim Platteter.

Absent: Jerry Biller.

Also Present: Scott Emch, Nanci Mertes.

Call Meeting to Order.

Chair Karl Fisher called the meeting to order at 8:00 a.m.

Approval of Minutes – April 24, 2017.

A Knops/Gierke motion to approve the minutes of April 24, 2017. Motion Carried.

Public Comment.

None

CTH "I" – request from Jason Rafko, Dick Moore, and Jerry Carow to install a handicapped fishing pier from ROW along CTH "I".

Mr. Rafko withdrew his request until he can obtain the funds to do the project.

Josie Creek Wood Bridge.

The Committee reviewed the current Bridge Sufficiency Rating report. Josie Creek Bridge is currently rated at 46.6 which make it eligible for funding through the Federal Bridge Replacement program. Rusk County has 47 County bridges and 74 Township/Village bridges. Bridges are eligible in the Federal Bridge Replacement program when their sufficiency rating falls below 50. Consensus of the Committee to postpone any decisions until Chair Fisher discusses with the Finance Committee.

Highway Department – Preliminary Design Service Contract by Barrientos.

Barrientos Design & Consulting submitted a design work contract which includes Task 1 – Preliminary Design Building Design, Task 2 – Preliminary Site Design & Permitting, Task 3 – Topographic Survey, with a fee proposal of \$72,595.00. Committee discussion followed.

A Knops/Gierke motion to approve contingent on the County Board approving through resolution or motion to proceed. Motion Carried.

Authorize purchase of a Road Widener / Shoulder Machine.

The Highway Commissioner postponed this item and will bring it back to the table at a later date.

Operations Manager – Review/Approve Updated Job Description, Point Factor, and Salary.

The Committee reviewed the updated job description for the Operations Manager.

A Gierke/Platteter motion to approve moving the job description, along with approval of filling the part person position, to Personnel along with suggested pay levels. Motion Carried.

Approval to fill the Parts Person position.

Addressed in Operations Manager motion above.

Corey Schindler and Justin Livingston – approval to attend Pomp's Tire Care and Maintenance Class for Truck Fleets on May 18, 2017 in Medford, Wisconsin.

A Platteter/Knops motion to approve Corey Schindler and Justin Livingston attendance at the Pomp's Tire Care and Maintenance Class for Truck Fleets on May 18, 2017 in Medford, Wisconsin. Motion Carried.

HIGHWAY COMMISSIONERS REPORT

The Highway Commissioner reported the following:

Review of recently ordered Quad Axle truck and Conveyor.

Town Paving projects – the Highway Department was awarded paving bids for Town of Atlanta and Town of Stubbs.

Township General Transportation Aid (GTA) – Letters were sent to several Townships informing them what they are eligible for in GTA revenue and that they are not collecting this full amount due to allowing their 3 year road maintenance expense average to drop so low as to change the funding calculation and creating a penalty for the Township.

HIGHWAY SAFETY REPORT

Brian Chance from Aegis is currently conducting Highway Shop inspections and will prepare a report reflecting his findings.

New Miner Training – New Miner training is scheduled for this month.

HIGHWAY FINANCIAL REPORT.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT.

This report includes the status of worker compensation claims, liability insurance, office personnel activity, crew updates, retirements, unemployment claims and number of Highway FMLA requests.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

Arian Knops reported the stop sign at Norwegian Road and CTH "O" needs to be straightened.

Approve payment of bills.

A Knops/Gierke motion to approve the Highway Payables and the Highway Crew and Administration payrolls as presented. Motion Carried.

Set date for next highway committee meeting.

The next regular Highway Committee meeting is set for June 19, 2017 at 8:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.

Meeting Adjourned by Consensus.

Meeting Adjourned at 11:15 a.m.

Minutes prepared by Nanci A. Mertes, Asst to Highway Commissioner/Financial Administrator
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