

Rusk County Emergency Services

Minutes

May 11, 2022

Present: Schmitt, Schneider, Sanderson, Wedwick, Cudo

Others Present: Jeff Wallace, George Murray, Jim Rassbach, Tom Hall, Jeremy Koslowski, Miranda Kron, Jerilea Hendricks, Rich Summerfield (arriving at 9:03am)

Call to Order

Meeting called to order at 8:00am

Election of Committee Chair and Vice Chair

Jeremy Koslowski called for nominations for Chair; Mark Schmitt nominated.

Motion by Sanderson, second by Schneider to close nominations and cast unanimous ballot. Motion carried.

Mark Schmitt is elected Chair of the Emergency Services Committee.

Chair Schmitt called for nominations for Vice Chair; Phil Schneider nominated.

Motion by Cudo, second by Sanderson to close nominations and cast unanimous ballot. Motion carried.

Phil Schneider is elected Vice Chair of the Emergency Services Committee.

Approval of the Minutes

Motion by Schneider, second by Sanderson to approve minutes from the April 13, 2022 committee meeting as prepared. Motion carried.

Rusk County Emergency Management/Ambulance Director presentation

- Weather Spotter classes scheduled on May 9th were cancelled due to hazardous weather alerts. A reschedule date has not been set yet.
- Reviewed ambulance needs/repairs. The new ambulance (253) is estimated to be delivered before June; the rig will then have all the necessities installed.
- Rental house for EMT's is nearing completion and is currently under the allowed budget for furnishing the home.
- The 36hr shift has been working well for EMT's – will continue to monitor and change if needed.
- Reviewed I Am Responding app; has had a lot of positive feedback and will take to Property for approval on Friday May 13, 2022.
- All EMS training scheduled for May 18th for new equipment and procedures; training will take place in the Rusk County board room
- Training Requests: none
- Motion by Schneider, second by Sanderson to approve payment approval report. Motion carried.
- Budget Review: The new rental house will need a line item/budget set up by Finance.
- Questions regarding Resolution #21-34 were discussed and answered. No action taken or needed.

Rusk County Medical Examiner presentation

- Monthly Death Statistics reviewed
- Training Request: WCMEA Conference [10/17-10/19; WI Dells]. Motion by Schneider, second by Cudo to approve training requests. Motion carried.
- Decedent Cot has a confirmed delivery date of November 22, 2022

- ME Van Radio has been approved by Property Committee; hold on installation until new van arrives.
- Replacement AWD van has been deferred until state 2022 offering is available.
- Position opening for Deputy ME: No new applicants Position will remain open.
- EC Storage – case is resolved/storage is ended. Invoice received and paid.
- Motion by Sanderson, second by Wedwick to approve payment approval report. Motion carried.
- Budget Review: Rassbach mentioned to committee that a funeral home can charge the county if a decedent were to be held at their facility and the funeral services were to happen elsewhere (i.e. if a decedent is held in a Barron County funeral home, but services will be in Rusk County, that funeral home can charge for the time the decedent was held in their facility). There will need to be further discussion for the 2023 budget to have a line item added for this circumstance.

Rusk County Sheriff presentation

- Reviewed monthly report; 1 (billable) inmate housed out of county
- Training Request: Dieckman [06/07 – Dark Web & Cyber Crimes; Osseo PD] Zielke [06/10 – Taser Instructor Re-Certification; Appleton] Gronski and Kummert [08/24-08/26 WNOA Conference/Training; Green Bay]. Motion by Schneider, second by Sanderson to approve training requests. Motion carried.
- Sheriff Wallace reminded the committee of the Law Enforcement Memorial service to take place Tuesday May 17, 2022 at 7:00pm.
- Motion by Sanderson, second by Cudo to approve payment approval report. Motion carried.
- Budget Review: budget is on track
- Tower move update: Captain Murray gave overview of project history to new committee members. Correspondence with Embridge Tower sounds favorable; will test equipment and run channels prior to commitment of using their tower. A lease will then be discussed as needed. Phil Schneider will also be in contact with AT&T as another tower option.
- Separation of Jail/Dispatch: Sheriff Wallace presented at the April County Board meeting; was recommended to bring back to committee so new members are more aware of the request and cost. Discussed possibility of referendum to help with cost coverage. Further discussion will be held at the AD HOC Master Plan committee meeting and as needed with associated committees.
- Sheriff Wallace informed committee members that a request to move 2 existing PT employees in the Jail/Dispatch to FT was approved at Personnel on May 5, 2022 – the FT status will be effective 06/01/2022. Motion by Schneider, second by Cudo to approve the request of bumping two employees from PT to FT. Motion carried.
- Reviewed open PT position for Jail/Dispatch. Set interviews for Tuesday May 31, 2022 at 9:00am. Mark Schmitt or Phil Schneider will attend as Emergency Services Committee representative.

Hendricks, Rassbach, and Hall left the meeting prior to entering Closed Session.

Motion by Schneider, second by Sanderson to enter closed session at 9:20am. Motion carried by roll call vote.

CLOSED SESSION – Sheriff's Dept. Complaint

19.85(1)(g) **(g)** Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion by Sanderson, second by Cudo to enter open session at 9:33am. Motion carried by roll call vote.

OPEN SESSION – Possible motion on topic of Closed Session

Next Meeting Date

June 8, 2022 at 8:00am

Adjourn

Motion by Sanderson, second by Schneider to adjourn at 9:39am