

Rusk County Emergency Services
MEETING MINUTES
Friday, May 10, 2019 - 8:00 AM

Present: Schmitt, Schneider, Stout and Pedersen. Excused: Fisher
Others Present: Sheriff Wallace, Hall, Jim Rassbach, Jerilea Hendrick, Marty Huhn, Al Hraban, Candy Shrewsberry and Andy Albarado

1. Meeting called to order by Chair Schmitt at 8:00 AM.
2. Stout/Pedersen motion to approve the April 10, 2019 minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
 - a. Hall presented the monthly EMA/Ambulance report which includes EMA/AMB, training and meetings. Hall requested the committee support of pay increases for EMT, EMR/FR and on-call pay. Hall will present the increases to Personnel.
 - b. Training request – Stop the Bleed and CPR/AEC training is ongoing for county employees.
 - c. Payment of bills – Schneider/Stout motion to approve payment approval report, motion carried.
 - d. Bad debt write offs – Nothing this month.
 - e. Electronic Communication Device Request – Hall completed the request form to be reimbursed \$30 monthly for his personal cell phone usage. Schneider/Stout motion to approve the request, motion carried.

CLOSED SESSION at 8:35 a.m.

For deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis Stats. 19.85(1)(e)

Schneider motion to go into closed session. Voting yes: Schneider, Stout and Schmitt. Voting no: Pedersen.

Update on Ambulance 911 - Discussion

OPEN SESSION

Stout/Pedersen motion to go into open session at 8:50 a.m., motion carried.

4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the monthly report. There were 8 natural deaths, 1 accidental, 0 suicide, 0 homicide, 2 pending death certificates, 7 cremations, 0 standard autopsies and 0 pending disinterment. Rassbach had one DME resign and will advertise for hiring 2 more as the Personnel committee limits the number of DME. Schneider/Pedersen motion for Rassbach to attend and advise Personnel that the ES committee recommends the DME numbers not be restricted, motion carried.
 - b. Training requests – Pedersen/Schneider motion to approve the WSLH Sample Collect and Update training July 17, 2019 in Rice Lake. There is no fee to attend.
 - c. Payment of bills – Schneider/Pedersen motion to approve the monthly payment approval report, motion carried.

- d. 2019 YTD budget was presented. The ME Office has some equipment needs/updates which will be budgeted for in 2020.
5. Rusk County Sheriff presentation
- a. Monthly report – Sheriff Wallace presented the monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 34, the average daily EMP was 0 and 2 inmates were housed out of county.
 - b. Training requested: Kummet 5/6-10/19 – Advanced SWAT, Germantown; Rohe 5/21-23/19 – Jail In-Service, Ashland; Kummet 7/16-18/19 – DEC Conference, La Crosse. Pedersen/Stout motion to approve the requested training, motion carried.
 - c. Payment of bills –Pedersen/Schneider motion to approve payment approval report, motion carried.
 - d. Personnel updates – The full-time female D/J is in the final hiring process and testing for the part-time female D/J is 5/16-17/19 with interviews on 5/31/19.
 - e. Long-range planning – New Jail – Sheriff Wallace is compiling a list of needs to be given to the full board for consideration and to form a committee to do a jail needs study.
 - f. Spillman project update – on schedule with go-live 6/18/19.
 - g. Court Security PT Officer – Wallace presented handouts on current staffing and requested the creation of a PT Court Security Officer with potential funding assistance from the court budgets. Wallace requested to create a 3 PM patrol supervisor shift using current staff. A draft copy of the job description was presented for review along with the budget. Schneider/Pedersen motion to forward this request to Personnel, motion carried.
 - h. 2019 budget review – budget is doing well.
6. The next monthly meeting will be Wednesday, June 12, 2019 at 8:00 AM.
7. Pedersen/Schneider motion to adjourn at 9:34 a.m., motion carried.