

Rusk County Emergency Services
MEETING MINUTES
Wednesday, May 9, 2018 - 8:00 AM

Present: Schmitt, Fisher, Petersen, Schneider and Stout
Others Present: Hall, Hraban, Rassbach, Wallace and Jerilea Hendrick

1. Meeting called to order by Chair Schmitt at 8:00 AM.
2. Election of Chair and Vice-Chair:
Schneider/Stout nominated Schmitt for Chair. Fisher/Schneider motion to close nominations and cast a unanimous vote for Schmitt as Chair, motion carried.
Petersen nominated Schneider as Vice-Chair. Fisher/Stout motion to close nominations and cast a unanimous vote for Schneider as Vice-Chair, motion carried.
3. Schneider/Pedersen motion to approve the April 11, 2018 meeting minutes, motion carried.
4. Rusk County Emergency Management/Ambulance Director presentation
 - a. Hall presented monthly EMA/Ambulance report which includes EMA/AMB, training and meetings. Hall advised he received the Strickland paperwork, attended disaster assessment training, Skywarn training and attended the Triad meeting and gave a presentation on senior preparedness and the notification system. The county is waiting for some numbers and staffing proposals from LMC for the ambulance service. WITC is conducting EMT classes and may have a summer class this year.
 - b. Training request –Hall requested to attend disaster assessment on 5/8/18 in Rhinelander. Schneider/Stout motion to approve this training that was approved by the Chairman prior to attending, motion carried.
 - c. Payment of bills – Schneider/Petersen motion to approve payment approval report, motion carried.
 - d. 2018 YTD budget review – the budget was reviewed. Hall submitted a 2019 Cost Proposal for Advanced EMT Course through WITC at the April meeting.
5. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the monthly report. There were nine natural deaths, six cremations, one disinterment and zero autopsies. Rassbach advised the helicopter landing zone in Big Bend is moving ahead, the EMR annual pancake breakfast and raffle is June 30th. Rassbach discussed the continuance of EMR and budgeting for EMR. The township will sponsor an aluminum can collection fundraiser.
 - b. Training requests – Rassbach advised he will be attending Written Off – Rusk County Restorative Youth Program on Wednesday and Know Meth Campaign in Rice Lake on June 21st.
 - c. Payment of bills – Pedersen/Stout motion to approve the \$0.00 monthly payment approval report, motion carried.

- d. 2018 YTD budget review – budget is in line. The van needs repairs as it didn't work when needed one evening. Rassbach doesn't have any 2019 Cost Proposals.
6. Rusk County Sheriff presentation
- a. Monthly report – Sheriff Wallace presented the monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 42 and average daily EMP was zero. Average daily inmates housed out of county were zero. The annual Law Enforcement Memorial is 5/17/18 at OLS, beginning 7:00 PM. The WI Law Enforcement Memorial is 5/16/18 at 10:00 AM in Eau Claire.
 - b. Training requests –Behnke 5/14-15/18, ARIDE, Eau Claire; Read 5/30/18, Instructor Recert (POSC), Rice Lake; Seemann 5/13-16/18, NENA Conf, WI Dells; Boehmer/Flater 9/19-20/18 WISAP, Merrill. Schneider/Stout motion to approve the requested training, motion carried.
 - c. Payment of bills –Stout/Petersen motion to approve payment approval report, motion carried.
 - d. Updating CAD/RMS/JAIL/MOBILE software update – A resolution will be presented to the County Board in May to purchase Spillman software.
 - e. Personnel updates – at full staff.
 - f. Staffing needs – Fisher will propose to Personnel and Finance to add one part-time patrol and one part-time dispatch/jailer position to current staff without increasing the budget. Petersen/Stout motion to forward this to Personnel and Finance, motion carried.
 - g. 2018 YTD budget review – no changes.
 - h. 2019 Cost Proposals – Sheriff Wallace presented the 2019 Cost Proposals and Long-Range Planning requests.
7. The next meeting will be Wednesday, June 13, 2018 at 8:00 AM.
7. Pedersen/Schneider motion to adjourn at 9:35 AM, motion carried.