

**UW EXTENSION EDUCATION & RECYCLING COMMITTEE MINUTES**  
**TUESDAY, MAY 1, 2018**  
**UW EXTENSION CONFERENCE ROOM**

**PRESENT:** Committee members present: Lyle Lieffring, Alan Rathsack, Tom Hanson, Terry DuSell and Kathy Vacho at 8:39 am. Staff present: Charmaine Johnson and Karrie Groothousen. Appearances by: Ted East, Administrative Coordinator; Ron Freeman, Jr Fair Chair; and Mike Naczas, Building & Grounds Supervisor.

**CALL TO ORDER:** Charmaine Johnson, Secretary/Bookkeeper, called the meeting to order at 8:30 a.m.

**APPROVAL OF THE MINUTES:** *Motion to approve the April 3 minutes by Al with second by Tom. Motion carried.*

**PUBLIC COMMENTS:** None

**ELECTION OF CHAIR:** Opened nominations for Chair. Al nominated Lyle. Nominations called for 3 times. *Motion by Terry with second by Tom to close nominations for Chair and to cast a unanimous ballot for Lyle. Motion carried.* Lyle now began running the meeting.

**ELECTION OF VICE CHAIR:** Lyle opened nominations for Vice-Chair. Al nominated Tom. Nominations were called for 3 times. *Motion by Terry with second by Al to close nominations for Vice-Chair and cast a unanimous ballot for Tom. Motion carried.*

**ELECT COUNTY REP FOR TRAIL'S END CAMP:** Lyle opened nominations for TEC Rep. Terry nominated Tom. Nominations were called for 3 times. *Motion by Al with second by Lyle to close nominations for TEC rep and cast a unanimous ballot for Tom. Motion carried.*

**ELECT COUNTY REP FOR JR FAIR BOARD:** Lyle opened nominations for Jr Fair Rep. Terry nominated Lyle. Nominations were called for 3 times. *Motion by Terry with second by Tom to close nominations for Jr Fair rep and to cast a unanimous ballot for Lyle. Motion carried.* Later in the meeting Lyle declined the nomination for Jr Fair rep. *Motion by Lyle with second by Al to nominate Terry as the new Jr Fair Board Rep. Motion carried.*

**JUNIOR FAIR BUSINESS:**

**A. JR FAIR BOARD REPORT:** Ron reported they met on April 15 and had a special meeting on April 22 to meet with Johanna and Bob regarding rodeo planning. They received a \$2500 grant from Monsanto which will be used for premiums and ribbons. Went over the BBQ cookoff and sponsors, the grandstand rate for Mud Bog and T/T Pull will stay the same, will have Fairest of the Fair again this year, and Masonville dairy in Thorp will take our fair milk. Terry said he met with H & R Electric out of Chippewa Falls to get an estimate for lighting in the grandstand/track area. He will use a boom truck to set 2 poles which will cost \$2/ft. Contractor would like to cut off the other 3 poles that are currently there at the same height. Will be 100% LED and bulbs will be guaranteed 10 years so contractor will have to take care of them during that time. Contractor will donate approximately 85% with the remaining amount to come out of Jr Fair funds.

**B. JR FAIR CONTRACTS:** Contract for the Austin Fire band for Friday night of the fair for \$650. *Motion by Tom with second by Lyle to approve. Motion carried.*

### **TRAILS END CAMP BUSINESS:**

- A. TRUSTEE REPORT:** Tom said at their last meeting Heather was happy to get the estimate but they questioned when the berm would be in place.
- B. MAINTENANCE STAFF REPORT:** Mike stated the berm will be done once road bands go off. Hoping to turn water on today.

### **FAIRGROUNDS BUSINESS**

- A. FAIRGROUNDS REPORT:** Mike stated he may fertilize ball fields. The water is still not turned on at the fairgrounds. Terry asked Mike if there was a way to identify the bleachers as they get borrowed out a lot. Mike said they were all spray painted. Mike will be submitting cost proposals again for the roofs as he did last year. Terry asked if some of the projects could be done by volunteers. Mike said it was hard to get volunteers and his estimates include labor and materials. Terry asked if 10' could get added onto north driveway so semis and larger trailers have a better chance of getting in. Would lift post and move to south side 10' clear of the power. Would probably need 1 load of gravel and extend the 15" culvert. Will need to get approval by Property.
- B. USAGE AGREEMENTS FOR COMMITTEE ACTION:** Received a usage request for Horse Project teeth floating and a date change for Tractor Safety. *Motion by Terry with second by Tom to approve requests. Motion carried.*
- C. FAIRGROUNDS CONTRACT REVISIONS:** Ted requested that the oversight committee for the fairgrounds contracts be changed to Property. We reviewed the contracts and there is usage language in them that should remain under Extension. Ted said he will get the parties involved with both committees and separate the agreements into 2. One is for property related items and one for usage items. *Motion by Lyle with second by Terry to table this topic. Motion carried.*

### **RECYCLING BUSINESS**

- A. COORDINATOR REPORT INCLUDING UPDATE ON OUTREACH, VIOLATIONS, & SITES:** Charmaine went over the basics of the recycling program for new Committee members and reported on a workshop she attended in Plover for RU requirements; she spoke at LES 4K Preschool and North Cedar Academy in regards to recycling and went over collection totals from recent electronics collection. She also wants to do a cost proposal for a new recycling trailer. An estimate the City received 3 years ago was for \$27,340. *Motion by Al with second by Kathy to submit a cost proposal for \$35,000 for a new recycling trailer. Motion carried.*
- B. 2017 RECYCLING PROGRAM ACCOMPLISHMENTS & ACTUAL COSTS:** Charmaine went of a summary of the 2017 report and accomplishments. Overall tonnage decreased by 4.78 tons but cost per ton went increased due to a drop in population and increased costs for 2017. Still exceeded the per capita standard by 8.35 tons.

### **EXTENSION OFFICE BUSINESS:**

- A. POSITIVE YOUTH DEVELOPMENT EXTENSION EDUCATOR REPORT:** Jenna is at an All Colleague Conference and her report is in the packet.
- B. YOUTH DEVELOPMENT ASSISTANT REPORT:** Karrie gave an overview of RRYF for the new board members and went over her report.

**CURRENT YEAR BUDGET REVIEW:** Charmaine went over all of the budgets.

**REVIEW & APPROVE BILLS:** *Motion by Al with second by Terry to approve the bill report. Motion carried.*

**NEXT MEETING DATE:** Next meeting will be Tuesday, June 5 at 8:30 a.m. in the UWEX Conference Room.

**ADJOURNMENT:** Motion to adjourn by Terry. Meeting adjourned at 10:53 a.m.