

Present: Ken Pedersen, Robert Stout, Lyle Lieftring, Mike Hraban

Also Present: Scott Emch, Deb Fetting, Kitzie Winters, Andy Albarado, Don Mansky

Call Meeting to Order.

Highway Vice-Chairman, Robert Stout, called the meeting to order at 8:00 a.m.

Approval of Minutes – February 17, 2020.

Lyle Lieftring made the motion to approve the minutes of February 17, 2020. Motion was seconded by Ken Pedersen. Motion carried.

Public Comment

None

General Business:

Open Bids and Approve Award for PG58-28 Asphalt Oil

Bids for PG58-28 Asphalt Oil were opened by Scott Emch and Committee Members reviewed the following bids:

\$445 per ton--Miogs

\$386 per ton--Senn Blacktop

\$428 per ton--Husky Marketing

Mike Hraban made the motion to accept the bid from Senn Blacktop for PG58-28 Asphalt Oil. Lyle Lieftring seconded the motion. Motion carried.

Open Bids and Approve Award for SC80 Asphalt Oil

Bids for SC80 Asphalt Oil were opened by Scott Emch and Committee Members reviewed the following bids:

\$3.2665 per gallon—Miogs Paving

Mike Hraban made the motion to accept the bid from Meigs Paving for SC80 Asphalt Oil. Lyle Lieftring seconded the motion. Motion carried.

Open Bids and Approve Award for Waste Oil

Bids for Waste Oil were opened by Scott Emch and Committee Members reviewed the following bids:

\$.745 per gallon--Rock Oil

\$.85 per gallon--Como Lube & Supplies

Ken Pedersen made the motion to accept the bid from Rock Oil for Waste Oil. Mike Hraban seconded the motion. Motion carried.

Open Bids and Approve Award for Hay Bales

Bids for Hay Bales were opened by Scott Emch and Committee Members reviewed the following bids:

\$3.50 for small square bales from Beissel Farms available August 1st. The bid included an offer to deliver big square bales for \$120 each until August 1st. Scott Emch explained that the big bales will not work with our equipment, but stated we could buy from the previous contract until August 1st. **Lyle Lieftring made the motion to accept the bid from Beissel Farms for small bales at \$3.50 each, beginning August 1, 2020. Ken Pedersen seconded the motion. Motion carried.**

Open Bids and Approve Award for Culverts

Bids for culverts were opened by Scott Emch and Committee Members reviewed the following bids:

Volm Companies, Inc

Metal: 12" 11.58	Plastic: 12" \$4.28
15" 13.89	15" \$6.09
18" 17.37	18" \$8.15
21" 19.68	24" \$13.57
24" 21.99	30" \$20.08
30" 34.74	36" \$26.44
36" 44.68	42" \$33.03
42" 66.00	48" \$41.22
48" 75.26	60" \$74.27
54" 84.53	
60" 119.26	
72" 142.42	

Metal Culverts

Metal: 12" \$10.86	Plastic: None
15" \$13.66	
18" \$16.23	
21" \$18.79	
24" \$21.72	
30" \$33.28	
36" \$36.69	
42" \$46.46	
48" \$73.68	
54" \$84.00	
60" \$92.52	
72" \$111.48	

***ASDCO Construction Supply**

*Metal: 12" \$10.95	Plastic: 12" \$4.30
15" \$13.15	15" \$6.10
18" \$15.20	18" \$8.15
21" \$17.45	24" \$13.55
24" \$20.00	30" \$20.50
30" \$29.05	36" \$26.45
36" \$35.85	42" \$33.00
42" \$52.45	48" \$41.20
48" \$63.00	60" \$74.25
54" \$78.00	
60" \$108.85	
72" \$128.25	

Farrell Equipment

Metal: None	Plastic: 12" \$4.27
	15" \$6.07
	18" \$8.09
	24" \$13.44
	30" \$19.96
	36" \$26.26
	42" \$32.82
	48" \$40.88
	60" \$73.83

***First Supply**

Metal: None	*Plastic: 12" \$4.31
	15" \$5.94
	18" \$7.94
	24" \$13.22
	30" \$19.57
	36" \$25.76
	42" \$32.18
	48" \$40.16
	60" \$72.37

Mike Hraban made the motion to accept the bid for metal culverts from ASDCO Construction Supply. Ken Pedersen seconded the motion. Motion carried.

Ken Pedersen made the motion to accept the bid for plastic culverts from First Supply Company. Mike Hraban seconded the motion. Motion carried.

HIGHWAY COMMISSIONER REPORT

Scott Emch reported that the asphalt plant has been on hold and Ben & Jon Adams did not get to Indiana to look at the bins. We did get some local quotes that are reasonably priced. When it is safe to travel, we will get things going again. The current price of oil is significantly low and will have an impact in keeping our asphalt prices down. Right now the department is pretty much on track with jobs and projects, but we don't know if COVID-19 will have an impact in going forward.

HIGHWAY SAFETY REPORT

- The MSHA training was shut down due to COVID-19 after the first day. About 2/3 of the crew still need the refresher. There is some talk of the State grandfathering miners who were unable to attend the refresher. If not, we may have our crew do on-line training. We should find out more in the near future.
- The Smoke School and the DOT Spring Training have been postponed and will be rescheduled.
- The Expo was cancelled and will not be rescheduled.
- COVID-19 compliance—we are practicing safe distancing with 1 person per truck and ½ the crew starting a ½ hour later each day to limit groups of people. Skye is working from home and Ben, Tim and the mechanics are keeping to their own areas. Anti-bacterial dispensers are readily available throughout the building and by the gas pumps and we are waiting for more to come from Rusk County Emergency Services to place in the trucks.

HIGHWAY FINANCIAL REPORT.

- Kitzie Winters reported we should not let the financial report numbers scare us. Money is coming. Once it is distributed to the appropriate fund accounts, the numbers will be better.
- Kitzie stated that the IT department reported server issues. The back-up system has not been working and we lost accounting data. IT is working feverishly to fix it. It may just be too old (2008). IT may have to look at setting up a virtual server; however because of it's age, the current accounting program will then be disabled. We may have to incorporate the Finance Department accounting software. If looking at a new server as an upgrade to the current one, we are looking at a cost of \$3,000 to \$5000.

This report includes the current status of Highway Cash, Payables, Receivables, Equipment/Blacktop Plant funds and current Year-to-Date Fund Statement.

HIGHWAY OFFICE REPORT

- Kitzie Winters reported we have no worker compensation claims and no liability claims.
- We do have an issue with one of our guardrails that was hit by the Town of Marshall grader. Town of Marshall has offered to repair the damage.
- One of our graders was hit and we were able to repair it. The insurance company is going after the person who hit it for cost of repairs. It appears that person may not of had insurance.

HIGHWAY COMMITTEE- ANNOUNCEMENTS

None

Approve payment of bills.

A motion to approve the Highway Payables as presented was made by Lyle Lieftring and seconded by Ken Pedersen. Motion carried.

Set date for next highway committee meeting.

The next regular Highway Committee meeting is set for May 18, 2020 at 8:00 a.m. at the Rusk County Highway Department. Just a note, we will have to elect a Chairman and Vice Chairman at that meeting.

Motion to adjourn.

A motion to adjourn was made by Lyle Lieftring. Motion Carried.

Meeting Adjourned at 8:45 a.m.

Minutes prepared by Deb Fetting, Highway Accountant I and distributed after approval at May 2020 meeting.
