

RUSK COUNTY ANIMAL CONTROL BOARD MEETING MINUTES

Thursday, April 19th, 2018 at 8:30 A.M.
Rusk County Government Center – Conference Room

Present: Roger Gierke, Ken Brown, Ken Pederson, Kathy Mai, Nancy Christianson

Others Present: Karen Welke, Joni Hall

Meeting called to order at 8:30 a.m.

Minutes from March 15th, 2018 meeting reviewed. Motion by Pederson, second by Brown to approve. Motion carried.

New Shelter Building:

- Updates: Welke gave an update of the current progress; there are a few minor items on the punch list that are still being completed. Staff is coordinating with the maintenance department to handle any needs.
- Move: With the help of maintenance staff the large items have all been moved to the new shelter. Staff and volunteers are moving everything else. Animals were moved to the new building on 4/18 along with basic supplies. The remainder of the supplies will be moved over the next few weeks. Cages will remain setup at the old building until everything is set up at the new building to handle intakes.
- Building Access: Access codes are set and keys made. Welke will provide maintenance with a current list of employees with keys and access codes.

FRCAS update: No update.

Shelter Report: Report distributed and reviewed. See Attached.

Shelter Updates:

- Policy and Procedures: Gierke read a letter from Ted East in reference to concerns regarding shelter operations.
- Camera Policy: Welke reported that a camera policy has been created and is currently being reviewed by the IT department. Welke will present the policy at the May meeting.

Maintenance: The front door will need to be fitted with a doorbell to alert staff working in back. Welke will coordinate with the City of Ladysmith to look at adding signage for the shelter to the industrial park signs, as well as getting a small dumpster at the new building.

Review Bills: Bills reviewed. Motion by Pederson, second by Mai to approve bills. Motion carried

Set Next Regular Meeting Date: Next meeting set for May 17th at 8:30 am

Motion by Pederson, second by Mai to adjourn. Meeting adjourned at 10:04 a.m.

2018 RUSK COUNTY ANIMAL SHELTER REPORT

DOGS

Incoming:	January	February	March	April	May	June	July	August	September	October	November	December	Total
Strays - total	3	5	9										
Out of County	0	0	0										
Surrenders - total	0	1	1										
Adoption Returns	0	0	0										
Impounds	0	4	0										
In-house Quarantines	0	0	1										
Outgoing:												YTD	0
Adoptions - Walk In	0	1	0										
Adoptions - On Line	5	1	2										
Reclaims	2	9	6										
Euthanasias - Space	0	0	0										
Euthanasias - Other	0	0	0										
Transfers	1	0	0										
												YTD	0

CATS

Incoming:	January	February	March	April	May	June	July	August	September	October	November	December	Total
Strays total	9	2	10										
Out of County	0	0	0										
Surrenders - total	0	2	0										
Adoption Returns	0	0	1										
Impounds	0	3	1										
In-house Quarantines	0	0	0										
Outgoing:												YTD	0
Adoptions - Walk In	2	2	6										
Adoptions - On Line	3	1	11										
Reclaims	0	2	1										
Euthanasias - Space	0	0	0										
Euthanasias - Other	1	0	0										
Transfers	11	0	0										
												YTD	0

REVENUES:	\$832.19	\$1,454.47	\$985.59										
Ytd target amt	\$772.19	\$844.72	\$955.59										
Mthy taget \$1000	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$12,000.00
Building fund	\$0.00	\$0.00	\$0.00										
Neuter fund	\$60.00	\$609.75	\$30.00										
Tags sold	0	0	0										