

## Finance Committee Meeting Minutes

April 18, 2019

The meeting was held in the Rusk County Government Center, Finance Conference Room #2.

Present: Randy Tatur, Dave Willingham, Tony Hauser, Karl Fisher, and Mike Hraban.

Also present: Kitzie Nelson, Andy Albarado

Chair Tatur called the meeting to order at 8:30 a.m.

**Motion by Hraban second by Hauser to approve the minutes of 3/21/19. Motion Carries.**

The invoices were reviewed and approved. **Motion by Hraban second by Hauser to approve the invoices paid from 03/20/19-4/16/19. Motion Carries.**

The committee discussed the 2018 budget review. Motion by Hauser second by Hraban to approve the following expenses out of the contingency fund: District Attorney \$49,869.24, County Board \$1,497.59, Cost Allocations \$66,198.26, Administrative Coordinator \$6,032.63, Drug Court \$1,732.78, IT \$1,985.46, Sales Tax \$19,327.44. If the originating resolution for drug court stipulates no levy dollars, a resolution will go to the County Board. Motion Carries.

Andy gave an update on Personnel Committee.

The outside Disaster Relief funds at SF Bank will be transferred to a new County supervised Disaster Fund at SF bank for natural disasters. The Treasurer will open the bank account.

**Motion by Hauser second by Hraban to approve opening the new Disaster Relief Fund bank account and accept the funds from the outside disaster fund account. Motion Carries.**

The Animal Shelter checking account creation was discussed for donations to keep Pay-Pal donations separate from our general fund. **Motion by Hraban second by Fisher to approve the opening of the account by the Treasurer. Motion carries.**

The JR. Fair Truck and Tractor Pull bank account is used for prize payouts at the Fair. Verna is requesting to allow signature authority to Charmaine Riddle and remove Bruce Anderson's name from the account. **Motion by Hauser second by Willingham to allow the changes. Motion Carries.**

Verna discussed the In-Rem properties that will be available on May 17<sup>th</sup> with the committee. **All In-Rem properties will be proceeded with, excluding the laundry mat. Motion by Fisher second by Hraban. Motion Carries.**

Andy informed the committee that ambulance operations are still in negotiations.

**Motion by Hraban second by Hauser to approve out of County travel for Verna Nielsen and Rebecca McEathron-Kramer. Motion Carries.**

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**Motion by Hraban second by Hauser to approve the Out of County Travel for Nancy Hahn. Motion Carries.**

The HHS Committee requested to keep \$10,000 of their 2018 projected levy transfer to replenish their HHS Equipment Fund balance. **Motion by Hauser Second by Hraban to approve the \$10,000 into the HHS Equip Fund from the 2018 Levy Transfers. Motion Carries.**

Charmaine Riddle was present to discuss the recycling program. New RFP's are at a higher cost so measures to save funds were discussed. The committee decided to discontinue charging rent to the program and not have recycling reimburse for cost allocations. **Motion by Willingham second by Hraban to approve those changes. Motion Carries.**

Kitzie Nelson presented the Finance Director report. The Financial Procedures Manual will be discussed at the next meeting.

The DA report was not submitted for review due to an illness.

Andy gave an update to the committee on Economic Development.

The County Clerk's report was reviewed by the committee.

Verna was present to discuss the Treasurer's report.

The meeting was adjourned at 12:43 pm. by consensus of the committee.

Kitzie Nelson, Recording Secretary

If you are deaf and/or hard of hearing, call us through Wisconsin Relay at 711.