

RUSK COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
April 13, 2017

Meeting called to order by Chair Schneider at 9:00 a.m.

Board Members Present: Phil Schneider, Kathy Mai, Pete Boss, Roger Gierke, Dave Willingham, Randy Tatur, Mark Schmitt, Dan Gudis.

Staff present: Jeremy Jacobs, Chris Kammerud, Erik Stoker.

Approval of Previous Meeting Minutes:

Motion by Schmitt, second by Gierke to approve the March 9, 2017 meeting minutes. Motion carried.

Public Comment: None Present.

WCHSA Report and Invoice:

Schneider explained invoice and request for Jeremy to attend the convention May 3rd – 5th. Discussion on WCHSA, what budget fee comes out of and process of approving invoice at meeting.

Approval of Health & Human Services Vouchers and Out of County Travel Requests:

Motion by Boss, second by Schmitt to approve vouchers and out of county travel. Jeremy and Chris explained special purchases/invoices and out of county travel. Motion carried.

2016 Year End Levy Balance Projections:

Chris explained year-end balance projection for 2016, which will be finalized in June.

Director's Report:

- Jeremy thanked board for the opportunity to serve as Executive Director. Jeremy informed board of new information he is becoming aware of in his new role as it applies to the consortium and the WCHSA input in it all, will keep board informed on any developments. Jeremy briefed the board on the research he has done in finding a solution to the open position left by Irene's retirement. He explained the need to look at number of employees Rusk County is providing the consortium compared to the other counties within it. Jeremy asked board if they could clarify the time-frame for Dawn's interim appointment. It was the consensus of the board that it was a 6 month time frame that they had in mind for the interim appointment. Jeremy informed board that CFS has a couple of cases that are complicated as they involve removing children from their homes. He also explained CLTS outlook and that Rusk County has not used levy money in the past.

Veteran Services Program Report:

- Erik told board that the numbers in the program are up 25-30% from previous years. He gave numbers on forms filed and veteran deaths in the county. Erik explained PIV card and all that went into getting that card as well as the CHOICE program and other happenings in Veteran Services. Schneider mentioned commendation an officer received for saving a veteran who had walked through snow and laid down in the woods. Jeremy thanked Erik for his hard work and dedication to helping this individual in this extreme circumstance. Discussion. Willingham asked Erik if there was a program for unemployed veterans or if he is in contact with outreach offices. Erik explained program and contact for that type of service here in Rusk County.

Child Support, Economic Support, Home Care and Children & Family Services Reports:

- Jeremy presented information on the different programs. He informed board that there are 10 consumers in Home Care, ongoing discussion with services and updating the program, there are part-time aids that are helping the consumers that they currently have. Jeremy explained that Rusk County is meeting benchmarks with the consortium in the Economic Support Program. He also explained the assessments and happenings in CFS regarding the removal of children from homes.

Jeremy asked board for guidance on filling the Behavior Health Manager position and explained that recruitment is open until May 5th. Many applications have been received through Indeed at varying levels of experience and qualifications. Discussion on process and people involved in interviewing committee, one from H&HS board, one from Personnel Committee and Administrative Coordinator being involved. Discussion on Jeremy developing questions for the interview process, submit these to Personnel Committee for approval.

Discussion on situation with individual who ended up in Arkansas and what is going on right now in the case, Jeremy explained that there are many steps in the process and they are working through them at this time. Individual needs to be evaluated and they are working on getting this individual back to Wisconsin as he is currently in a nursing home in Arkansas.

Discussion on meeting format, Jeremy let board know that any suggestions are welcome.

Next meeting: May 11, 2017

Adjourn: Motion by Gierke, second by Gudis to adjourn.

Meeting adjourned at 10:15 a.m.

As prepared by:
Danielle Zimmer – Chief Deputy County Clerk
Completed 4/18/17 9:15 a.m.