

RUSK COUNTY PROPERTY COMMITTEE

April 12th, 2019

Present: Tom Hanson, Mike Hraban, Al Rathsack, Tony Hauser, Jerry Biller.

Others Present: Loren Beebe, Jarred Macholl, Judge Anderson, Sheriff Wallace, Kitzie Nelson, Charmaine Riddle, Andy Albarado, Tom Thorson, George Murry, Mike Zimmer, Colleen Galetka.

Meeting called to order by Hauser at 8:30 a.m.

Motion by Rathsack, second by Hraban to approve Property minutes from March 8th, 2019. Motion carried.

Judge

Technology Upgrades in Courtroom 1: Upgrades were discussed. Looking to get portable microphone and 2 extra speakers for gallery. Quote is \$2,376.11 Motion by Hraban, second by Hanson to approve the purchase of the portable microphone and 2 extra speakers in the amount of \$2,376.11 and to have the money come out of the Circuit Court budget. Motion carried.

Sheriff

Dispatch AC Unit: George gave reasoning for request. Compressor unit is in the garage and it should be vented outside and there is mold forming. Quote is \$9337. Motion by Hraban, second by Rathsack to approve the purchases to fix the AC Unit in the Dispatch and for the money to be taken out of the Jail Maintenance budget. Motion carried

Dorm 4 Fan Coil Unit: Looking at getting a second opinion a....Quote to replace the \$32,685. Will bring this to the next meeting once they have more information.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties

2019 Budget Projections: Reviewed.

Approval of Payment Invoices: Motion by Hanson, second by Hraban to approve the payment of invoices. Motion carried.

Fairgrounds Electrical Upgrade-Update: Not Started yet. The materials are starting to be delivered at the Fairgrounds.

Capital Improvement/Investment Plan: Steps to take given to the department heads at the department head meeting.

Consider Alternatives for Lawn Maintenance (no Westlake mowing)-Maintenance and Forestry: Letter from Westlake no more mowing. Motion by Hraban second by Hanson to approve the purchase of 2 lawn mowers, to have the extra intern hired and to have Forestry take on the mowing that Westlake use to do for the County, contingent to the approval of the Forestry Committee, and to have money come from the Parks budget. Motion carried.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/ Approval of Change Orders

- 800 Gustafson Rd Approve listing/broker agreement: CBRE Broker Brocksier. Putting all buildings up for sale or for leasing. Motion by Rathsack, second by Biller to retain Brookshire. Motion carried.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update

- Discussed during Buildings & Ground Update

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Nelson provided updates.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

- VoIP Project Update: Week of the 22nd it will be going live. Overall the project is going well.
- Training Travel Request: Motion by Hraban, second by Hauser to approve Colleen and Neil's travel request for training in Fond du Lac. Motion carried.
- New County Website: Quotes are GovOffice \$15,500 total. First year \$9,330 then the following 2 years will each be \$3,110. CivicPlus \$17,000 and \$4,000 every year after. Motion by Biller, second by Rathsack to approve the new website with GovOffice as long as it is covered by the grant for the first year. Motion carried.

Motion by Biller, second by Hraban to adjourn. Adjourned at 9:46 a.m.

Next meeting: May 10th, 2019 at 8:30 a.m.

Minutes prepared by: Loren Beebe-Rusk County Clerk

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