

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

April 5th, 2018

Personnel Committee Present: Bob Stout, Kathy Mai, Dave Willingham, Tom Hanson.

Others Present: Loren Beebe, Ted East, Rich Summerfield, Kitzie Nelson, Jim Rassbach.

Meeting called to order at 8:30 a.m.

APPROVAL OF MINUTES

Motion by Stout, second by Willingham to approve the March 1st, 2018 Personnel minutes. Motion carried.

MEDICAL EXAMINER

Employee Hourly Rate: Jim Rassbach, Medical Examiner, explained current per diem rate and how those providing new hire training are not getting compensated for it. Motion by Willingham, second by Mai to approve the \$11 per hour rate for Medical Examiner training and it include the most recent training activity. Motion carried.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County: Rich gave updates on the expert witness partial payment by Finance, work being done with the Register of Deeds and Image Teck, hospital and commitments.

FINANCE

Representative of Personnel to sit in on interviews for the Assistant Finance Director Position: Willingham volunteered to sit in on the interviews on April 16th, 2018.

H&HS

Clerk II recruitment: Motion by Stout, second by Willingham to fill the Clerk II position. Motion carried. Willingham and Mai will sit in on interviews per the April 17th meeting and both are still on the H&HS and Personnel committees.

Breast Feeding Peer Counselor returning to LTE position within the WIC Department: Discussion on position and committee agrees with the returning to LTE.

MAINTENANCE

Approval to hire 2nd maintenance position: Motion by Willingham, second by Mai to fill the 2nd vacancy in the Maintenance department with qualified list by the Ad Hoc committee. Motion carried.

TED EAST

Payroll Change and Comp-Time Reports: Report reviewed. Motion by Stout, second by Mai. Motion carried.

General Updates: Updates to committee on anti-harassment training, hiring of UW-Extension agent, request to Mindy Dale that was not authorized, complaint that was filed on employee and no issues were to be found.

County Benefit Carryover: Discussion on possible scenarios. Motion by Stout, second by Willingham that regardless of county employee employment location, years of service should be recognized to determine benefits. Motion carried.

CLOSED SESSION

Chair announces closed session for:

- FMLA Leave & Other Medical Leave Requests

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1) ©.

Motion by Willingham, second by Mai to enter closed session. Roll call. Voting yes: Willingham, Stout, Mai, Hanson. Motion carried.

CLOSED SESSION at 9:32 a.m.

OPEN SESSION at 9:37 a.m.

Motion by Mai, second by Stout to adjourn. Adjourned at 9:38 a.m.

NOTE: Next regular committee meeting is scheduled for May 3rd, 2018.