

## Finance Committee Meeting Minutes

March 21, 2019

The meeting was held in the Rusk County Government Center, Finance Conference Room #2.

Present: Randy Tatur, Dave Willingham, Tony Hauser, and Mike Hraban.

Also present: Kitzie Nelson, Andy Albarado

Karl Fisher was excused.

Chair Tatur called the meeting to order at 8:30 a.m.

**Motion by Hauser second by Tatur to approve the minutes of 2/21/19. Motion Carries.**

Jeff Wallace and George Murray were present to discuss the K-9 Fundraiser checking account. Dave Willingham approved the opening of the checking account in March prior to the meeting. Checks are to be issued for prize payouts only. The County will deposit funds to match prize payouts, and then take those funds back when the fundraiser is over. A separate minimum balance of County Funds will be carried to keep the account open. **Motion by Hauser second by Dave to approve the opening of the checking account. Motion Carries.**

Murray explained the need for a \$9600 database for the Spillman project that was approved at Emergency Services. The old data needs to be refined and would not be accurate if filtered into the new system. Funds will be taken out of the Sheriff's Department Budget, not the capital projects fund. **Motion by Hraban second by Hauser to take funds from the SD budget with borrowing to be discussed later. Motion carries.**

The new ambulance rates were discussed. **Motion by Willingham second by Hauser to approve the new rate structure and forward to the County Board. Motion Carries.**

The Animal Shelter PayPal account creation was discussed for donations. **Motion by Hraban second by Hauser to approve the opening of the account by the Treasurer. Motion carries.**

Judy Srp called in about the subscription request. Rusk County Abstract uses the unlimited plan, which allows one user. The additional users would normally cost \$400, they would like a discounted rate to increase to three users. The discussion from Carol would amend all users of the monthly rate versus the one company. **A motion by Willingham second by Hraban to approve up to three users in Fidlar on the unlimited plan for \$400 per month. Motion Carries.** Andy will follow up with ROD.

Andy presented the Capital Improvement plan. Capital improvements will be greater than \$5000 and the life expectancy of five years.

Andy informed the committee that the outsourced billing has started transition. The ambulance operations are still in negotiations.

Randy suggested we evaluate a chapter per month of the Financial Procedures manual.

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**Motion by Hauser second by Hraban to approve out of state travel for Breanne Meyer and out of county travel for Nancy Hahn.**

The committee requested that the Highway Department present the fuel upgrade at the April County Board meeting.

Andy gave an update on Personnel Committee.

The invoices were reviewed and approved. **Motion by Hraban second by Hauser to approve the invoices paid from 02/20/19-3/19/19. Motion Carries.**

Kitzie Nelson presented the Finance Director report.

Andy gave an update to the committee on Economic Development.

The County Clerk's report was reviewed by the committee.

The Treasurer's report was reviewed by the committee.

The DA's report was reviewed by the committee.

The meeting was adjourned at 12:00 pm. by consensus of the committee.

Kitzie Nelson, Recording Secretary

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