

The meeting was held in the Rusk County Government Center third floor conference room.

Present: Pete Boss, Randy Tatur, Karl Fisher, Tony Hauser, and Mike Hraban. Also present: Ted East and Rosemary Schmit.

Chair Boss called the meeting to order at 8:30 a.m.

Terry Dusell and Mike Naczas were present to discuss the bills for the milk house. A bill from Northwest Refrigeration got paid and was supposed to be a donation. It was the consensus of the Committee that bills for future special projects at the Fairgrounds would be reviewed by the individual who agreed to provide the volunteer work before payment.

Motion by Hraban, second by Hauser to approve the February 15, 2017 minutes. Motion carried.

Invoices paid March 1, 2017, to March 14, 2017, were reviewed, discussed, and signed. Invoices to be paid after Finance approval were reviewed, discussed, and signed. **Motion by Tatur, second by Fisher to approve paying the bills. Motion carried.**

Jeremy Jacobs, Chris Kammerud, and Kitzie Nelson were present for the update on jail meals. **Motion by Hauser, second by Hraban to move \$5,000 from Senior Services 2016 unused levy into the Senior Services Equipment Fund. Motion carried.**

Annette Barna was present to discuss 2017 budget projected overages. Barna will keep the Committee updated as more information regarding the current cases is available.

Nelson was present for the discussion on amending the Financial Procedures Manual. **Motion by Fisher, second by Hauser to amend the Financial Procedures Manual Chapter 6 to include "B. Departments are required to submit to their oversight committee on a monthly basis a payment approval report. The oversight committee will review and approve the expenditures as reflected in the minutes of the meeting and signatures of the attending members on the report. C. Departments are required to submit to their oversight committee year end line item projections based on actual expenses monthly, commencing in May of the current year and every month thereafter until closure of the year. (The report will denote variances from the current year budget, thereby providing a framework for determining the financial impact and corrective action.) The oversight committee will be responsible for submitting to the Finance Committee any corrective action plan." and support sending out a memo to departments addressing the change in procedure. Motion carried.**

It was the consensus of the Committee to resubmit the eCivis bill to the City of Ladysmith.

The consensus of the Committee is to forward the Enterprise proposal to the Property Committee.

Fisher gave an update on Personnel issues.

Motion by Fisher, second by Hauser to approve Kitzie Nelson attending the Wisconsin County Mutual Insurance Contacts Forum on March 28 in Stevens Point and attending the WHSFMA Conference on May 3 to 5 in Green Bay. Motion carried.

Motion by Hraban, second by Fisher to approve transferring \$8,694.83 from the 2017 Contingency Fund to the Parks budget for a Parks Manager position if approved. Motion carried.

The Committee reviewed the Economic Development report which included an update of buildings and projects.

The Committee reviewed the Treasurer's report which included an update of bank balances.

The Committee reviewed the Clerk's report which included an update of marriage licenses, elections, and dog licenses.

The Committee reviewed the Finance Director's report which included an update of insurance claims, county cars, sales tax, and back taxes.

The next Finance meeting is Wednesday, April 19, 2017, at 8:30 a.m.

The meeting was adjourned at 12:20 p.m.

Rosemary Schmit, Recording Secretary