

Rusk County Emergency Services  
**MEETING MINUTES**  
Wednesday, March 14, 2018 – 8:00 AM

Present: Schmitt, Schneider, Fisher, Pedersen, and Stout.

Others present: Grassmann, Hall, Rassbach, Hraban, East and Jerilea Hendrick

1. Meeting called to order by Chair Schmitt at 8:00 AM
2. Fisher/Pedersen motion to approve the February 14, 2018 meeting minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
  - a. Hall presented the March 2018 monthly report which includes EMA/AMB, training and meetings.
  - b. Training requests – no out of county. RCMH will host the quarterly training on conflict resolution; Mitigation for Emergency Managers training will take place June 26-28th in Rusk County; and, dispatch training for Alert System.
  - c. Payment of bills –Pedersen/Stout motion to approve the payment approval report, motion carried.
  - d. 2018 YTD budget review – not available.
4. Rusk County Medical Examiner presentation
  - a. Monthly report – Rassbach presented the monthly report. There were 14 natural deaths and 10 cremations. Melissa Rudak has been hired as the Deputy Medical Examiner and training is going well. Discussion followed on pay for training.
  - b. Training request – ALICE training is March 20<sup>th</sup>.
  - c. Payment of bills – Stout/Pedersen motion to approve the monthly payment approval report, motion carried.
  - d. 2018 YTD budget review – at 13%.
5. Rusk County Sheriff presentation
  - a. Monthly report – Chief Deputy Grassmann presented the February 2018 monthly report which included training, meetings, monthly calls for service, inmate housing A/R and overtime. The average daily inmate population was 30 and daily EMP was 1. The average daily inmates housed out of county were 0. Discussion on open shifts in the jail and patrol. Fisher will present to Finance a proposal to add one additional part-time to patrol and jail without changing the budget due to vacancies.
  - b. Training requests – Kummet, 3/5-9, Tactical Response, LaCrosse; Buehler, 4/10-11, Legal Update, Rhineland; Dieckman, 3/27-29, Investigator In-service, Rice Lake. Schneider/Stout motion to approve, motion carried.
  - c. Payment of bills – Grassmann informed the committee that the department is receiving a Humvee through the 1033 program for the ERT. The costs to equip the Humvee will come from the SWAT fundraiser. Pedersen/Stout motion to approve the payment approval report, motion carried.
  - d. Updating CAD/RMS/JAIL/MOBILE software – Pricing from Spillman, Zuercher and CIS was presented. Fisher/Stout motion to recommend Spillman Technologies and forward to Property and Finance, motion carried.
  - e. Personnel updates – The part-time patrol deputy starts March 15<sup>th</sup>. The part-time male dispatch/jailer position had 10 applications, Perfex testing was conducted and the individual who passed was given a conditional offer of employment and Grassmann is conducting the background. One new State trooper has started in Rusk County and another will begin in April.
  - f. 911 update – all went well.
  - g. 2018 YTD budget review – on the Z: drive.
6. The next meeting will be Wednesday, April 11, 2018 – 8:00 AM.
7. Adjournment – Motion by Pedersen/Fisher to adjourn, motion carried.