

# RUSK COUNTY PERSONNEL COMMITTEE MINUTES

March 9, 2023

**Personnel Committee Present:** DuSell, Rathsack, Unterschuetz. Meyer absent.

**Others Present:** C. Meyer, A. Heath, J. Wilk, E. Webster, S. Jones, V. Neilson, N. Stadnyk, C. Cleveland,

## CALL TO ORDER

Meeting called to order by Chair DuSell at 3:09 p.m.

## APPROVAL OF MINUTES

*Motion by J. Unterschuetz, seconded by Rathsack to approve the February 2, February 9 and February 23, 2023 minutes.  
Motion carried*

**PUBLIC COMMENT** – Scott Jones spoke on Rusk County’s workman’s compensation policy.

## CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County – None

## DISCUSSION AND POSSIBLE MOTION

### LAND CONSERVATION AND DEVELOPMENT

Reclass Scanning Technician to 20 hours per week

Nick Stadnyk is requesting to increase the grant funded Scanning Technician from 18 hours up to 20 hours.

*Motion by Stout, seconded by J. Unterschuetz to approve the Grant Funded Scanning Technician hours from 18 hours to 20 hours starting March 1, 2023. Motion carried.*

## ADMINISTRATIVE COORDINATOR

Recruitment Updates – Ashley gave an update on recruitment at the Rusk County facility for all positions and departments.

Retirement Acknowledgement Policy – Ashley is requesting to implement a retirement acknowledgment policy.

*Motion by Stout, seconded by J. Unterschuetz to adopt the service recognition and retirement policy as presented.  
Motion carried.*

Wage Study Appeals Results – Ashley gave the appeal results from the wage study.

Verna Neilson requested the reason the Deputy Clerk in the Treasure’s office appeal process was not followed through.

*Motion by Rathsack, seconded by Meyer to approve the Wage Study Appeal results as presented. Motion carried.*

Rusk County Fair Intern Job Posting – Ashley is requesting to post an Intern position for the Rusk County Fair.

*Motion by Rathsack, seconded by Meyer to approve the Rusk County Fair Intern Job Posting at \$12.50 per hour.  
Motion carried.*

*Motion by Meyer, seconded by Rathsack to enter into Closed session at 3:52 p.m. All responded yes.*

## CLOSED SESSION – announced by Chair

Discussion of personnel issue pursuant to: Wis. Stat § 19.85(1)(f) for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such personnel problems.

**OPEN SESSION** – at 4:30 p.m.

Recess from 4:30 p.m. to 4:33 p.m.

*Motion by Meyer, seconded by Rathbuck to refer the letter from the Librarian to the Library Board. Motion carried.*

*Motion by Meyer, seconded by J. Unterschuetz to enter into Closed Session at 4:34. All responded yes.*

**CLOSED SESSION** – announced by Chair

Discussion of personnel issue pursuant to: Wis. Stat § 19.85(1)(f) for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such personnel problems.

**OPEN SESSION** – at 5:30 p.m.

*Motion by J. Unterschuetz, seconded by Meyer to enter into Closed Session at 5:32 p.m. All responded yes.*

**CLOSED SESSION** announced by Chair

FMLA & Other Medical Leave Request Wi Stats 19.85(1)(c). For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

**OPEN SESSION** – at 5:35 p.m.

*Motion by Stout, seconded by Meyer to approve the FMLA request as presented in Closed Session. Motion carried.*

**ADJOURN**

*Motion by Rathbuck, seconded by Meyer to adjourn at 5:36 p.m. Motion carried.*