

RUSK COUNTY PROPERTY COMMITTEE

March 8th, 2019

Present: Tom Hanson, Mike Hraban, Al Rathsack, Tony Hauser. Excused: Jerry Biller.

Others Present: Jeremy Jacobs, Charmaine Riddle, Kitzie Nelson, Jim Bugbee, Danielle Zimmer.

Meeting called to order by Hauser at 8:32 a.m.

Motion by Hanson, second by Rathsack to approve Property minutes from February 8th, 2019. Motion carried.

Health & Human Services

Potential Purchases: Jeremy Jacobs, Health & Human Services Director, explained requests for two purchases using grant funds, an exam table for \$3,000.00 and a vein finder for \$1,439.00. Motion by Hraban, second by Rathsack to approve purchase of an exam table and vein finder for the Public Health Program. Motion carried.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties

Snow Removal Equipment Request-Plow: Discussion on snow removal on all county properties and request for purchase of a plow to use with the county truck for clean-up. Motion by Rathsack, second by Hanson to approve purchase of plow through Car Craft for \$2500.00. Motion carried.

Fairgrounds Electrical Upgrade-Update: Albarado updated that B&B Electric will begin working with Xcel to start getting service upgrades started this spring.

Capital Improvement/Investment Plan: Albarado and Nelson will be putting together a 5-6 year improvement/investment plan, fund will come after the plan is done.

Gateway Pavilion (Farmers Market) Construction in Gateway Parking Lot: Albarado updated that the city has the funding, IDC will be taking the lead on construction, and the plan is to begin sometime this year.

Dog Park/FRCAS: Albarado updated committee that the FRCAS are wanting to place a fence at the new shelter and donate the fence to the Animal Shelter. Motion by Rathsack, second by Hanson to allow FRCAS construct and donate a fence at no cost to the county with final approval to be given by the Animal Shelter Committee. Motion carried.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders

- Update on 800 Gustafson Rd: Albarado explained that as soon as Beechworth has everything removed the building will be listed, working with a broker out of the cities to list in that market.

Building & Grounds

Update on Maintenance of Government Center Facility and Other County Owned Properties

2018 Budget Projections: Budget reviewed and discussed.

2019 Budget Projections: None.

Photos of Trails End: Riddle shared photos of snow on buildings and depths at trails end. Discussion on getting in for snow removal.

Approval of Payment of Invoices: Motion by Hraban, second by Hanson to approve payment of invoices. Motion carried.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update

- Discussed during Buildings & Ground Update

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Nelson provided updates.

IT

Updates on Computers, Programs, Services and County Dept.'s Computer/Software Equipment Requests/IT

- VoIP Project Update: Bugbee updated that they are \$1000 over the original estimate because departments are requesting additional equipment, but still within the budget given by the committee. Project is moving forward.
- Bugbee updated work being done and on spam/spoof email send yesterday and went out to all employees.

Motion by Rathsack, second by Hanson to adjourn. Adjourned at 10:13 a.m.

Next meeting: April 12, 2019 at 8:30 a.m.

Minutes prepared by: Danielle Zimmer – Chief Deputy Clerk

Distributed: 4/11/19 @ 8:00 a.m.

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