

**UW EXTENSION EDUCATION & RECYCLING COMMITTEE MINUTES**  
**TUESDAY, MARCH 7, 2017**  
**UW EXTENSION CONFERENCE ROOM**

**PRESENT:** Committee members present: Lyle Lieffring, Alan Rathsack, Tom Hanson, Gary Swoverland and Ken Pedersen. Staff present: Cory DeWitt and Charmaine Johnson. Appearances by: Paula Carow, TEC Board of Trustees; Mike Naczas, Building & Grounds Supervisor; and Ron Freeman, Rusk County Jr Fair Board Chair.

**CALL TO ORDER:** Lyle Lieffring, Chair, called the meeting to order at 8:30 a.m.

**APPROVAL OF THE MINUTES:** *Motion to approve the February 7 minutes by Al with second by Tom. Motion carried.*

**PUBLIC COMMENTS:** None.

**JUNIOR FAIR BUSINESS:**

**A. JR FAIR BOARD REPORT:** Ron reported that they are still working on Friday entertainment. The fair book will be updated to be in compliance with DATCP. Animals will now need to stay until 4 pm. Cory is working on educational tent. Erica Schley agreed to be on the fair board. Will put on next month's agenda. Next fair board meeting is March 9 at 5 pm in the UWEX Conference Room.

**B. JR FAIR CONTRACT APPROVAL:** Contract for 30 x 60 tent rental from A+ Tent Rental for \$500. *Motion to approve contract by Ken with second by Alan. Motion carried.*

**TRAILS END CAMP BUSINESS:**

**A. TRUSTEE REPORT:** Paula reported that at the last meeting they had a brainstorming session on both maintenance and management improvements. For the maintenance improvement the trustees would like to see electrical upgrades to amphitheater and Ebling Hall. For management improvements Paula would like to understand the budget better and the trustees are looking at increasing private use fees.

**B. CARRY FORWARD REQUEST:** The LIT for TEC shows a shortage of \$1412.31 but once the non-lapsing funds were taken out for the farm show booth, fair ad and amphitheater there is a surplus of \$1633.52 which the trustees would like to carry forward to be used for electrical upgrades this year. *Motion by Tom with second by Lyle to recommend to Finance to approve the carry forward request to be used for electrical upgrades. Motion carried.*

**C. MAINTENANCE STAFF REPORT:** Mike stated he was looking into Dude Solutions out of Indiana to come and do an evaluation of all of the industrial buildings in regards to life expectancy of equipment, replacement cost and compare expenses versus value. Another company would have a drone come over camp and do a virtual tour as if you were walking through camp and the buildings. This would be used for future marketing of camp. Mike could have them come to Trail's End.

**FAIRGROUNDS BUSINESS**

**A. FAIRGROUNDS REPORT:** At a recent Finance meeting his budget was discussed due to an overage of \$22,000 and discussed milk house expenses. He was told to notify groups when they want to do improvements to the fairgrounds there can't be any cost to the county.

**B. USAGE AGREEMENTS FOR COMMITTEE ACTION:** Equipment request by Rusk Co. Women's Ministry for 8 4x4 blocks from April 6 to 9. *Motion by Ken with second by Tom to approve usage requests. Motion carried.*

**RECYCLING BUSINESS**

**A. COORDINATOR REPORT INCLUDING UPDATE ON OUTREACH, VIOLATIONS, & SITES:** Charmaine reported on her activities for the month and gave a year end report. The CFL recycling program is back and non-lapsing funds will be used to cover the expense. Will have a booth at the Farm Show and give a presentation on Springtime Recycled Crafts.

**EXTENSION OFFICE BUSINESS:**

**A. 4-H/YD AGENT ACTIVITY REPORT:** Working on Teen Leadership Academy, attending some different facets of Teen Court, planning for summer camp, 2 day camps and a babysitting clinic. She is ready to post for the Program Assistant position. It was recommended she post it internally and in the paper for 2 weeks. *Motion by Tom with second by Gary to advertise for the position. Motion carried.*

**B. NEXT GEN UPDATE & RECOMMENDATIONS:** Cory went over the proposed changes. We will be in a district along with Rusk, Barron, Sawyer, Washburn and Burnett. Management positions will be reduced from 97 to 23 positions. The Extension Specialists and Outreach Programmers will be funded by Extension. In addition to regional and statewide positions, there are 3 different positions which the county can fund. Counties are to maintain their current level of funding. Cory announced that she has accepted another position and would be working through August 1.

**CURRENT YEAR BUDGET REVIEW:** Charmaine went over LIT's for Extension, Trail's End, WNEP, Meeting Fund and Recycling. Next month will give 2017 reports with one remaining LIT for Jr. Fair.

**REVIEW & APPROVE BILLS:** *Motion by Ken with second by Tom to approve the bill report. Motion carried.*

**NEXT MEETING DATE:** Next meeting will be Tuesday, April 4 at 8:30 a.m. in UWEX Conference Room.

**ADJOURNMENT:** Motion to adjourn by Ken with second by Al. Meeting adjourned at 9:59 a.m.