

**RUSK COUNTY PERSONNEL
COMMITTEE MINUTES**

March 2nd, 2017

Personnel Committee Present: Tom Hanson, Dave Willingham, Bob Stout, Kathy Mai, Karl Fisher.

Others Present: Loren Beebe, Ted East, Peter Boss, Rich Summerfield, Verna Nielsen, CeCe Tesky.

Meeting called to order at 8:30 a.m.

APPROVAL OF MINUTES

Motion by Stout, second by Mai to approve the February 2nd, 2017 Personnel minutes. Motion carried.

FORESTRY

Park Manager, wage establishment & resolution: Point factor sheet submitted for review. Motion by Fisher, second by Stout to approve the Parks Manager position and the points for pat at \$27.75 and to forward the resolution to the County Board at the March 28th meeting. Motion carried.

PTO payout: Paul gave explanation of circumstance that PTO was not used. Motion by Willingham, second by Stout to allow Paul Teska to get his request of 2 weeks of PTO paid out. Motion carried.

H&HS

Economic Support Supervisor: Motion by Mai, second by Stout to appoint Lisa Strop to the Economic Support Supervisor effective April 8th, 2017. Motion carried.

Director: Discussion on only having one in-house application and what hiring process should be followed.

Public Health Officer: Committee informed on changeover from Anita to Dawn and an update will be given at the next Personnel meeting on how things are going.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County: Summerfield provided updates to committee.

COMP TIME PAYOUT

Treasurer's Office: Verna explained that the updating of the plat book is the reasoning for the increased comp time in her office. CeCe stated that there are funds from a grant that are left from an intern that had quit and that the funds can be transferred over. Motion by Willingham, second by Fisher to transfer the grant funds from CeCe to payout the 41 hours of comp time for Rebecca for working on the plat book. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Point Factors: Discussion on the original intent of the system and the changes that have been made. Have explanation of each category that is used to help determine if the position fits the criteria for earning points.

TED EAST/PAYROLL

Payroll Change and Comp Time Report: Payroll change and comp time reports reviewed.

Chair announces closed session for:

- FMLA Leave & Other Medical Leave Requests

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1) (c).

Motion by Mai second by Willingham to enter closed session. Roll call. Voting yes: Fisher, Willingham, Stout, Mai, Hanson. Motion carried.

CLOSED SESSION at 10:34 a.m.

Motion by Mai, second by Willingham to return to open session. Motion carried.

OPEN SESSION at 11:41 a.m.

Motion by Stout, second by Mai to adjourn. Adjourned at 10:49 a.m.

NOTE: Next regular committee meeting is scheduled for April 6th, 2017.