

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

March 1st, 2018

Personnel Committee Present: Bob Stout, Kathy Mai, Dave Willingham, Karl Fisher.
Others Present: Loren Beebe, Ted East, Sheriff Wallace, Scott Emch, Rich Summerfield.

Meeting called to order at 8:30 a.m.

APPROVAL OF MINUTES

Motion by Willingham, second by Stout to approve the February 1st, 2018 Personnel minutes. Motion carried.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County: Rich provided updates on mine, hospital and referrals. Rich also stated that a letter was sent requesting itemization from the Special Prosecutor that was working a murder trial in hopes to have a reduction in the bill. Discussion on expert witness.

HIGHWAY

Night Watch Person: Scott Emch, Highway Commissioner, explained what the benefits would be for the county if there were workers available for the night watch position. Discussion on there currently being one person on the night watch and to add one more person. Further discussion on the positions to be filled during the winter season. Motion by Stout, second by Willingham to authorize the Highway shop to have another person on the night watch position. Motion carried.

CLOSED SESSION announced by Chair

- Light Duty

Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons expect where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations WI Stats 19.85(1)(f).

OPEN SESSION – Possible Motion on Topic of Closed Session

Motion by Willingham, second by Mai to enter closed session. Roll call. Voting yes: Willingham, Stout, Mai, Fisher. Motion carried.

CLOSED SESSION at 8:45 a.m.

OPEN SESSION at 9:05 a.m.

SHERIFF

Jailer/Dispatch wages: Fisher went over wording that was provided by the county attorney Mindy Dale. Motion by Willingham, second by Mai to forward the resolution to the full county board with recommendation from the committee. Motion carried.

TED EAST

Payroll Change and Comp-Time Reports: Report reviewed. Motion by Willingham, second by Mai. Motion carried.

General Updates: Seasonal employees to be hired in departments. Security Conference that was attended. ALICE training that is coming up. Harassment training that will be provided at the next dept. head meeting. Stout will be there for this.

Employee Corrective Action & Discipline Policy: Ted stated that he will clean up some of the language.

Handbook Changes: Committee reviewed the updates that are in the handbook. Motion by Mai, second by Stout to approve the changes in the Personnel handbook as presented by Mr. East. Motion carried.

CLOSED SESSION

Chair announces closed session for:

- FMLA Leave & Other Medical Leave Requests

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1) ©.

Motion by Stout, second by Willingham to enter closed session. Roll call. Voting yes: Fisher, Stout, Mai, Willingham. Motion carried.

CLOSED SESSION at 9:54 a.m.

OPEN SESSION at 9:57 a.m.

Consensus to adjourn. Adjourned at 10:13 a.m.

NOTE: Next regular committee meeting is scheduled for April 5th, 2018.