

Rusk County Emergency Services
MEETING MINUTES
Wednesday, February 12, 2020 - 8:00 AM

Present: Schmitt, Schneider, Stout, Pedersen and Dobrowolski.

Others Present: Jim Rassbach, Tom Hall, Jerilea Hendrick, Marty Huhn, Kitzie Nelson and Sheriff Wallace

1. Meeting called to order by Chair Schmitt at 8:00 AM.
2. Schneider/Dobrowolski motion to approve the January 8, 2020 minutes, motion carried.
 - a. Rusk County Emergency Management/Ambulance Director presentation – Finance Director Kitzie Nelson gave an overview on how the Fixed Cost Allocations are figured. Hall presented his EMA/AMB monthly report. Hall has an active shooter drill scheduled for February 17th and EPCRA Hazmat training online. Hall explained the 175 calls that addresses did not populate on the map. Hall requested uniforms for the full-time EMT's. Ambulance bids will be opened on April 8th and Hall will put the information together on a spread sheet and bring back in May for the committee to review. Hall updated the committee on overtime for December and January and the number of January runs.
 - b. Training request – Hall requested to attend the EM Conference in WI Dells March 9-11th. Pedersen/Schneider motion to approve the requested training, motion carried.
 - c. Payment of bills – Schneider/Stout motion to approve payment approval report, motion carried.
 - d. Bad debt write offs – None.
 - e. Collections – None.
 - f. 2019 budget review – The budgets were reviewed. 30% used but does not include the write-offs.
 - g. Community involvement/recruitment – Hall has worked with Andy Albarado in starting a round of conversations with local groups and elected officials on the need for more EMS staff. Schneider motion to go ahead and proceed with the meetings to include surrounding communities for recruitment, and to involve the committee, 2nd by Dobrowolski, motion carried.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the monthly report. There were 12 natural deaths, 0 accidental, 0 suicide, 0 homicide, 0 undetermined, 1 pending death certificates, 11 cremations, 0 standard autopsies, and 0 pending disinterment. Military Deaths – Agent Orange - are increasing. These are categorized as complex cases. Juanita Olson has been hired as the DME. Rassbach requested to store the ME van in the Gates Building. Schneider/Pedersen motion to find a place for inside storage, not limited to the Gates Building, motion carried.
 - b. Training requests – none
 - c. Payment of bills – Schneider/Stout motion to approve the monthly payment approval report, motion carried.
 - d. 2019 YTD budget review – budget is estimated at \$5,300 over, due to autopsies.
5. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the January 2020 monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 41, the average daily EMP was 0 and 2 inmates (1 Huber & 1 Polk Co.) was housed out of county, at no cost to the county.
 - b. Training requested – Branstad 2/5 Human Trafficking, Rice Lake; Neal 2/5 Legal Update , Eau Claire; Kummet 2/7 Night Vision for LE, Barneveld; Grassmann 2/10 Pryor & Assoc Conf, Duluth; Dieckman, Ohmstead & Wojcik 3/9-11, ASP SWAT Conf, Milwaukee; Jilek 3/17-19 Patrol In-service, Ashland; Ohmstead 3/21-22, Close Quarter Pistol, Barneveld; Baier 3/25-26, ARIDE, Eau Claire; Flater 4/15-16, Civil Process Conf, Stevens Point; Ohmstead 4/15-17, Training Officer Assn, Appleton; Wallace 6/22-25, NSA Conf, Tampa FL; and Hahn 7/27-30, NOVA Conf, Orlando FL. Schneider/Dobrowolski motion to approve requested training, motion carried.
 - c. Payment of bills – The payment approval report was signed. Stout/Pedersen motion to approve payment approval report, motion carried.
 - d. 2019 budget review – The 2019 budget summary was reviewed.
 - e. Long-range planning – Albarado and Wallace are putting together a RFP for the County board which would address what the costs would be.
6. The next monthly meeting will be Wednesday, March 11, 2020 at 8:00 AM.
7. Pedersen/Schneider motion to adjourn, motion carried. Meeting adjourned at 9:34 AM.