

Rusk County Emergency Services
MEETING MINUTES
Wednesday, February 10, 2021 - 8:00 AM

Present: Pedersen, Schmitt, Schneider, Stout, Sarah Rands and Dobrowolski.
Others present: Eric Stoker, Sheriff Wallace, Tom Hall, Jim Rassbach and George Murray
Via Videoconferencing: Andy Albarado.

1. Meeting called to order by Schmitt at 8:00 AM.
2. Stout/Dobrowolski motion to approve the January 13, 2021 meeting minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
 - g. VSO requests write-off for Veteran – Eric Stoker requested on behalf of a veteran to write-off an ambulance bill in the amount of \$1,006. Hall advised that Finance will create a hardship form for future use by anyone requesting a write-off. Stout/Schneider motion to approve to write-off the requested bill, motion carried.
 - a. Tom Hall presented the Monthly EMA/Ambulance report which included EMA/AMB, training, meetings and end of year stats. There are 9 in the EMR-EMT classes this semester. The new ambulance delivery date has been backed up a week. Waiting for heat shield recall for over the motor.
 - b. Training request – None.
 - c. Payment of bills – \$17,756.73 dated 2/4/21 – Schneider /Dobrowolski motion to approve payment approval report, motion carried.
 - d. Collections – nothing new beside the approved write-off.
 - e. 2020 Budget review – discussion on surplus balance.
 - f. Community involvement/recruitment – ongoing.
4. Rusk County Medical Examiner presentation
 - a. Monthly report – Rassbach presented the monthly report for January. There were 14 natural deaths, 0 accidental death, 0 suicide, 0 forensic autopsy, 1 overdose, 0 organ donation recovery, 7 Covid deaths, 10 cremations, and 3 pending death certificate related to death determination and/or toxicology. Rassbach is requesting ME van inside storage and will contact Andy Albarado. Received one applicant for Deputy ME and will schedule interview.
 - b. Training requests – none at this time.
 - c. Payment of bills – \$179.74 dated 2/4/21 – Dobrowolski/ Stout motion to approve Payment Approval Report, motion carried.
 - d. 2020 budget review – Provided for review.
5. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the January monthly reports which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 32 in January and

average daily EMP was 2. The average daily number of inmates housed out of county was 1, in a treatment facility at no cost to Rusk Co.

- b. Training requests Engel/Fenstermacher 3/22-24, Patrol In-service – Rice Lake; A. Murray 4/5-5/6, Jail School – Rhinelander; Wojcik 4/12-15, LE Mgmt. Conf – Superior; Gronski 4/14-16, Homicide Conf – Green Bay; Branstad 5/11-13, Reid Interview & Interrogation – Waukesha; Jilek 5/17-18, ARIDE – Green Bay and Murray/Olsen/Root/Sieg/Zebro 5/25-27, DOT Intox Trn – Rice Lake. Dobrowolski /Pedersen motion to approve training, motion carried.
 - c. Payment of bills –\$17,036.27 dated 2/4/21 – Schneider/Stout motion to approve payment approval report, motion carried.
 - d. 2020 budget review – Attached report from Finance for review.
 - e. Long-range planning (New Jail) Discussion on needs to move forward with a jail needs study. Sheriff Wallace would like to forward this request to Property/Finance for a study to be done. Estimated cost is \$25,000-\$30,000. Pedersen/Dobrowolski motion to proceed to Finance and then the County board for discussion/approval, motion carried.
 - f. Jail/Dispatch separation – the Jail inspector highly recommends not having the dispatch center in the jail. When the dispatch gets busy, a jailer will step in and assist, leaving only one jailer on the jail floor. This is a liability and a security issue. This could be part of the jail study recommended.
 - g. Dash/Body Cams – Chief Deputy Grassmann questioned how the county is going to proceed. Discussion on in-house server or cloud server. Pedersen/Stout motion to recommend the cloud server and forward recommendation to the Property and Finance committees, Dobrowolski opposed, motion carried.
 - k. Discussion - Employee Vehicle Use Policy – Schneider/Stout motion after reviewing the policy to commit to keeping the policy the same, motion carried.
 - h. Maintenance cleaning – Sheriff Wallace requested more cleaning in the LE Center lobby as well as other areas.
 - i. Less Lethal rechargeable vest – to be worn by inmates in court, on transport or medical appointments. The jail canteen funds will pay for this expense. Schneider/Pedersen motion to proceed to purchase the vest, motion carried.
 - j. LiveScan system upgrade – this is for the State fingerprint system. A proposal to upgrade the system to Windows 10 OS. Their warranty is voided if we don't purchase their system. Cost is \$2,220. Pedersen/Schneider motion to approve and proceed with the purchase, motion carried.
6. The next meeting will be Wednesday, March 10, 2021 at 8:00 AM.
7. Schneider/Dobrowolski motion to adjourn at 9:51 AM, motion carried.