

# RUSK COUNTY HIGHWAY COMMITTEE MINUTES

February 20, 2023

8:00 A.M.

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**Highway Committee Present:** Biller, Kalepp, Meyer and Stout

**Others Present:** C. Meyer, A. Heath, J. Wilk, S. Schuelke, T. Meyer and E. Webster.

**CALL TO ORDER** – Call to order by Chair Biller at 8:00 a.m.

## **APPROVAL OF MINUTES**

*Motion by Hraban, seconded by Kalepp to approve the January 16, 2023 Highway Committee meeting minutes. Motion carried.*

Correction to minutes of December 12, 2022

*Motion by Kalepp, seconded by Stout to change the minute to through cultivated County land not current used for gravel operations located in the Southeast 1/4 of Section 16, Township 35N, Range 6W from CTH A north to STH 27. Motion carried.*

**PUBLIC COMMENT:** None

## **GENERAL BUSINESS:**

Highway Commissioner Applicant Status Update: Ashley Heath, Administrative Coordinator gave an update on the applications for February 23, 2023 at 1:45 p.m. in the small conference room for the Highway Commissioner.

2023 Commissioner's Spring Training Conference: Tim is requesting out of County travel for March 28-29 to Fond du Lac for the Commissioner's Spring Training Conference. The Committee will not approve due to timeframe for the new Commissioner.

Authorization to Run Ads for Culverts, Hay, Crushing & Oil Bids:

Tim is requesting authorizing to run ads for culverts, hay and oil bids.

*Motion by Stout, seconded by Kalepp to approve and authorize the ads for culverts, hay and oil bids. Motion carried.*

Authorization to Hire Seasonal Worker (with CDL): Discussion held.

*Motion by Meyer, seconded by Hraban to approve the authorization to advertise to hire seasonal worker with a CDL. Motion carried.*

Authorization to Hire Temporary Summer Help: Discussion held.

*Motion by Kalepp, seconded by Stout to approve and authorize advertising for temporary summer help. Motion carried.*

Beaver Contract: Discussed current contracts within the County.

*Motion by Hraban, seconded by Meyer to approve the Beaver Contract with USDA-APHIS-WS beaver damage management program as presented from March 27, 2023 – October 27, 2023 for \$11,591.12. Motion carried.*

Authorize Employee Status Change for Hwy Worker I to Hwy Worker II after Probation Period is Met:

Tim is requesting approval to move a Hwy worker I to Hwy worker II after probation period is met.

*Motion by Kalepp, seconded by Stout to approve the reclassification from Hwy worker I to Hwy worker II. Motion carried.*

*Motion by Kalepp, seconded by Stout to backdate the reclassification to begin on January 6, 2023. Motion carried.*

Shorten Probationary Period for Hwy Worker I:

Discussed only having a 1-year probationary period for the Hwy worker I.

*Motion by Kalepp, seconded by Meyer to wait until new commissioner is hired to make the decision. Motion carried.*

State/Municipal Agreement for CTH M Project:

A State/Municipal Agreement for a STATE-LET STP-RURAL PROJECT was presented for 7.3 miles from Price Road to Skinner Creek Road. Federal share is \$4,565,000.00 and County share is \$1,141,750.00 for a total project cost of \$5,706,750.00 and is scheduled to start in 2023 to June 30, 2031.

*Motion by Hraban, seconded by Kalepp to sign the agreement for the State/Municipal Agreement for a STATE-LET STP-RURAL PROJECT as presented. Motion carried.*

Pickup Truck: Truck 2 (02) and 3 (11) have been parked due to frame rot and safety issue, he would be willing to purchase a truck from maintenance for \$24,207.00. Motion by Meyer, seconded by Kalepp to approve the purchase of the truck. Discussion held. Meyer rescinded the motion.

Crack-Sealing Routers: Tim explained the new policy for the old crack-sealing routers that do not have a dust collector. He is requesting to buy at least one crack-sealing router with a dust collector on it.

*Motion by Meyer, seconded by Kalepp to approve for the new Crafcro Model 30 Router Dust Control no self-propel for \$21,700.00 which includes freight charge and the price of the machine. Motion carried.*

**GPS and/or Cameras in Truck:** Tim met with 2 companies, Samsara (36 units for \$15,814.50 per year) and Verizon (\$36.89 per unit) to install GPS and forward-facing cameras in all trucks. The Committee would like to refer the GPS installation back to Property.

*Motion by Meyer, seconded by Stout to further investigation with insurance companies and forward to property. Motion carried.*

**Out of County Travel for Universal Truck Facility Tour (up to 4 employees):**

Universal is having a Truck facility tour in Galesville May 10<sup>th</sup> and Tim has requested 4 employees to attend. Motion by Stout, seconded by Hraban to approve 4 employees to attend the Truck Facility Tour in Galesville WI on May 10<sup>th</sup>. Discussion held. Stout rescinded his motion for discussion next month.

**HIGHWAY COMMISSIONER REPORT:** Tim will present the Highway Department Annual Report at the February County Board meeting.

**HIGHWAY SAFETY REPORT:** Tim gave the safety report.

**HIGHWAY FINANCIAL REPORT.** Skye gave a report on the Highway Financials.

**HIGHWAY OFFICE REPORT.** - None

**HIGHWAY COMMITTEE – ANNOUNCEMENTS** - None

#### **APPROVE PAYMENT OF HIGHWAY INVOICES**

*Motion by Meyer, seconded by Kalepp to approve the Highway Invoices as presented. Motion carried.*

The next meeting will be March 20, 2023

#### **MOTION TO ADJOURN**

*Motion by Biller, seconded by Kalepp to adjourn at 9:17 a.m. Motion carried.*