

RUSK COUNTY FINANCE COMMITTEE MINUTES

February 16, 2023

Finance Committee Present: Tatur, Hauser, Meyer, P. Unterschuetz and Rathsack

Others Present: C. Meyer, A. Heath, J. Wilk,

CALL TO ORDER

Meeting called to order by Chair Tatur at 8:33 a.m.

PUBLIC COMMENT – None

APPROVAL OF MINUTES

Motion by Meyer, seconded by P. Unterschuetz to approve the January 19, 2023 minutes. Motion carried.

DISCUSSION AND POSSIBLE MOTION

Drug Court Coordinator Wage Study Increase

Judge Barna spoke about the Drug Court Coordinator Wage Study Increase and has been approved by her oversight to increase the wage (\$7,800.00) according to the wage study out of contingency or grant match. Discussion held.

Motion by Meyer, seconded by P. Unterschuetz to approve the current wage study increase for the Drug Court Coordinator and stay within the parameters of the Drug Court Grant and Budget. Motion carried.

ARPA Request for Courthouse Generator

Gary Shilts spoke about purchasing a new Courthouse Generator, discussed the future of the building and how to proceed.

RCTC Credit Card Payments

The Finance Director gave an overview of the process for RCTC credit card payment to Rusk County.

RCTC is requesting to move the payment from the 4th of each month to the 10th of each month.

Motion by P. Unterschuetz, seconded by Hauser to move the RCTC payment to Rusk County from the 4th to the 10th of each month. Motion carried.

Retirement Recognition Gifts

Ashley Heath, Administrative Coordinator is requesting approval to purchase retirement recognition gifts for employees that retire.

Motion by Hauser, seconded by P. Unterschuetz to recommend and update the personnel handbook to include \$50.00 for a retirement gift and \$10.00 for a frame starting at 10 years of service for fulltime and part-time employees and forward to County Board. Motion carried.

Forestry ARPA Requests – Road System & Campsite Development at Audie Lake; Paving at Josie Creek

Discussed the Road System & Campsite Development and how to proceed with the ARPA request. No action.

Additional ARPA Requests to Forward to County Board (Resolution)

Discussed the Resolution presented for ARPA request to forward to County Board. No action at this time.

Motion by Hauser, seconded by Rathsack to postpone the Additional ARPA Request until next month. Motion carried.

Approve Invoices

Discussed the invoices presented.

Motion by Hauser, seconded by P. Unterschuetz to approve the February AP Report as presented. Motion carried.

Out of County Travel - None

REPORTS

Treasurer's report (which includes report on Bank Balances and Tax Deed Process)

Verna Neilson is requesting to take the money from current CD's and put into four higher interest CD's at ADM. Discussed all CD's that are due and the amount that she is allowed to transfer.

It is the consensus of the Finance Committee to take advantage of the transfer of the CD's and the penalties as long as the proceeds are advantageous for the County.

Administrative Coordinator report

Ashley gave an update from Personnel Committee, Including Wage Study, Joint Management Items, Building Ad-Hoc Committee Updates and Hospital and the Nursing Home Building Transition.

Clerk's report (which includes updates on Dog/Marriage Licenses and Elections)

Finance Director's report

Jaimie Wilk, Finance Director gave a report on Current Year Budget Review, Collection of Back Taxes, Sales Tax and Ambulance Billing, and Insurance.

Reschedule March Finance Committee Meeting

March 20th at 1:00 p.m. in the Law Enforcement Center.

ADJOURN

Chair adjourn at 12:28 p.m. Motion carried.