

Rusk County Emergency Services
MEETING MINUTES
Wednesday, February 13, 2019 - 8:00 AM

Present: Schmitt, Schneider, Fisher, Pedersen and Stout.

Others Present: Hall, Rassbach, Jerilea Hendrick, Marty Huhn, Sheriff Wallace, D. Willingham and Andy Albarado

1. Meeting called to order by Chair Schmitt at 8:00 AM.
2. Schneider/Stout motion to approve the January 9, 2019 minutes, motion carried.
3. Rusk County Sheriff presentation
 - a. Monthly report – Sheriff Wallace presented the monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 41, the average daily EMP was 1 and 5 inmates were housed out of county.
 - b. Training requested: Engel, 2/6 – Project Life Saver, Barron; Buehler, Neal, Wojcik & Zielke, 2/11 – Breech Point, WITC; Wojcik, 3/4-8 – FTO School, La Crosse; Neal 3/11-12 – ARIDE, Eau Claire; Schesel 3/13-14 – Basic Narcotics, CVTC; Hraban, Olson 3/17-19 – WI Jail Assoc Conf, Manitowoc; Ohmstead, 4/10-12 – LETOA Conf., Manitowoc; and Flater, 4/17-18 – Civil Process, Stevens Point. Schneider/Pedersen motion to approve the requested training, motion carried.
 - c. Payment of bills –Stout/Schneider motion to approve payment approval report, motion carried.
 - d. 2018 YTD budget review – budget looks good.
 - e. Personnel updates – Two full-time female D/J are completing their FTO and background has been started on the part-time.
 - g. Jail meals – will be reviewed at the February Finance committee.
 - h. Long-range planning – New Jail – A presentation will be given to the full board for consideration and to form a committee to do a jail needs study.
 - i. Sheldon Tower Site - The Village of Sheldon has requested that the county pay for the electric service at the Sheldon tower site. This will be tabled until next month so the Sheriff can obtain prices.
 - j. Spillman project update – the training is going well. The Sheriff requested to purchase an additional server module to store all old system data records and not merge the old data with the new system. Cost is \$9,600. Fisher/Schneider motion to approve this add-on, motion carried.
 - k. Rusk County Fights Drugs – DOJ grant award – Rusk County has been awarded \$25,000 for a drug trafficking grant. The award is for Cell-Brite and drug buy money.
 - l. K9/Ladysmith PD donation – Chief Julien and the Ladysmith Police and Fire Commission donated \$5,081 (the remaining funds in their K9 account) to the Rusk County K9. Rusk County will provide K9 services to the PD.
4. Rusk County Emergency Management/Ambulance Director presentation
 - a. Hall presented the monthly EMA/Ambulance report which includes EMA/AMB, training and meetings.
 - b. Training request – 3/19-22 - Gov. Conf on EM, WI Dells; 2/19 – CPR Instructor, Rice Lake; 2/26 – Training provided by MMC-L at Ladysmith Fire Hall, unknown topic. Stout/Pedersen motion to approve out of county training, motion carried.

- c. Payment of bills – Fisher/Pedersen motion to approve payment approval report, motion carried.
 - d. 2018 YTD budget review – budget was reviewed.
 - e. Bad debt write offs – total written off for 2018 was \$47,511.88.
 - f. Rusk County Ambulance Services
 - 1. Brian Donaldson, Amb. Director from Waushara County via conference call. Donaldson explained how the Waushara County ambulance services operates and the costs associated to the county. Waushara County runs four full-time paramedic ambulances. Staffing and response times were also discussed.
5. Rusk County Medical Examiner presentation
- a. Monthly report – Rassbach presented the monthly report. There were 16 natural deaths, 1 accidental, 0 suicide, 0 homicide, 0 pending death certificates, 11 cremations, 0 standard autopsies and 0 pending disinterment. Rassbach requested the county pay the \$700 cremation for a Rusk resident with no funds or family and not eligible as a State Funded death. Stout/Schneider motion to pay the bill, motion carried. Rassbach also requested approval for an invoice from Nash Jackan in the amount of \$306.24. This bill is for fees for the usage of the funeral home’s prep room, cold storage, early hours storage release and blood draw assists for toxicology. Pedersen/Schneider motion to pay the bill and allow Rassbach to communicate with Nash Jackan for more itemized billings/frequency, motion carried.
 - b. Training requests – none. Discussion held on Continued Education and training for ME & CDME. Rassbach requested clarification to do job better.
 - c. Payment of bills – Stout/Schneider motion to approve the monthly payment approval report, motion carried.
 - d. 2018 YTD budget review – provided for review.
4. g. CLOSED SESSION at 10:19 am

For deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis Stats. 19.85(1)(e)

Schneider/Fisher motion to go into closed session. Voting yes: Schneider, Fisher, Pedersen, Stout and Schmitt. Voting no: none.

Review of Ambulance 911 Service Proposals

- h. OPEN SESSION

Pedersen/Stout motion to go into open session, motion carried.

The committee will hold a special meeting on Tuesday, February 26, 2019 at 1:00 pm or immediately following the County Board in Closed Session for Review of Ambulance 911 Service Proposals

- 6. The next monthly meeting will be Wednesday, March 19, 2019 at 8:00 AM.
- 7. Pedersen/Stout motion to adjourn at 11:35 am, motion carried.