

# RUSK COUNTY PROPERTY COMMITTEE

February 9th, 2017

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**Present:** Tony Hauser, Al Rathsack, Peter Boss.

**Others Present:** Ted East, Loren Beebe, Charmaine Johnson, Rosemary Schmit, Mike Naches, Judy Srp, Carol Johnson, Jim Bugbee

Meeting called to order by Hauser at 8:30 a.m.

Motion by Hauser, second by Rathsack to approve Property minutes from January 12th, 2017. Motion carried.

## **Jr Fair**

Announcer stand: Johanne and Bob Williams will cover all costs to build a portable announcer stand and there will be no costs to the county. Lamperts will be donating the materials. They would like for it to be stored at the Fairgrounds. Motion by Rathsack, second by Hauser to allow the Jr Fair to proceed with the building of the announcer stand after speaking with Mike from maintenance on area that stand will be stored. Motion carried. Selling of livestock scale: The scale is not property of the county therefore there is no action that will be taken by the committee.

## **Register of Deeds**

Judy, Jim and Carol explained the new program and reasoning on the need for the new hardware and equipment. Discussion on the costs, what budget it will come out of, and revenue that will be brought in with the new system. The committee asked that more documentation is brought back to them.

## **Medical Examiner**

Loren read the email that was sent to the committee from the ME. The committee did not take any action at this time on the request for the laptops and software.

## **Building & Grounds**

Update on Maintenance of Government Center Facility and Other County Owned Properties:

Budget Projections: Budget reviewed and discussed.

Approval of Payment of Invoices: Invoices reviewed. Motion by Boss, second by Rathsack to approve invoice payments. Motion carried.

Animal Shelter Construction Updates/finance: Carpet in Karen office, B&B finishing installation of Ceiling fans. Waiting for dog cages and then ready to be moved into.

East Entrance door: \$2,900 for both handicap doors to be fixed/replaced on the east entrance door to the Government Center. Motion by Boss, second by Rathsack to approve the \$3,000 purchase of the S&S Glass doors for the East entrance of the Government center. Motion carried.

Part-time Help: Mike suggested to committee to have John Ducommun come in to help with some of the cleaning issues that have been brought up to the maintenance department. Discussion on watching John hours as they are limited and also no extra money is needed for budget as there is a vacant spot left open in the department at this time. Mike stated that he has not yet talked to John as he wanted to make sure it was ok with the committee prior to doing so.

## **Sheriff**

Cleaning Services: Mike went over this in the part-time help under Building & grounds.

## **Airport**

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update: Fuel pump system hose real motor discussion. Shuffling of tenants in hangers.

## **Economic Development**

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders: Everything is going great over in Tony at the railyard. Jt. Management meeting in the next couple of weeks. Flambeau River outfitters asked to rent U-Haul's and are asking that they can use the southwest end of the parking lot.

## **Insurance/County Cars**

Review of Insurance Claims and County Car Usage: Rosemary went over claims.

## **IT**

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IT Report – Updates on Computers, Programs, Services and County Dept.’s Computer/Software Equipment Requests/IT: Jim provided committee with update.

**Other Items for Discussion & Possible**

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NONE

**Other Equipment Requests**

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Emergency or Chairman Approved Request That May Come Before the Committee: NONE

Equipment Request: NONE

Motion by Rathsack, second by Boss to adjourn. Adjourned at 11:00 a.m.

Next meeting: March 9th, 2018 at 8:30 a.m.

Minutes prepared by: Loren Beebe – County Clerk

Distributed: 2/13/18 @ 11:15 a.m.

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