

RUSK COUNTY PERSONNEL COMMITTEE MINUTES

February 2, 2023

Personnel Committee Present: DuSell, Rathsack, Unterschuetz. Meyer absent.

Others Present: C. Meyer, A. Heath, J. Wilk, E. Webster, P. Schneider, T. Meyer, M. Huhn, B. Stewart, E. Anderson

CALL TO ORDER

Meeting called to order by Chair DuSell at 4:00 p.m.

APPROVAL OF MINUTES -

Motion by Rathsack, seconded by J. Unterschuetz to approve the January 12th and January 19th, 2023. Motion carried.

PUBLIC COMMENT

Ellen Anderson requested the Committee to support the wage study for the Drug Court position. Phil Schneider is requesting to support EMS and longevity.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County – No Report.

DISCUSSION AND POSSIBLE MOTION

Reclassification of Highway Worker I to a Highway Worker II.

Tim Meyer came in to give an update and approval of an Employee to reclass from a Highway worker I to Highway worker II.

Motion by J. Unterschuetz, seconded by Stout to approve the Reclassification of Highway Worker I to a Highway Worker II and send to the Highway Committee for Policy approval. Motion carried.

Tourism and Economic Development position hours

Tourism has stopped contracting with an outside source and would like to give the Tourism and Economic Development position hours to go from 20 hour to 29 hours.

Motion by J. Unterschuetz, seconded by Rathsack to adjust the Tourism and Economic Development position from 20 to 29 hours. Motion carried.

Approval of 2 part-time LTES to Monitor Drug Testing

Discussed the 2 part-time LTE grant funded positions.

Motion by Stout, seconded by Rathsack to approve the 2 part-time LTES to Monitor Drug Testing positions by grant funds only. Motion carried.

Drug Court Coordinator position on Wage Scale

Chair gave an overview of the Drug Court Coordinator position on the Wage Scale presented and passed by County Board, an impact would be \$7,778.00 per year and an hourly rate from \$20.71 to \$24.57.

Motion by J. Unterschuetz, seconded by Stout to approve and recommend the Drug Court Coordinator position wage scale rate and forward to Finance. Motion carried.

Virtual meeting policy

Chair DuSell put the virtual meeting policy on the agenda to see if the Personnel would like to act on a policy. Discussion held.

LTE HHS position

Ashley gave an overview of the LTE HHS to approve Jeremy Jacobs at the current hourly rate - \$39.72 per hour up to 5 hours per week plus fringe benefits.

Motion by J. Unterschuetz, seconded by to approve and recommend to Finance 100 hours for Jeremy Jacobs as a LTE HHS position to assist the new Director until 12/31/2023. Motion carried.

ADMINISTRATIVE COORDINATOR

Recruitment updates

Ashley gave an update on recruitment updates for vacant county position.

ADJOURN

Motion by Rathsack, seconded by J. Unterschuetz to adjourn at 4:52 p.m. Motion carried.