

Rusk County Emergency Services  
**MEETING MINUTES**  
Wednesday, January 8, 2020 - 8:00 AM

Present: Dobrowolski, Pedersen, Schneider and Stout

Absent: Schmitt

Others Present: Hall, Rassbach, Wallace

1. Meeting called to order by Schneider at 8:02 AM.
2. Stout/Pedersen motion to approve the December 11, 2019 meeting minutes, motion carried.
3. Rusk County Emergency Management/Ambulance Director presentation
  - a. Hall presented monthly EMA/Ambulance report which includes EMA/AMB, training, meetings and end of year stats. Hall submitted a request for reimbursement to FEMA and has a meeting with them this week. Hall is currently working with the State Exercise Officer on scheduling a sequence of "active shooter" drills this summer. Hall will be attending a two day EMS Leadership training in Rice Lake in February.
  - b. Training request –Hall advised there were no new training requests at this time and three full time EMTs are taking AEMT classes on their own.
  - c. Payment of bills –Pedersen/Dobrowolski motion to approve payment approval report, motion carried.
  - d. Bad debt write offs – not available.
  - e. Collections – not available.
  - f. 2019 Budget review – The budget was reviewed.
4. Rusk County Medical Examiner presentation
  - a. Monthly report – Rassbach presented the monthly report. There were 17 natural deaths, 12 cremations and zero autopsies.
  - b. Training requests – Rassbach advised there were no new training requests at this time but that he will be attending the previously approved WCMEA training January 20-22, 2020.
  - c. Payment of bills – Pedersen/Stout motion to approve the monthly payment approval report, motion carried.
  - d. 2019 Year End budget review – Attached report from Finance.
5. Rusk County Sheriff presentation
  - a. Monthly report – Sheriff Wallace presented the monthly report which included inmate population, training, meetings, calls for service, inmate housing A/R and overtime. Average daily inmate population was 37 and average daily EMP was zero. The average daily inmates housed out of county was one.
  - b. Training requests –Egle – Patrol InService, WITC – Rice Lake [2/11-2/13]; Hraban – WI Jail Association Conference, Oshkosh [3/15-3/17]; Neal – Evidence Process

for Patrol, Waukesha [3/19-3/20]. Stout/Pedersen motion to approve the upcoming trainings, motion carried.

- c. Payment of bills –Stout/Dobrowolski motion to approve payment approval report, motion carried.
  - d. 2019 Year End budget review – Attached report from Finance.
  - e. Long-range planning [New Jail] – Sheriff Wallace advised there is nothing new at this time.
  - f. 2020 Squad bids –Request to re-open the squad bids and purchase 4 SUVs instead of 3 SUVs and 1 truck. The bids for a 2020 Ford Interceptor SUV were: \$33,319 [Ewald’s] and \$34,298 [Toycen’s.] Stout/Pedersen motion to re-open the 2020 squad bids and purchase 4 SUVs through Toycen’s, motion carried.
6. The next meeting will be Wednesday, February 12, 2020 at 8:00 AM.
7. Pedersen/Dobrowolski motion to adjourn at 9:04 AM, motion carried.

NOT COMMITTEE APPROVED