

RUSK COUNTY PROPERTY COMMITTEE

January 13th, 2017

Present: Tony Hauser, Mike Hraban, Alan Rathsack

Others Present: Mike Naczas, Sheriff Wallace, Rosemary Schmit, Andy Albarado, Cory DeWitt, Paul Teska, Loren Beebe.

Meeting called to order by Hauser at 8:30 a.m.

Motion by Hraban, second by Rathsack to approve Property minutes from December 9th, 2016. Motion carried.

PHONES

Forestry: Paul explained the apps that are used and what they are used for by the Foresters. Discussion on providing staff reimbursements for the usage of their personal phones or issuing them county phones. Paul expressed that it may be difficult for his staff to carry two phones. Discussion on amount of personal usage on the county phones to allow the staff to only have to carry one phone. Motion by Hraban, second by Rathsack to allow Forestry to get six phones for staff at \$56 a month. Motion carried.

Rusk Restorative Youth Program: Cory explained why Carrie uses her personal cell phone for her line of work and why the reimbursement is the best option for her instead of receiving a county issued phone. Motions by Hraban, second by Hauser to have Carrie receive the \$30 reimbursement for work usage on her personal phone. Motion carried.

Building & Grounds

Courthouse Office Moves: Mike asked for clarification as to when the Property Committee needs to give approval on office move. Property Committee stated that they need to be informed of any moves that will have costs and/or when moves are outside of the current office. If the move is internal and has no cost, there is no need to get approval from the Property Committee. Discussion on the moving of the Rusk Restorative Youth Program office down into the Extension area. Motion by Hraban, second by Rathsack to allow the Rusk Restorative Youth Program to move into the Extension office. Motion carried.

Jail Budget: Discussion as to whose budget this is to be on. It will stay on maintenances budget for now and will be looking at moving it over to Jeff's budget.

Courthouse Heat Update: Discussion on upcoming work that is to take place.

Fairground Ice Rink: Discussion on having the ice rink available and that there is a volunteer to help with the filling and maintaining of it. Motion by Hraban, second by Rathsack to approve the ice rink at the fairgrounds. Motion carried.

Airport Update: Discussion on who is responsible for the cost of heating one of the hangers that is being rented and what is the set amount for rent. Mike is to talk with the renter and have them look at getting their own Lp tank hooked up and be responsible for the heating of the hanger. Mike stated the snow blower needed \$1,000 worth of repairs after a large ice chunk was hit while blowing back the snow banks. He also stated that the pump for the plow is not working properly and he is looking to find the best option to fix or replace the plow.

Tax deed property update: Work that was done at the Sheldon property by the maintenance department had a cost of \$1,100 to \$1,400. This money is to be taken from the \$8,000 that is to be sent back to the purchaser.

Approval of Payment of Invoices: Invoices submitted and reviewed. Motion by Hraban, second by Rathsack to approve paying invoices. Motion carried.

Airport

Update on Airport Operations, Usage, Hangers, Land Leases and Fuel-Hanger Construction Update: Andy provided the fuel report and stated there was 3,000 gallons used which is up 1,000 from 2015.

Economic Development

Update on County Properties/Economic Activities/Construction Projects-Consideration/Approval of Change Orders: Andy stated that PXL will be out by the end of January.

Insurance/County Cars

Review of Insurance Claims and County Car Usage: Rosemary provided an update on insurance claims. Jeff stated that the insurance company totaled Deputy Glaze's squad car and that they purchased a new one.

Next meeting: February 10th, 2017 at 8:30 a.m.

Chair Hauser adjourned meeting at 11:30 a.m.

Prepared by: Loren Beebe – County Clerk

Distributed: February 9th, 2017

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