

RUSK COUNTY PERSONNEL COMMITTEE MINUTES-**AMENDED**

January 4th, 2018

Personnel Committee Present: Bob Stout, Kathy Mai, Dave Willingham, Karl Fisher.

Others Present: Loren Beebe, Ted East, Sheriff Wallace, Lori Gorsegner, Rich Summerfield, Peter Boss.

Meeting called to order at 8:30 a.m.

APPROVAL OF MINUTES

Motion by Stout, second by Mai to approve the December 7th, 2017 Personnel minutes. Motion carried.

CORPORATION COUNSEL

Report of Guardianships, Commitments, and Legal Action on Behalf of the County: Rich provided updates on Flambeau mine, hospital and protective placements.

SHERIFF

Patrol Deputy Vacancy: Wallace explained reason for opening. He is assuming to get a written resignation in the next couple weeks.

Advertise for eligibility list: Motion by Fisher second by Stout to approve the Sheriff to advertise for the upcoming vacancy in the sheriff's department. Motion carried.

TED EAST

Payroll Change and Comp-Time Reports: Report reviewed. Motion by Willingham, second by Mai. Motion carried.

General Updates: January 9th interviews for Forestry are set for 6 individual.

Personnel Handbook Updates: Updates handed out to committee to review and will bring back to next meeting.

Sheriff 2019-2022 Salary and Clerk of Clerks 2019-2022 Salary: Discussion on comparison counties. Motion by Willingham, second by Mai to set the Sheriff salary at \$68,000 in 2019 and have a 3% increase each year in 2020-2022 and the Clerk of Court salary to be set at \$55,000 in 2019 and to have a 3% increase each year in 2020-2022. Motion carried.

Maintenance Vacancy: Motion by Stout, second by Mai to allow the Maintenance department to move forward on the hiring process for the vacant position. Motion carried

UW Extension Position: Ted explained what is happening with the hiring process.

CLOSED SESSION

Chair announces closed session for:

- FMLA Leave & Other Medical Leave Requests

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1) ©.

Motion by Mai, second by Stout to enter closed session. Roll call. Voting yes: Fisher, Stout, Mai, Willingham. Motion carried.

CLOSED SESSION at 10:02 a.m.

OPEN SESSION at 10:04 a.m.

CLOSED SESSION announced by Chair

- Finance Administrator and Finance Asst. Administrator

For considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, WI Stats 19.85(1)(c). Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations 19.85(1)(f).

Motion by Mai, second by Willingham to enter closed session. Roll call. Voting yes: Fisher, Stout, Mai, Willingham. Motion carried

CLOSED SESSION at 10:05 a.m.

OPEN SESSION at 10:04 a.m.

Motion by Willingham, second by Stout to appoint the assistant financial director, Kitzie Nelson, to the Finance director starting February 16th, 2018 and to approve the advertising for the assistant director position. Motion carried.

Consensus to adjourn. Adjourned at 10:32 a.m.

NOTE: Next regular committee meeting is scheduled for February 1st, 2018.