

# RUSK COUNTY FAIRGROUNDS NORTH SHOWER FACILITY

Rusk County  
311 Miner Ave E  
Ladysmith, Wisconsin 54848  
Phone: (715)-532-2137  
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Prepared By: Brett Ewer  
Date: December 4, 2024

REQUEST FOR PROPOSAL  
RUSK COUNTY FAIRGROUNDS NORTH SHOWER FACILITY  
Ladysmith-Wisconsin

**PROPOSAL SUBMISSION DEADLINE:** January 28, 2025 12:00 PM

Questions may be submitted in written form to:

**Contact Name:** Brett Ewer

**Contact Address:** 311 Miner Ave E  
Ladysmith, WI 54848

**Telephone Number:** Cell:(715)-415-1073  
Office: (715)-532-2137

**Email Address:** [bewer@ruskcountywi.us](mailto:bewer@ruskcountywi.us)

## **Introduction**

Rusk County invites proposals for their Rusk County fairgrounds North shower Facility project. Based on your previous work experience your company has been selected to receive the RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time specified above the “PROPOSAL SUBMISSION DEADLINE”

*\*Bidders should note that any and all work intended to be subcontracted as part of the bid submittal must be accompanied by background materials and references for proposed subcontractor(s)*

*\* Rusk County reserves the right to deny any/all bids*

*\*DISCLAIMER Failure to complete project by deadline may result in daily monetary fee*

*\*Statement Bids are to be sealed*

*\*Questions regarding bid specifications/process are to be in writing*

*\*Any addendums to RFP as well as State approved plans will be posted on the Rusk County WI website*

## **PROJECT AND LOCATION**

The project associated with this RFP is or shall be located at W8323 U.S Highway 8, Ladysmith, Wisconsin 54848

## **PROJECT MANAGER CONTACT INFORMATION**

**Name:** Brett Ewer

**Title:** Facilities Manager

**Phone:** Cell (715)-415-1073 Office (715)-532-2137

**Email:** [bewer@ruskcountywi.us](mailto:bewer@ruskcountywi.us)

**PROJECT OBJECTIVE**

The objective of this project is to build an 8-room combination shower and bathroom facility on the north end of the fairgrounds

**SCHEDULED TIMELINE**

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management

**MILESTONES**

**DATE**

Substantially Complete:

July 18, 2025

Fully Complete:

July 25, 2025

# **PROPOSAL BIDDING REQUIREMENTS**

## **PROJECT PROPOSAL EXPECTATIONS**

Rusk County shall award the contract to the proposal that best accommodates the various requirements. Rusk County reserves the right to: (1) award the contract to more than one bidder, and (2) refuse any proposal or contract.

## **DEADLINE TO SUBMIT PROPOSAL**

All proposals must be received by Rusk County no later than 12:00 PM January 28, 2025 for consideration in the project proposal selection process.

## **PROPOSAL SELECTION CRITERIA**

Only proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. Consideration will be given to cost and performance suggestions.

*\*Rusk County reserves the right to cancel, suspend, or discontinue any proposal at any time, without obligation or notice to the proposing bidder*

*\*Proposals will be opened on Tuesday January 28<sup>th</sup> at 12:00 PM*

# **PROPOSAL SUBMISSION FORMAT**

## **Summary of Bidder Background**

1. Bidders Name
2. Bidders Address
3. Bidders Contact Information (preferred method on communication)
4. Bidders Federal Employee Identification Number (FEIN)
5. Evidence of Legal authority to conduct business in Wisconsin

## **Proposed outcome**

- Summary of timeline and work to be completed

## **Cost Proposal Summary and Breakdown**

- List of any and all expected costs or expenses related to the proposed project
- Summary and explanation of any other contributing expenses to the total cost
- Brief summary of the total cost of the proposal

## **Licensing and Bonding**

- Provide details of licenses and bonds (if any) for any proposed services that the bidder/contractor may plan on providing for this project

## **Insurance**

- Details of any liability or other insurance provided with regard to the staff or project